



EAST (INNER) AREA COMMITTEE

**Meeting to be held in Harehills Primary School, Darfield Road, Harehills on
Thursday, 23rd June, 2011 at 6.00 pm
(Map attached)**

MEMBERSHIP

Councillors

| | | |
|-----------|---|--------------------------------|
| R Pryke | - | Burmantofts and Richmond Hill; |
| A Khan | - | Burmantofts and Richmond Hill; |
| R Grahame | - | Burmantofts and Richmond Hill; |
| | | |
| A Hussain | - | Gipton and Harehills; |
| A Taylor | - | Gipton and Harehills; |
| K Maqsood | - | Gipton and Harehills; |
| | | |
| G Hyde | - | Killingbeck and Seacroft; |
| B Selby | - | Killingbeck and Seacroft; |
| V Morgan | - | Killingbeck and Seacroft; |

Co-optees

- Harehills Forum
- Richmond Hill Forum
- Gipton Forum
- Harehills Forum
- Killingbeck & Seacroft Forum
- Burmantofts Forum

**Agenda compiled by:
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**Area Leader:
Rory Barke
Tel: 33 67627**

A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

A G E N D A

| Item No | Ward/Equal Opportunities | Item Not Open | | Page No |
|---------|--|---------------|---|---------|
| 1 | Burmantofts and Richmond Hill; Gipton and Harehills; Killingbeck and Seacroft; | | <p style="text-align: center;">PROCEDURAL BUSINESS</p> <p style="text-align: center;">PROCEDURAL BUSINESS</p> <p>NOTIFICATION OF APPOINTMENT OF AREA COMMITTEE CHAIR 2011/12 AND REVISIONS TO AREA COMMITTEE PROCEDURE RULES</p> <p>To consider the report of the Chief Officer (Democratic and Central Services) formally notifying the Area Committee of the appointment of Councillor G Hyde as Chair of the Area Committee for the 2011/12 Municipal Year and advising the Committee of revisions to the Area Committee Procedure Rules</p> <p>(Report attached)</p> | 1 - 8 |
| 2 | | | <p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 24 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting.)</p> | |

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| 3 | | | <p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p> | |
| 4 | | | <p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p> | |
| 5 | | | <p>DECLARATION OF INTERESTS</p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct.</p> | |
| 6 | | | <p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p> | |

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| 7 | | | <p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p> | |
| 8 | | | <p>MINUTES</p> <p>To confirm the minutes of the last meeting held on 24th March 2011 as a correct record</p> <p>(Copy attached)</p> | 9 - 16 |
| 9 | Burmantofts and Richmond Hill; Gipton and Harehills; Killingbeck and Seacroft; | | <p>LOCAL AUTHORITY APPOINTMENTS TO OUTSIDE BODIES</p> <p>To receive and consider the report of the Chief Officer (Democratic & Central Services) on appointments to Outside Bodies (time 10 minutes)</p> <p>(Report attached)</p> | 17 - 30 |
| 10 | Burmantofts and Richmond Hill; Gipton and Harehills; Killingbeck and Seacroft; | | <p>APPOINTMENT OF CO-OPTES</p> <p>To consider the report of the Chief Officer (Democratic and Central Services) on appointments of co-optes to the East (Inner) Area Committee for the 2011/12 Municipal Year</p> <p>(Report attached)</p> | 31 - 32 |
| 11 | Burmantofts and Richmond Hill; Gipton and Harehills; Killingbeck and Seacroft; | | <p>AREA COMMITTEE ROLES FOR 2011/12 (BUSINESS PLAN)</p> <p>To receive and consider the report of the Director of Environment and Neighbourhoods on Area Committee roles for 2011/12 (time 10 minutes)</p> <p>(Report attached)</p> | 33 - 104 |

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| <u>COUNCIL BUSINESS</u> | | | | |
| 12 | Burmantofts and Richmond Hill; Gipton and Harehills; Killingbeck and Seacroft; | | <p>NORTH EAST DIVISIONAL COMMUNITY SAFETY PARTNERSHIP ANNUAL REPORT</p> <p>To consider the Annual Report of the North East Divisional Community Safety Partnership (time 15 minutes)</p> <p>(Report attached)</p> | 105 - 136 |
| 13 | | | <p>CCTV REPORT - FOR LEEDS CITY COUNCIL COMMUNITY SAFETY CCTV SERVICE IN EAST (INNER AREA)</p> <p>To consider the report of the Director of Environment and Neighbourhoods</p> <p>(Report attached)</p> | 137 - 154 |
| 14 | | | <p>BUILDING SCHOOLS FOR THE FUTURE PHASE 5 - E-ACT LEEDS EAST ACADEMY PROJECT</p> <p>To consider the report of the Director of Children's Services seeking support for and comments on the proposals to build the new E-ACT Leeds East Academy on the site of Parklands Girls High School (time 5 minutes)</p> <p>(Report attached)</p> | 155 - 168 |
| 15 | Burmantofts and Richmond Hill; Gipton and Harehills; Killingbeck and Seacroft; | | <p>AREA COMMITTEE WORK PROGRAMME AND FORWARD PLAN FOR 2011/12</p> <p>To consider the report of the East North East Area Leader setting out a work programme for the 2011/12 Municipal Year</p> <p>(Report attached)</p> | 169 - 178 |
| <u>EXECUTIVE BUSINESS</u> | | | | |

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| 16 | Burmantofts and Richmond Hill; Gipton and Harehills; Killingbeck and Seacroft; | | <p>COMMUNITY CENTRES UPDATE REPORT</p> <p>To consider the report of the East North East Area Manager</p> <p>(Report attached)</p> | 179 - 182 |
| 17 | Burmantofts and Richmond Hill; Gipton and Harehills; Killingbeck and Seacroft; | | <p>ENVIRONMENTAL SERVICES DELEGATION - PROGRESS REPORT</p> <p>To consider the report of the Director of Environment and Neighbourhoods (time 15 minutes)</p> <p>(Report attached)</p> | 183 - 196 |
| 18 | Burmantofts and Richmond Hill; Gipton and Harehills; Killingbeck and Seacroft; | | <p>INNER EAST PRIORITY NEIGHBOURHOODS 2011/2</p> <p>To consider the report of the East North East Leader providing an update on Neighbourhood Improvement Plans (NIPs) within the remit of the East (Inner) Area Committee (time 10 minutes)</p> <p>(Report attached)</p> | 197 - 224 |
| 19 | Burmantofts and Richmond Hill; Gipton and Harehills; Killingbeck and Seacroft; | | <p>2011/12 WELL- BEING FUND REPORT</p> <p>To receive and consider the report of the East North East Area Leader (time 10 minutes)</p> <p>(Report attached)</p> | 225 - 246 |
| 20 | | | <p>DATES AND TIMES OF FUTURE MEETINGS</p> <p>To note the following dates, times and venues for future meetings:</p> <p>23rd June 2011 at 6.00 pm – Harehills Primary School</p> <p>8th September 2011 at 6.00 pm - Victoria Primary School</p> <p>20th October 2011 at 6.00 pm – South Seacroft Methodist Church</p> <p>1st December 2011 at 6.00 pm – Leeds Civic Hall</p> <p>2nd February 2012 at 6.00 pm – Leeds Civic Hall</p> <p>2nd March 2012 at 6.00 pm – SHINE</p> <p>(All meetings to be held on Thursdays)</p> | |

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| | | | MAP OF TODAY'S VENUE | |



Originator: Helen Gray

Tel: (0113) 24 74355

Report of the Chief Officer (Democratic and Central Services)

East (Inner) Area Committee

Date: 23 June 2011

Subject: Notification of Appointment of Area Committee Chair for 2011/2012 and Revisions to Area Committee Procedure Rules

Electoral Wards Affected:
 Burmantofts & Richmond Hill
 Gipton & Harehills
 Killingbeck & Seacroft

Ward Members consulted (referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function Delegated Executive Function available for Call In Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

This report is submitted to formally notify Members of the appointment made by Council at its Annual Meeting on the 26th May 2011 to the position of East (Inner) Area Committee Chair, whilst also advising of the revisions agreed at the same meeting in respect of the Area Committee Procedure Rules.

1.0 Purpose Of This Report

1.1 The purpose of this report is to formally notify Members of the appointment of Councillor G Hyde to the position of East (Inner) Area Committee Chair for the 2011/2012 Municipal Year which was made by Council at its Annual Meeting on 26th May 2011. In addition, the report explains the amendments made to Area Committee Procedure Rules 5 and 6.7, also approved at the Annual Meeting of Council, which respectively relate to the annual election of Area Committee Chairs and those items of business which an Area Committee shall consider.

2.0 Background Information

2.1 Article 10 of the Council's Constitution sets out the composition, functions and role of Area Committees.

- 2.2 Paragraph 5 of the Area Committee Procedure Rules, attached as **appendix 1**, details the process by which Chairs of the Area Committees are elected. This revised process was approved by Council at its Annual Meeting on 26th May 2011 and requires that any appointments made to a position of Area Committee Chair by full Council is reported to the relevant Area Committee.
- 2.3 Paragraph 6.7 of the Area Committee Procedure Rules, attached as **appendix 2**, details the agenda items which Area Committees shall consider.

3.0 Main Issues

3.1 Appointment of Chair for 2011/2012

3.2 At its Annual Meeting on 26th May 2011, Council appointed Councillor G Hyde to the position of East (Inner) Area Committee Chair for the 2011/2012 Municipal Year.

3.3 In line with Area Committee Procedure Rule 5.11, any appointments of Area Committee Chairs made by Council are required to be formally reported to the relevant Area Committee.

3.4 Amendments to Area Committee Procedure Rule 5 – Election of Chair

3.5 At its Annual Meeting on 26th May 2011, Council approved a revised Area Committee Procedure Rule 5, which deals with the election of Area Committee Chairs. The revised Procedure Rule is attached as appendix 1, however, for ease of reference the key provisions are detailed below:-

- Each political Group¹ with Members elected within an Area Committee area may put forward a nomination from amongst Members on the Area Committee to Chair the Area Committee. An Independent Member may also put forward a nomination, with all nominations being notified to the Head of Governance Services 1 clear working day prior to the issue of the Summons for the Annual Council Meeting.
- Following the closure of nominations, and before the Annual Council Meeting, Area Committees will meet to agree the election of Chair for the forthcoming Municipal Year. The Chair will be elected by overall majority and by those Members eligible to do so and present at the meeting. All agreed appointments will be reported to the Annual Council Meeting.
- Where an overall majority of votes cannot be obtained, or it is not possible for the Area Committee to meet in advance of the Annual Council Meeting, the Annual Council Meeting will appoint the Chair.
- Where the Annual Council Meeting is required to appoint the Chair and there is more than one nomination, the Chair will be elected by overall majority of votes cast by those Members of the Area Committee present at the Council meeting.

¹ A nomination from a political group must be forwarded by a Whip

If no overall majority is achieved, then the nominee with the smallest number of votes will be eliminated from consideration and the vote repeated.

- Where an overall majority of votes cannot be obtained by votes cast by those Members of the Area Committee present at the Council meeting, the vote will be widened to include all Members of Council. The nominee with the overall majority of votes cast by Members of Council will be appointed as the Chair.
- Where it has not been possible to hold a meeting of the Area Committee and the Annual Council Meeting is required to consider an unopposed nomination for the position of Chair, the unopposed nominee will be elected by the Council.

3.6 Amendments to Area Committee Procedure Rule 6.7 – Agenda Items

3.7 At the 2011 Annual Meeting, Council approved the inclusion of the Area Chairs' Forum minutes within Area Committee Procedure Rule 6.7, which details those items of business which an Area Committee shall consider. The revised Procedure Rule is attached as appendix 2.

4.0 RECOMMENDATIONS

The Area Committee is requested to note the following:-

- (a) That Councillor G Hyde was elected as Chair of the East (Inner) Area Committee for the duration of the 2011/2012 Municipal Year by Council at its Annual Meeting on 26th May 2011;
- (b) The revised arrangements for the annual election of Area Committee Chairs, as approved by Council on the 26th May 2011 and as reflected within the amended Area Committee Procedure Rules; and
- (c) The revision to Area Committee Procedure Rule 6.7, as approved by Council on the 26th May 2011, which now requires the minutes from the Area Chairs' meetings to be formally considered by Area Committees.

Background Papers

Area Committee Procedure Rules

Schedules 6 and 7 of the Annual Meeting of Council – 26th May 2011

Report to General Purposes Committee entitled, 'Annual Review of the Constitution' – 17th May 2011

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Extract from the Area Committee Procedure Rules**5.0 ELECTION OF CHAIR**

- 5.1 The Chair of each Area Committee will be elected, from amongst the City Councillors eligible to serve on that Committee.
- 5.2 Each political Group¹ with Members elected within an Area Committee area may put forward a nomination from amongst Members on the Area Committee to Chair the Area Committee. An Independent Member may also put forward a nomination.
- 5.3 All nominations must be notified to the Head of Governance Services 1 clear working day prior to the issue of the Summons for the Annual Council Meeting. The Head Of Governance Services will give appropriate notice to whips and Independent Members of this deadline.
- 5.4 Following the closure of nominations, and before the Annual Council Meeting, Area Committees will meet to agree the election of Chair for the forthcoming Municipal Year.
- 5.5 The Chair will be elected by overall majority of first votes cast by those Members eligible to do so and present at the meeting, the member presiding at the meeting will have no second or casting vote. If no overall majority is achieved, then the nominee with the smallest number of votes will be eliminated from consideration and the vote repeated.
- 5.6 All agreed appointments will be reported to the Annual Council Meeting.
- 5.7 Where an overall majority of votes cannot be obtained, or it is not possible to convene, or hold, a meeting of the Area Committee, or, for any other reason a decision is not possible in advance of the Annual Council Meeting, the Annual Council Meeting will appoint the Chair.
- 5.8 Where it has not been possible to hold a meeting of the Area Committee and the Annual Council Meeting is required to consider more than one nomination for the position of Chair, the Chair will be elected by overall majority of votes cast by those Members of the Area Committee eligible to do so and present at the Council meeting. If no overall majority is achieved, then the nominee with the smallest number of votes will be eliminated from consideration and the vote repeated.
- 5.9 Where an overall majority of votes cannot be obtained by votes cast by those Members of the Area Committee eligible to do so and present at the Council meeting, the vote will be widened to include all Members of Council. The nominee with the overall majority of votes cast by members of Council will be appointed as the Chair of the Area Committee.

¹ A nomination from a political group must be forwarded by a Whip

- 5.10 Where it has not been possible to hold a meeting of the Area Committee and the Annual Council Meeting is required to consider an unopposed nomination for the position of Chair, the unopposed nominee will be elected by the Council.
- 5.11 Where Council has made an appointment of Chair of an Area Committee the decision will be reported to the relevant Area Committee.

Agenda Items

6.7 Area Committees shall consider the following business:

- appeals against refusal of inspection of documents;
- exclusion of public;
- late items;
- declarations of interest if any;
- apologies for absence;
- open forum;
- consideration of the minutes of the last meeting;
- consideration of the minutes of the Area Chairs' Forum;
- issues arising from the Committee's Area Delivery Plan;
- appointments to outside bodies;
- reports from Outside Bodies; and
- additional matters set out on the agenda for the meeting.

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EAST (INNER) AREA COMMITTEE

THURSDAY, 24TH MARCH, 2011

PRESENT: Councillor G Hyde in the Chair

Councillors A Hussain, A Taylor, R Brett,
R Pryke, B Selby, V Morgan, R Grahame
and K Maqsood

CO-OPTees S Covell, M Dean, R Manners and P Rone

65 Declaration of Interests

There were no declarations of interest at this stage of the meeting.

66 Open Forum

The agenda made reference to the provision contained in the Area Committee Procedure rules for an Open Forum Session at each ordinary meeting of an Area Committee, for members of the public to ask questions or to make representations on matters within the terms of reference of the Area Committee. On this occasion, no matters were raised under this item by those members of the public who were in attendance.

67 Minutes - 3 February 2011

RESOLVED – That the minutes of the meeting held on 3 February 2011 be confirmed as a correct record.

68 Matters arising from the minutes

Minute No.54 Open Forum

Further to earlier reports of the poor condition of the temporary repairs to the former library building it was commented that further repairs had not yet been carried out.

Minute No.57 Delegation of Environmental Services

It was reported that the Service Level Agreements were still being developed and that workshops had been held for Members.

69 Children's Services

The report of the Director of Children's Services supported local member engagement with the work of Children's Services by providing the Area Committee with an update against key data relating to education for the academic year 2009/10 and November 2010 and NEET and Not Known data.

Draft minutes to be approved at the meeting
to be held on 23 June 2011

It also provided details of recent key inspections that had taken place across Children's Services and provided an update on the development of the new Children and Young People's Plan 2011-15.

Ken Morton, Locality Enabler presented this item to the Committee.

Members attention was brought to the appendices to the report which focussed on achievement and attainment and also included an update NEETs. Further issues referred to included changes at Primrose School and Leeds City College and work with the Academies and John Smeaton and Parklands Schools. Attendance, NEETs and looked after children remained priorities.

RESOLVED –

- a) That the report be noted
- b) That ward information be supplied to Members at Ward Member meetings.

70 East North East Homes Leeds

The report of the Chief Executive of East North East Homes Leeds (ENEHL) referred to the creation of Locality Management and the scope for closer working between East North East Homes Leeds and the Area Committee. The report also set out some elements of the work programme for ENEHL for 2011/12 and indicated some areas where there is cope for an immediate impact on joint working.

The Chair welcomed Steve Hunt, Chief Executive, ENEHL to the meeting.

It was reported that the ENEHL work programme had been set for the next 12 months and Members attention was brought to the Capital Programmes as detailed in the report.

In summary, the following issues were highlighted:

- The estimated value of spend for 2011/12 was £37 million.
- There was approximately £15 million for repairs and improvements.
- £3 to £4 million would be spent on ensuring decency standards were maintained. 95% of properties currently met decency standards and of the other 5% these were properties where it had not been able to gain access.
- Current projected funding would ensure that decency standards were maintained until 2013/14.
- Further spending included £2 million on adaptations and £3 million on void properties.
- There were additional funds for sheltered housing schemes and for the conversion of unused flats into houses.

- There would be a £50,000 capital and £70,000 revenue budget available to be spent by the ENEHL Area Panels in agreement with the Area Committee.
- The caretaking service had been rationalised and would be provided by mobile teams.
- There would be shared service areas across the Leeds ALMOs – back office functions such as Finance and Human Resources.
- Review of Anti-Social Behaviour – this was being done in conjunction with the Council and Police.

In response to Members comments and questions, the following issues were discussed:

- Concern regarding grass verges in Gipton – it was reported that these should be maintained under current contractual arrangements and it would be investigated.
- Decency standards were currently being met but over 800 properties would fall below standard in the following year due to issues such as the projected lifespan of boilers becoming out of date.
- Central Government introduced decency standards in 2003. At that time Leeds City Council carried out a decency plus programme which was no longer sustainable and now only works to maintain decency were carried out.
- Limited resources had meant a reduction in the provision of local housing offices. Service provision would be re-opened in South Gipton.
- ALMO spending was proportional to the number of properties across different Wards.
- Double glazing was not part of the decency standards. Not all properties had heating requirements to decency standards as some tenants refused on the grounds of potential costs with bills.
- Six apprentices had been appointed to ENEHL in the past 12 months.

RESOLVED –

- (1) That the report be noted
- (2) That a further report be brought to the Area Committee in 6 months.

71 Dog Control Orders

The report of the Director of Environment and Neighbourhoods provided information to the Area Committee with regards to the Council's proposals to introduce further Dog Control Orders across the City. Dog Control Orders have been considered in two phases. Phase One orders came into force on 1 February 2011.

The Chair welcomed Stacey Campbell of Environmental Services to the meeting.

It was reported that Dog Control Orders had been introduced to encourage responsible dog ownership and Members were reminded of the orders introduced during phase one. These limited the numbers of dogs that could be walked by one person, introduced some exclusion areas (children's playgrounds) and areas where dogs had to be kept on leads when requested to do so. Phase two would introduce further exclusion areas including sports pitches and school fields and further areas where dogs were to be kept on leads at all times.

The Committee was informed of the consultation process for Phase Two which would give landowners opportunity to opt in to the exclusion areas. It was planned for the consultation to go public in July 2011 before referral back to the Scrutiny Board (Environment & Neighbourhoods) for further consideration.

In response to Members comments and questions, the following issues were discussed:

- It was suggested that the Community Leadership Teams were included in the consultation. Area Management would arrange this.
- Role of the ALMOs and enforcement of tenant arrangements in relation to dog ownership – it was reported that the ALMOs were represented on a multi agency project board.
- Concern where dogs became a noise nuisance – these issues were addressed by the Environmental Action Teams.
- Status dogs – where people had dogs that contravened the Dangerous Dogs Act, it became a Police matter.

RESOLVED – That the report and proposals for Dog Control Orders be noted.

72 Early Diagnosis and Intervention to Lung Cancer

The report of the Health and Wellbeing Manager – Inner East Leeds introduced a presentation to the Area Committee which provided details of work underway to reduce high levels of lung cancer deaths within Inner East Leeds through the undertaking of a social marketing campaign that encouraged local residents to attend for early screening if they had key symptoms such as a troublesome cough.

The Chair welcomed Liz Bailey, Health and Wellbeing Manager – Inner East Leeds and Paul Plant, Leeds Teaching Hospitals Trust to the meeting.

Key issues highlighted included the following:

- There was a focus on those aged over 50 and those who had a persistent cough for 3 weeks or more.
- Training was being given to Community Health Education workers
- Encouraging people to see their GP.
- Quicker hospital referrals.

- There were 500 cases per year in Leeds – of these 45% had been diagnosed at stage IV of the disease – the figure for East Leeds was higher at 60%.
- Attention to the advertising campaign.
- The referral service available at Seacroft.

In response to Members comments and questions, the following issues were discussed:

- The smoking ban had not yet had an effect on lung cancer, as this was usually associated with the duration that someone had smoked. There had been a fall in cardio vascular illnesses.
- Members suggested more local places to advertise the campaign and services available.
- Concern over links to air pollution and higher levels of lung cancer due to the industrial developments in East Leeds. It was reported that the overwhelming cause of lung cancer was smoking but air pollution could be linked to other illnesses such as asthma.
- The sale of counterfeit cigarettes – these had up to 100 more times toxins than other cigarettes.

RESOLVED – That the report be noted and the promotion of lung cancer work taking place in Inner East Leeds be supported.

73 2010/11 Wellbeing Fund

The report of the East North East Area Leader provided an overview of spending to date and presented for consideration, a number of new proposals requesting funding for 2010/11. It also set out a spending plan for 2011/12 together with a number of new project proposals for 2011/12. The Area Committee was requested to:

- Note the spend to date and current balances for the 2010/11 financial year;
- Note the awarding of small grants;
- Agree a wellbeing revenue spending plan for 2011/12;
- Consider the following project proposals and approve where appropriate, the amount of grant to be awarded:
 - Youth Service school holiday programme - £15,000
 - Community Sports school holiday programme - £6,000
 - Space 2 Leeds, Breathing Buddies - £3,000
 - Connect Housing, Sing for Joy - £2,520
 - NHS Leeds, Inner East Leeds Fall Prevention - £3,760

- East Leeds FM - £10,000
- Consider the following capital project proposal and approve where appropriate the amount of grant to be awarded:
 - CASAC, Burglary Reduction - £7,000

Carole Clark, East North East Area Management presented the report and gave further details on the project proposals outlined in the report. Members attention was also brought to the Wellbeing Revenue Draft Budget for 2011/12 as detailed in Appendix B. Members discussed the proposed equitable split of funding across the Inner East wards and a suggestion was made that this could be adjusted to take account of higher rates of deprivation in Burmantofts and Richmond Hill. A proposal was made to move the recommendation as detailed in the report and this was carried.

RESOLVED –

- (1) That the spend to date and current balances for the 2010/11 financial year be noted.
- (2) That the awarding of small grants be noted.
- (3) That the wellbeing revenue spending plan for 2011/12 be agreed.
- (4) That the following revenue project proposals be approved:
 - Youth Service Holiday Programme - £15,000
 - Community Sports School Holiday Programme - £6,000
 - Space 2 Leeds, Breathing Buddies - £3,000
 - Connect Housing, Sing for Joy - £2,520
 - NHS Leeds, Inner East Falls Prevention - £3,760
 - East Leeds FM - £10,000
- (5) That the following capital project proposal be approved:
 - CASAC, Burglary Reduction - £7,000

74 Community Charter 2011/12

The report of the East North East Area Leader set out the proposals for a Community Charter for 2011/12 along with details of the partnership working and consultation that had taken place.

The Charter is a public facing documents that sets out key achievements for the previous year and as series of promises to the community for the forthcoming year.

Members were asked to endorse the proposals for the Community Charter including the promises set out in Appendix A and note the information provided from the Neighbourhood Index.

Attention was brought to the suggested content of the Community Charter and the Draft Promises for 2011/12.

RESOLVED – That the proposals for the Community Charter be endorsed, including the proposals set out in Appendix A and the information from the Neighbourhood Index be noted.

75 Community Engagement Strategy

The report of the East North East Area Manager sought Area Committee approval of the refreshed Community Engagement Strategy for Inner East which set out the methods of consultation, engagement and communication with residents within the resources available to the Area Committee, or that could be levered in from partner organisations. It also outlined the proposals for co-opting community representatives to the Area Committee for 2011/12.

In response to Members comments and questions, the following issues were discussed:

- Concern regarding the lack of transparency at Community Leadership Team (CLT) meetings – it was stressed that the CLTs aimed to be open and transparent and public attendance was welcomed at all meetings and there would be opportunity for involvement.
- Community Forums would continue to operate in line with current arrangements in Burmantofts and Richmond Hill. These would not be replaced with CLTs.
- Concern was expressed regarding the lack of community consultation in Harehills as the CLT had not yet been established and the PaCT meetings were to be discontinued.

RESOLVED –

- (1) That the report be noted.
- (2) That the continuation of the ‘Working Together’ community engagement strategy for 2011/12 be approved.
- (3) That nominations be sought for co-opted members from Gipton, Seacroft and Harehills (when it is formed) CLTs, plus Burmantofts & Lincoln Green and Richmond Hill Forums for appointment at the first meeting of the Area Committee in the 2011/12 Municipal Year.

76 Neighbourhood Improvement Plans

The report of the East North East Area Manager provided the Area Committee with a summary of progress made in 2010/11 by Neighbourhood Managers in the five priority neighbourhoods of Inner East – Burmantofts, Gipton, Harehills, Richmond Hill and Seacroft. The report also sought to consult the Area Committee on the current Neighbourhood improvement Plans (NIPs) and asked for views on any changes for the refreshed 2011/12 plans.

Members discussed the role of the Community Leadership Teams in the preparation of the Neighbourhood Improvement Plans, Members attention was brought to arrangements in Richmond Hill and Burmantofts.

RESOLVED –

- (1) That the review of progress for 2010/11 be noted.
- (2) That the outline 2011/12 NIPs for Burmantofts, Gipton, Harehills, Richmond Hill and Seacroft be approved.
- (3) That the intention to bring completed NIPs, including action plans, to the June Area Committee for approval be noted.

77 Community Centres

The report of the East North East Area Leader outlined the recent work of the Community Centres Working Group within Inner East Leeds which required consideration by the Area Committee. It gave an update on the current position with the closure of Harehills Place and South Gipton Community Centres and also looked at options for the provision of alternative community space within the locality.

The following issues were discussed:

- Concern regarding the lack of consultation and the provision of Youth facilities. This had been addressed with the local MP.
- Concern with the lack of response to issues at Nowell Mount Community Centre by Corporate Property Management.

RESOLVED –

- (1) That the contents of the report and progress made to date on the work requested be noted.
- (2) That Gipton Members discuss provision at a future Ward Member Briefing.
- (3) That the proposal for Education Leeds to expand Wykebeck Primary School on the site of South Gipton Community Centre, and to invest in the provision of a community space within the expanded school be supported.

78 Dates, Times and Venues of future Meetings

RESOLVED – That meetings of the East Inner Area Committee take place at 6.00 p.m. on the following dates during the 2011/12 Municipal Year:

- Thursday, 23 June 2011
- Thursday, 8 September 2011
- Thursday, 20 October 2011
- Thursday, 1 December 2011
- Thursday, 2 February 2012
- Thursday, 22 March 2012

Venues to be confirmed.



Originator: Helen Gray

Tel: 0113 247 4355

Report of the Chief Officer (Democratic and Central Services)

East Inner Area Committee

Date: 23 June 2011

Subject: Local Authority Appointments to Outside Bodies

Electoral Wards Affected:
Burmantofts & Richmond Hill
Gipton & Harehills
Killingbeck & Seacroft

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

This report outlines the procedures for Council appointments to outside bodies, and the Committee is requested to consider and appoint to those bodies listed at Appendix 2 and referred to in Paragraphs 14-33 of the report.

Purpose of this Report

1. This report outlines the Area Committee's role in relation to Elected Member Appointments to Outside Bodies and asks the Committee to:
 - Agree the nominations to those organisations which fall to the Committee to make an appointment to. This year, the Committee are requested to make appointments to Richmond Hill Elderly Aid, the East North East ALMO Area Panel and the four District/Area Partnerships (see paragraph 4 onwards).

Background

2. In April 2004 Full Council agreed that in future Elected Member appointments to Outside Bodies should be undertaken by a constituted body of Elected Members and that appointments to all outside bodies should, where appropriate, be made with due regard to proportionality within the law.

3. Attached at **Appendix 1** is the agreed Appointment to Outside Bodies Procedure Rules¹ that have been adopted by Full Council. The procedure addresses previous concerns raised by Elected Members relating to proportionality; introduces appointment categories; and places responsibility for appointment clearly with Elected Members both through this Committee and the Member Management Committee.
4. The Member Management Committee has responsibilities for Council Appointments to Outside Bodies and for exercising decision making in the following areas:
 - Considering requests from all Outside Organisations seeking Elected Member representation
 - Determining the category of appointment which will govern which Committee will make the appointments
 - Making Elected Member appointments to Outside Bodies within the Strategic and Key Partnership category.
5. Full Council has agreed that due to the large number of organisations seeking Council representation, appointments within the Community and Local Engagement Category will be considered and approved by Elected Members serving on the relevant Area Management Committee.
6. In July 2004 the Member Management Committee met to consider allocation of appointments to each Area Committee. Attached at **Appendix 2** are those that have been determined should be made by this Area Committee.
7. One of the delegated Member appointment functions which Area Committees had previously been asked to exercise was making Elected Member appointments to the Boards of Housing Management Arms Length Management Organisations. However, on the recommendation of the Executive Board, the Member Management Committee at its meeting on 22nd December 2006 resolved that in future appointments to the re-structured ALMO Boards (down from 6 to 3, with smaller numbers of Directors) would be made by the Member Management Committee itself, hence these appointments no longer appear in the schedule of appointments at Appendix 2.

The Appointment Procedure - Community and Local Engagement Category

8. The Area Committee must first consider whether it is appropriate for an appointment to be of a specific office holder² either by reference, if this is available, to the constitution of the outside body concerned or in the light of any other circumstances as determined by the Area Committee. Such appointments will then be offered on this basis.
9. Nominations will then be sought for the remaining places, having regard to trying to secure an overall allocation of places which reflects the proportion of Members from each Political Group on the Area as a whole.

¹ This Procedure is now incorporated into the Council's Constitution

² For example it may be considered necessary or otherwise appropriate to appoint a specific Ward Member

10. All appointments are subject to annual change unless otherwise stated in the constitution of the external organisation. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.
11. Elected Members³ will fill all available appointments but it is recognised that Party Groups may not wish to take up vacancies which are made available to them. In such circumstances vacancies will be notified to the Area Committee and agreement sought as to whether the vacancy will be filled.
12. A vacancy occurring during the municipal year will normally be referred to the Area Committee for an appointment to be made, having regard to the principles as described above.
13. Area Management Committees may review the list of organisations to which they are asked to make appointments at any time and make recommendations to the Member Management Committee.

Appointments 2011/12

14. This year there are nine appointments to be made – to Richmond Hill Elderly Aid, the East North East Homes ALMO Area Panel, Chapelton Citizens Advice Bureau and the four District/Area Based Partnerships.

Richmond Hill Elderly Aid

15. Councillor Ralph Pryke was appointed to Richmond Hill Elderly Aid in 2010. The appointment is made on an annual basis.

East/North East Homes ALMO – Inner East Area Panel

16. Although the appointments to the ALMO Board of Directors are now made by the Member Management Committee (see Paragraph 2.6), the Area Committee appoints to the ALMO Area Panels.
17. The new Area Panels are now meeting on a regular basis.
18. The Area Panels have two main roles:
 - Ensuring that the organisation is providing a good service to our customers and
 - Delivering environmental and community safety schemes that benefit our customers.

³ Section 249 Local Government Act 1972 states that Aldermen and Honorary Freemen may attend and take part in civic ceremonies but do not have the right to attend Council/committee meetings or receive any allowances or payments under a Members Allowance Scheme. This establishes the principle that such persons should not to be treated as Councillors, and therefore cannot be appointed to outside bodies in place of a Councillor if the request from an organisation is for a Councillor

19. By examining company performance and meeting with senior managers from East North East Homes Leeds, the Area Panels can tackle poor or underperforming areas of work or commend managers on good performance.
20. Each Area Panel will have a dedicated Partnership Development Officer whose role will be to support the panels and to represent the panels at the various meetings that currently exist in each of the four areas as well as developing new partnerships to reflect the needs of the neighbourhoods and the priorities of the panels.
21. The Partnership Development Officers will also be responsible for identifying and developing customer led environmental and community safety schemes. This includes consulting with affected residents, identifying and applying for match funding, drawing up specifications liaising with contractors and ensuring contract delivery.
22. The Panels have a wide responsibility that is set out in their Terms of Reference including:
 - Business & delivery Plans
 - Tenant Inspections
 - Performance
 - Tenant Participation
 - Tenancy Management
 - Repairs & Improvements
 - Lettings
 - Tenant Satisfaction
 - Staffing and
 - Service Development
23. Although generally the panels will be monitoring and measuring the organisation's performance across these headings they will, in time, get involved in more detailed work such as.
 - Consulting on contracts for Grounds Maintenance & Repairs
 - Recommending priorities for inclusion in Business Plan
 - Leading a tenant Inspection
 - Developing strategies for Hard to reach Groups
 - Be involved in deciding how to enforce tenancy conditions
 - Participating in contract evaluation
 - Making recommendations for Local Lettings Policies
 - Recommending changes in service delivery
 - Getting involved in induction of new staff
24. These are annual appointments, and the Council's current representatives, appointed last year by the Area Committee, are Councillors Pryke, Morgan and Maqsood.

District or Area – Based Partnerships

25. In November 2008, the Council's Member Management Committee agreed that Member appointments to District and area – based partnerships should be

categorised under the Appointments to Outside Bodies Procedure Rules (see Appendix 1) as 'Community and Local Engagement' appointments, to be made by the relevant Area Committee. For governance and administration purposes, the appointments are reviewed annually, and details of this Committee's current appointments are set out later in the report.

26. At present, there are a number of area based partnership groups established as part of Leeds Initiative – the local strategic partnership. These are:
 - Divisional Community Safety Partnerships
 - Area Children's Partnerships
 - Area Health & Social Care Partnerships
 - Area Employment Enterprise and Training Partnerships
27. There are three of each of these theme based district partnership groups for the City, all broadly co-terminus with the three Area Management wedges of Leeds City Council. The exception to this is the Area Children's Partnerships, where there are to be five, corresponding to the former five Area Management wedges across the City.
28. These partnership groups have requested that each Area Committee in their patch nominate a local elected Member representative (or 'champion') to participate in the work of the partnership and act as the link between the partnership and the Area Committee.
29. Local, area - based partnerships make an important contribution in determining the local actions that can be taken to support the delivery of the strategic outcomes and improvement priorities set out in the Leeds Strategic Plan. The broad commitments and actions of these local partnerships are captured in each Area Committee's Area Delivery Plan (ADP), and they are accountable to the Area Committees for these commitments. The accountability and feedback to Area Committees will be through the regular monitoring reports on each ADP and through an annual report from the partnership group to each Area Committee. The Area Management Teams will support local Member involvement and facilitate Member representatives to raise any issues at their Area Committee as appropriate. It is further proposed that the minutes of all such partnership meetings are available to all Area Committee Members.
30. There is an expectation that Area Committee representatives will share their knowledge and intelligence of the area, to help shape and determine the priorities and action plans of the partnerships, ensuring they are complimentary and supportive of the Area Committees' ADPs. Direct participation by elected Members on these local partnerships will strengthen the role of Members and their voice as 'community champions' within our partner agencies, and overcome any perceived 'democratic deficit' there may have been. Elected Members participation will also help build the links between local partnership working and the work of the Council through the Area Committees.
31. The Committee's current designated partnership representatives, or 'champions', are as follows :-
 - Divisional Community Safety Partnership – Councillor Selby

- Area Children's Partnership – Councillor Morgan
- Area Health and Social Care Partnership – vacant (was former Councillor Brett)
- Area Employment, Enterprise and Training Partnership – G Hyde

32. **Chapelton Citizens Advice Bureau**

The objects of Chapelton CAB are to promote any charitable purpose for the benefit of the community in Chapelton, Harehills and surrounding areas of the City of Leeds and the City of Bradford ("the area of benefit") by the advancement of education, the protection and preservation of health and the relief of poverty, sickness and distress.

The appointment shall normally last for 3 years, subject to the nominee remaining as an Elected Member. Councillor A Taylor was appointed to the Citizens Advice Bureau for the 2010/11 year only to fill the vacancy left by former Councillor R Harington. The appointment made at this meeting will last until 2014.

33. Members are requested to review the above appointments, and to re-appoint, or appoint a new Member, in respect of each Partnership.

Recommendations

34. The Area Committee is asked to confirm the nominees to work with the Outside Bodies identified above and in the Schedule at Appendix 2, having regard to the Appointment Procedure Rules outlined in this report and detailed at Appendix 1.

Background Papers

Appointment to Outside Bodies Procedure Rules

APPOINTMENTS TO OUTSIDE BODIES PROCEDURE RULES

Body/Person with authority to
change the document

Full Council

APPOINTMENTS TO OUTSIDE BODIES PROCEDURE RULES

1.0 Scope

- 1.1 These Procedure Rules relate to those external organisations and partnerships (referred to as *Outside Bodies*) which have requested the Council to appoint an Elected Member (or suitable nominee¹) to them
- 1.2 For the avoidance of doubt, these Procedure Rules do not apply to appointments to Joint Committees/authorities which are reserved to Council. These are listed separately in Part Three (Section 1) of the Constitution - Responsibility for Local Choice Functions.
- 1.3 Additionally it is recognised that, often at a local level, individual Elected Members may be personally approached to attend meetings of a variety of organisations in their personal capacity rather than in their capacity as a Councillor. Such instances are not covered within the scope of these Procedure Rules.

2.0 Determination of Outside Bodies to which an Appointment should be Made

- 2.1 The Head of Governance Services will maintain a list of all Outside Bodies to which the Council appoints an Elected Member.
- 2.2 Each year the Member Management Committee will review the list of notified Outside Bodies and will determine whether the Council should make/continue to make an appointment to those bodies.
- 2.3 Determination will be based on one or more of the following criteria being met:
 - the proposed appointment is a statutory requirement;
 - the proposed appointment would be consistent with the Council's policy or strategic objectives; and/or
 - the proposed appointment would add value to the Council's activities.
- 2.4 Requests from an Outside body to make an appointment received after such an annual review will be referred to the relevant Director who will:
 - Provide advice on whether the Outside Body meets one or more of the criteria in Rule 2.3; and;
 - Identify the Lead Officer to work with the appointed Member should an appointment be made to the Strategic and Key Partnerships category.
- 2.5 Such requests will then be referred to the Member Management Committee for determination by reference to the same criteria.

¹ Which shall include an appointment of an individual, who is not an elected member, made upon the nomination of an elected member when such a nomination is a requirement of statute and/or the Trust Deed of a registered charity.

3.0 Determination of how an Appointment should be made

- 3.1 Where an organisation is deemed to have met one or more of these criteria, the Member Management Committee will allocate it into one of the following categories.
- **Strategic and Key Partnerships** – participation contributes to the Council's strategic functions, priorities and community leadership role.
 - **Community and Local Engagement** – not necessary to fulfil strategic or key partnership role but, nonetheless, beneficial in terms of leading, engaging and supporting the community from an area or ward perspective
- 3.2 Where an Outside Body has been categorised as **Strategic and Key Partnership**, appointment to it will be made by the Member Management Committee.
- 3.3 Where an Outside Body has been categorised as **Community and Local Engagement**, appointment to it will be made by the appropriate Area Committee.
- 3.4 Where it is not clear as to which particular Area Committee should make an appointment, the Member Management Committee will refer the request to the relevant Area Committee Chairs who will determine which is the appropriate Area Committee to make the appointment. This will be reported to the next meeting of the Area Committee.

4.0 The Appointment Procedure

Strategic and Key Partnerships

- 4.1 The Member Management Committee will first consider whether it is appropriate for an appointment to be of a specific office holder² either by reference to the constitution of the outside body concerned or in the light of any other circumstances as determined by the Member Management Committee. Such appointments will then be offered on this basis.
- 4.2 Nominations will then be sought for the remaining places. The Member Management Committee should have regard to a Member's current interests prior to making any appointment. The Member Management Committee will have regard to the principle of securing an overall allocation of places which reflects the proportion of Members from each Political Group on the Council as a whole.
- 4.3 All appointments are subject to annual change unless otherwise stated in the constitution of the external organisation. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.
- 4.4 Elected Members³ will fill all available appointments but it is recognised that Party Groups may not wish to take up vacancies which are made available to them. In

² For example it may be considered necessary or otherwise appropriate to appoint a specific Executive Board Member

³ Section 249 Local Government Act 1972 states that Aldermen and Honorary Freemen may attend and take part in civic ceremonies but do not have the right to attend Council/committee meetings or receive any

Part 4 (h)

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Issue 1 – 2011/12

8 April 2011

such circumstances vacancies will be notified to the Member Management Committee and agreement sought as to whether the vacancy will be filled.

- 4.5 A vacancy occurring during the municipal year will normally be referred to the Member Management Committee for an appointment to be made, having regard to the principles as described above.
- 4.6 The Director of Resources will have Delegated authority to make an appointment in the following circumstances:
- (i) where an appointment has been agreed by the Member Management Committee as a Whips nominee and the appropriate group Whip subsequently submits a nomination;
 - (ii) where a group Whip wishes to replace a Member previously approved by the Member Management Committee with another Member of the same group; and/or
 - (iii) where an organisation requires an appointment prior to the next meeting of the Member Management Committee, subject to this appointment being agreed by all Group Whips or their nominee.

That any instances of this delegation being used be reported to the next meeting of the Member Management Committee

Community and Local Partnerships

- 4.7 The Area Committee will first consider whether it is appropriate for an appointment to be of a specific office holder⁴ either by reference to the constitution of the outside body concerned or in the light of any other circumstances as determined by the Area Committee. Such appointments will then be offered on this basis.
- 4.8 Nominations will then be sought for the remaining places, having regard to trying to secure an overall allocation of places which reflects the proportion of Members from each Political Group on the area as a whole.
- 4.9 Elected Members⁵ will fill all available appointments but it is recognised that Party Groups may not wish to take up vacancies which are made available to them. In such circumstances vacancies will be notified to the Area Committee and agreement sought as to whether the vacancy will be filled.
- 4.10 All appointments are subject to annual change unless otherwise stated in the constitution of the external organisation. Each appointment (including in-year

allowances or payments under a Members Allowance Scheme. This establishes the principle that such persons should not to be treated as Councillors, and therefore cannot be appointed to outside bodies in place of a Councillor if the request from an organisation is for a Councillor

⁴ For example it may be considered necessary or otherwise appropriate to appoint a specific Ward Member

⁵ Section 249 Local Government Act 1972 states that Aldermen and Honorary Freemen may attend and take part in civic ceremonies but do not have the right to attend Council/committee meetings or receive any allowances or payments under a Members Allowance Scheme. This establishes the principle that such persons should not to be treated as Councillors, and therefore cannot be appointed to outside bodies in place of a Councillor if the request from an organisation is for a Councillor

Appointments to Outside Bodies Procedure Rules

replacements) runs for the municipal year, ending at the next Annual Council Meeting.

- 4.11 A vacancy occurring during the municipal year will normally be referred to the Area Committee for an appointment to be made, having regard to the principles as described above.
- 4.12 Area Committees may review the list of organisations to which they are asked to make appointments at any time and make recommendations to the Member Management Committee.
- 4.13 The Director of Resources will have Delegated authority to make an appointment where an organisation requires an appointment prior to the next meeting of the relevant Area Committee, subject to all Members of that Area Committee being consulted on the proposals.
- 4.14 That any instances of this delegation being used be reported to the next meeting of the relevant Area Committee.

Support for Elected Member Appointees To External Organisations

Lead officer: A lead officer will be identified by the relevant Director for all relevant appointments in the Strategic and Key Partnerships category .

This officer will work closely with the appointed Member(s) to provide briefings and support. Further advice will also be offered by the Chief Finance Officer and/or the City Solicitor as appropriate.

Briefings: For organisations in the Community and Local engagement category, a lead officer will not be allocated unless the Director and/or relevant Executive Member for the service area deem that this will be beneficial. However, the representative may still seek support and briefings from Council officers.

Induction: Partner/external organisations are expected to provide an induction into their affairs for newly appointed Council representatives. In the case of Strategic and Key Partnership Category appointments it is the lead officer's responsibility to ensure that an induction is arranged.

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| Outside Body | Charity /Trust | No of Places | Review Date | No of places to review | Current appointees | Cllr Y/N | Review Period | Group |
|--|----------------|--------------|-------------|------------------------|--|-------------|----------------------------|--------------------------------------|
| Chapelton Citizens Advice Bureau | Yes | 1 | Jun-11 | 1 | Alan Taylor | Y | 3 yearly | Liberal Democrat |
| Richmond Hill Elderly Aid | | 1 | Jun-11 | 1 | Ralph Pryke | Y | Annual | Liberal Democrat |
| East North East ALMO Area Panels | No | 3 | Jun-11 | 3 | Ralph Pryke Vonnie Morgan Kamila Maqsood | Y Y Y | Annual Annual Annual | Liberal Democrat Labour Labour |
| Divisional Community Safety Partnership | No | 1 | Jun-11 | 1 | Brian Selby | Y | Annual | Labour |
| Area Children's Partnership | No | 1 | Jun-11 | 1 | Vonnie Morgan | Y | Annual | Labour |
| Area Health & Wellbeing Partnership | No | 1 | Jun-11 | 1 | Vacancy | Y | Annual | |
| Area Employment, Enterprise & Training Partnership | No | 1 | Jun-11 | 1 | Graham Hyde | Y | Annual | Labour |

| | | | |
|-----------------------------------|---|---|---|
| | 9 | 9 | 9 |
| Number of places | 9 | | |
| Places held pending review | 9 | | |
| Places currently filled beyond Ju | 0 | | |
| Number of places to fill | 9 | | |

| | | | |
|------------------------------|---|--|---------------------------|
| | 9 | Percentage of Members on the Committee | Notional Places Allocated |
| Number of Members in the Com | 9 | | |
| Labour | 7 | 78 | 7.00 |
| Liberal Democrat | 2 | 22 | 2.00 |
| Conservative | 0 | 0 | 0 |
| Other to list | | | |
| Total | 9 | | 9 |

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Originator: Helen Gray

Tel: 0113 247 4355

Report of the Chief Officer (Democratic and Central Services)

East (Inner) Area Committee

Date: 23rd June 2011

Subject: Appointment of Co-optees

| |
|---|
| Electoral Wards Affected: Burmantofts & Richmond Hill Gipton & Harehills Killingbeck & Seacroft |
|---|

| |
|---|
| Specific Implications For: |
| Ethnic minorities <input type="checkbox"/> |
| Women <input type="checkbox"/> |
| Disabled people <input type="checkbox"/> |
| Narrowing the Gap <input checked="" type="checkbox"/> |

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

The report seeks to gain approval from the Area Committee to the annual appointment of co-optees to the East (Inner) Area Committee.

1.0 Purpose Of This Report

1.1 This report seeks to gain approval from the Area Committee to the annual appointment of co-optees to the East (Inner) Area Committee.

2.0 Background Information

2.1 The Area Committee Procedure Rules (Part 4 of the constitution "Rules of Procedure", state that:

- Each Area Committee may select up to five co-opted members to assist in the discharge of the Committee's role, in accordance with Article 10 of the Constitution;
- Co-opted members may participate in the debate in the same way as Elected Members, but have no voting rights;
- No co-opted member shall be appointed for a period beyond the next Annual Meeting of the Council. In other words, the appointments are annual, but

people can be re-appointed, subject to either re-nomination by the organisation they represent or by invitation of the Area Committee itself.

3.0 Main Issues

3.1 The following nominations for co-option to the East (Inner) Area Committee have been received:

Area Forums

- Killingbeck and Seacroft Community Leadership Team – Rod Manners
- Harehills – to be confirmed at the next CLT meeting on 29th June
- Gipton – to be confirmed at the next CLT meeting on 29th June
- Richmond Hill Forum – Liz Johnson
- Burmantofts/Lincoln Green Forum – Philip Rone

* Only one Co-opted Member to be present in the capacity as Co-opted Member at any one meeting.

4.0 Implications For Council Policy And Governance

4.1 This report is relevant to Council Governance (see section 5).

5.0 Legal And Resource Implications

5.1 There is a need for a decision to be made on the appointment of the co-optees in order to comply with “Rules of Procedure” as set out in the constitution.

5.2 There are no resource implications.

6.0 Conclusions

6.1 This report is relevant to Council Governance (Article 10 of the constitution).

7.0 Recommendations

7.1 The Area Committee is asked to give approval to the appointment of those nominations for co-optees to the East (Inner) Area Committee as outlined in 3.1 above.



Originator: Sarn Warbis

Tel: 39 50908

Report of The Assistant Chief Executive (Planning, Policy and Improvement)

Inner East Area Committee

Date: 23 June 2011

Subject: Area Committee Roles for 2011/12

| | | |
|--|--|--|
| <p>Electoral Wards Affected:</p> <input type="checkbox"/> Ward Members consulted (referred to in report) | <p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input type="checkbox"/></p> <p>Narrowing the Gap <input type="checkbox"/></p> | |
| <p>Council Function <input type="checkbox"/></p> | <p>Delegated Executive Function available for Call In <input checked="" type="checkbox"/></p> | <p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p> |

Executive Summary

This report presents the Area Committee with a summary of their Area Functions and Priority Advisory Functions for 2011/12. The majority of functions delegated in 2010/11 remain unchanged. The exception to this is the delegation of environmental functions which is dealt with in a separate report to Area Committees.

1.0 Purpose Of This Report

1.1 To provide the Area Committee with a summary of the Area Functions and Priority Advisory Functions for 2011/12.

2.0 Background Information

2.1 In March 2011 the Executive Board agreed revisions to the Area Committee function schedules which included changes to the functions relating to Street Cleansing and Environmental Enforcement Services. These executive arrangements were subsequently approved by full council on 26th May 2011. The Area Functions are included in the Council's Constitution (Part 3, section 3C), these are updated annually and presented to each of the 10 Committees.

2.2 This report does not propose any changes to the Terms of Reference for Area Committees or to their relationship to the Executive Board and its Members for 2011/12.

3.0 Main Issues

- 3.1 In 2010/11 Area Committees and service managers across the Council, delivered a programme of local service delegations across a wide range of service areas. The implementation of these has been taking place throughout the year.
- 3.2 This report does not propose any significant alterations to the number or scope of Area Functions delegated to Area Committees in 2010/11. The Area Committee Functions and Priority Advisory Functions were approved by the Executive Board in June 2009, this approval was rolled forward to 2010/11 and is also being rolled forward to 2011/12 with amendments only to environmental delegations.
- 3.3 A summary of the delegated functions and priority advisory functions for Area Committees for 2011/12 can be found at appendix 1.
- 3.4 Detail of the delegated functions and priority advisory functions for Area Committees for 2011/12 can be found at appendix 2 and appendix 3.
- 3.5 Currently the operating context for the delegated functions is unclear. The Vision for Leeds will be launched this summer, the City Priority Plans are in development and it is not clear which indicators Leeds will report on to central government. Locality working operating arrangements are also evolving and therefore revisions may need to be made to the agreed function schedules during 2011/12.
- 3.6 In addition, in order to assess the effectiveness of Area functions, a review will be undertaken in 2011/12 involving Area Committee Members, the responsible Service function leads and Locality Teams.
- 3.7 The review will aim to identify progress to implement the functions; gain a better understanding in practical terms of how Area Committees can support service change and delivery at local level; gain an understanding of the challenges and opportunities they have encountered, and begin to understand how we can make the functions more realistic and deliverable moving forward. The review will also seek to identify further service areas where delegated powers could be assigned to the Area Committees in future.

4.0 Implications For Council Policy and Governance

- 4.1 The work described in this report and the recommendation fits with existing Council policy and governance arrangements. Area Committees' Executive Functions are exercised concurrently by Area Committees, the Executive Board and by Directors under the officer delegation scheme (executive functions).
- 4.2 Decisions taken by Area Committees, in relation to executive functions, remain subject to call in.
- 4.3 Officers will provide proper advice and support to Area Committees and their Chairs to ensure that delegated Executive Functions continue to be exercised in accordance with the Area Committee Procedure Rules.

5.0 Legal and resource implications

- 5.1 The budgets to deliver services included in the 2010/11 Area Functions, were agreed by Full Council on 23rd February 2011.
- 5.2 Any proposed changes to resources relating to Area Functions would need to be made in consultation with the relevant service Director/Chief Officer(s) and with the agreement of the Area Committee and Executive Board, where appropriate.
- 5.3 There are no new resource or legal implications arising from the proposed extended priority advisory functions of the Area Committees.

6.0 Conclusions

- 6.1 In March 2011 the Executive Board agreed revisions to the Area Committee function schedules which included changes to the functions relating to Street Cleansing and Environmental Enforcement Services. These executive arrangements were subsequently approved by full council on 26th May 2011. The Area Functions are included in the Council's Constitution (Part 3, section 3C), these are updated annually and presented to each of the 10 Committees.
- 6.2 Other than those relating to environmental services there are no significant changes proposed to the Area Functions delegated to Area Committees in 2010/11.
- 6.3 In order to assess the effectiveness of Area functions, a review will be undertaken in 2011/12 involving Area Committee Members, the responsible Service function leads and Area Teams.

7.0 Recommendations

- 7.1 The Inner East Area Committee is asked to note:
 - 7.1.1 The summary of approved the Area Functions and designated priority functions for 2011/12 which are appended to this report.

List of Background Documents:

Area Committees Terms of Reference
Council Constitution

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| | |
|--|---|
| Well-Being Schedule | |
| Function | |
| To promote and improve the economic, social and environmental well-being of the Committee's area. | To take decisions about, and monitor activity relating to the use of the annual capital and revenue allocation to each Committee. |

| | |
|--|--|
| Area Functions Schedule | |
| Function | |
| Community Centres | <p>In relation to each community centre identified by the Director of Environment and Neighbourhoods as within the Committee's area, to:</p> <ul style="list-style-type: none"> • oversee controllable revenue budgets, operational arrangements and the use of the centres; • agree and implement a schedule of charges and discounts for directly managed centres; • make asset management and investment proposals to ensure the portfolio is sustainable and meets local needs. |
| CCTV | To maintain an overview of the service in the Committee's area and receive regular information about it. |
| Neighbourhood Management Co-ordination | <p>In relation to the Committee's area:</p> <ul style="list-style-type: none"> • to agree priority neighbourhoods (through the approval of the Area Delivery Plan); and • to agree and monitor Neighbourhood Improvement Plans for the Committee's area. |
| Street Cleansing & Environmental Enforcement Services: | To develop and approve annual Service Level Agreements to achieve as a minimum, the service standards set by Executive Board. Via the Service Level Agreement, to determine the principles of deployment of the available resources by: |
| <ul style="list-style-type: none"> • Litter bin emptying • litter picking and associated works • Street sweeping and associated works | |

| | |
|---|---|
| <ul style="list-style-type: none"> • Leaf clearing • Dog Controls (fouling, straying, dogs on leads, dog exclusions) • Fly tipping enforcement • Enforcement of domestic & commercial waste issues • Litter-related enforcement work • Enforcement on abandoned & nuisance vehicles • Overgrown vegetation • Highways enforcement (placards on streets, A boards, cleanliness) • Graffiti enforcement work • Proactive local environmental promotions | <ul style="list-style-type: none"> • the identification of priorities for service delivery annually (both geographical and in terms of types of services delivered) • The agreement of the most appropriate approaches to be taken to achieve local environmental cleanliness and quality. <p>To be responsible for monitoring and reviewing the delegated activities in relation to the service outcomes specified in the SLA.</p> <p>To be responsible for negotiating amendments to the SLA with service providers to accommodate unforeseen events or patterns of service failure, during the course of theSLA.</p> |
|---|---|

Priority Advisory Functions

| Role | Summary |
|---|---|
| Community Engagement | <p>Each Committee will agree a local community engagement plan based on an agreed template to ensure consistency across the city. Information on how Area Committees have delivered on their community engagement plans, will be included in an annual report to the Executive Board, which outlines achievements from the previous year to deliver the Area Delivery Plans, and future priorities.</p> |
| Community Greenspace | <p>This covers 73 community parks vested with the Parks and Countryside Service. These include a wide variety of recreation facilities, sports pitches, play areas, formal and informal horticultural features.</p> <p>Area Committees will influence the development and use of community parks and be consulted about proposals for the development and use of them, for example proposals for refurbishment and installation of new play equipment.</p> |
| PCSOs, Neighbourhood Policing Teams and Multi Agency Crime and Grime Operations | <p>This covers the deployment of PCSOs, the work of Neighbourhood Policing Teams (which are now aligned to ward and Area Committee boundaries) and multi agency crime and grime initiatives to tackle local priorities and hot spots. The arrangements enable staff to work more closely together on the ground and improve consultation with and reporting arrangements to the Area Committees.</p> |
| Highways Maintenance | <p>Area Committees will be asked to comment on annual and forward programme of planned maintenance of local roads, on traffic management proposals affecting local roads and minor maintenance schemes to keep highway safe.</p> |
| Local Children and Young People Plans | <p>Area Committees will continue to influence the strategic direction of actions within the area delivery plan in relation to the 5 Every Child Matters outcomes and local need.</p> <p>The committees will have a local democratic oversight, demonstrated by endorsing the plan and local priorities identified within it. Committees will have a monitoring function, ensuring the 5 Every Child Matters outcomes and the improved integration of children's services are embedded as part of the delivery objectives of the Children Leeds Area</p> |

| | |
|---|---|
| | Partnership expressed through Area Delivery plans and extended service cluster plans. |
| Health and Well Being. (including Adult Social Care) | As part of their responsibility to promote local well being, Area Committees have an important role in helping to improve health and tackling health inequalities by ensuring coordinated and focused activity across Council services and with key partners such as the Leeds PCT at the local level. Adult Services and the PCT are organising their resources to work more effectively at a local level helping Area Committees through regular reporting arrangements to influence local priorities and action, and monitor the health and well-being targets linked to the Leeds Strategic Plan. |
| Area Based Regeneration Schemes and Town and District Centre Projects | Also consistent with the promotion of well-being, Area Committees will have a role in relation to influencing, assisting and endorsing key aspect of area based regeneration schemes and town and district centre projects. They will be supported in this by officers in the Regeneration Service. |
| Conservation Area Reviews | This function covers a programme of reviews in 17 designated conservation areas commencing 2008/09 – to 2010/11. In each case to assess its special character, to propose any changes to its boundary and to make proposals for its management. Area Committees agreed reviews in these areas and ward members have been directly involved in consultation work. |
| Advertising on Lampposts | <p>Function is suspended until April 2012</p> <p>The council had agreed a 15 year contract for the installation of advertising on lamp posts in 2008. A 20% share of the income generated from this contract was due to come back to Area Committees to support local priorities. However, in February 2009 the company awarded the contract went in to administration. During the liquidation process, the hoardings on lamp posts were sold to a new company, City-ads Leeds, who will operate a much reduced service on an interim basis until a more permanent arrangement is put in place.</p> <p>A new company to deliver this contract was due to be selected through a competitive tender process, with the contract commencing around December 2011. The delay in tendering for the renewal of the contract is to enable the advertising market to recover from the</p> |

| | |
|--|---|
| | <p>economic downturn and thereby yield the Council (and Area Committees) with the best possible financial return.</p> <p>City-ads is a fledgling business, aspiring to build their advertising portfolio against an extremely difficult economic backdrop for the industry. An income share arrangement has been agreed but the returns are not expected to be significant. Initial indications are that the Council will receive around £300 per quarter, rising to around £1,000 per quarter as the business grows over the next 12months.</p> <p>It was therefore agreed that this function is suspended until April 2012 when a new contractor has been agreed, as the administrative costs of dividing the limited income that will be received to each of the 10 committees, is highly likely to outweigh the actual return that each committee will receive.</p> |
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Area Committee Roles for 2011/12

Area Functions

Note: This gives details of functions delegated to the Area Committees.

A related document gives details of services where Area Committees have an enhanced role in influencing, developmental and consultative responsibilities.



Area Functions Information – 2011/12

| | |
|---|---------------|
| Area Well Being Budgets | Pages 3 - 6 |
| Community Centres | Pages 7 - 12 |
| CCTV | Pages 13 - 18 |
| Neighbourhood Management Co-ordination | Pages 19 – 21 |
| Street Cleansing & Environmental Enforcement Services | Pages 22 - 22 |

Area Functions Information – 2011 / 12

| | |
|---|--|
| FUNCTION: | Area Well Being Budgets – Capital and Revenue Allocations |
| DESCRIPTION | |
| HEADLINE INFORMATION: | |
| Well being budgets delegated to Area Committees to support local priorities. | |
| OVERVIEW OF RESOURCES: | |
| Annual Revenue and Capital allocation for each Committee area. Officer support from Area Management Teams. | |
| TYPE OF INFORMATION TO BE AVAILABLE AT AREA COMMITTEE LEVEL: | |
| Regular reports to Area Committees on allocations, project approvals, monitoring of spend and activity. | |
| EXECUTIVE MEMBER: | |
| Cllr Peter Gruen | |
| RESPONSIBLE OFFICERS: | |
| DIRECTOR: James Rogers | |
| CHIEF OFFICER: Kathy Kudelnitzky | |
| LEAD OFFICER FOR FUNCTION SCHEDULE: Beth Logan | |

| |
|---|
| OUTCOMES AND PERFORMANCE INFORMATION |
| <p>LINK TO LEEDS STRATEGIC PLAN OUTCOMES:</p> <p>Area Delivery Plans cover local priorities for well being spend and these are linked to the Leeds Strategic Plan outcomes and improvement priorities.</p> <p>The specific indicators that relate to this function are currently unclear because the operating context is in transition :</p> <ul style="list-style-type: none"> ▪ the Vision for Leeds is about to be launched ▪ the City Priority Plans are in development ▪ it is not clear which indicators Leeds will report on to Central Government ▪ the new Locality Working operating arrangements and focus are just evolving ▪ it is clear that the Function Schedules need to be reviewed and redrafted to reflect the new priorities and operating arrangements <p>It is therefore proposed that when the Function Schedules have been reviewed and redrafted appropriate indicators will be identified and included.</p> |

| |
|--|
| GOVERNANCE |
| DESCRIPTION OF WHAT PROPOSED RESPONSIBILITY COVERS: |
| <p>Taking of decisions and monitoring of activity relating to utilisation of well being budgets within the framework of the Council’s Constitution and in accordance with Local Government Act 2000.</p> |

| | | | | |
|--|--|--|---|--|
| MANAGEMENT AND CO-ORDINATION | | | | |
| PROPOSED ARRANGEMENTS FOR SERVICE / FUNCTION IN 2011 / 12: | | | | |
| TYPE AND DETAIL OF PROPOSED ARRANGEMENTS: | | | | |
| <table border="1"> <tr> <td>Centrally Managed Service With Management Contacts for Each Area</td> <td></td> </tr> <tr> <td>Locally Managed Service With Some Central Support/Technical Expertise/Co-Ordination</td> <td>Area Management Teams provide support to enable effective administration of well being budgets in each area. Some central technical support /co-ordination particularly in relation to financial management.</td> </tr> </table> | Centrally Managed Service With Management Contacts for Each Area | | Locally Managed Service With Some Central Support/Technical Expertise/Co-Ordination | Area Management Teams provide support to enable effective administration of well being budgets in each area. Some central technical support /co-ordination particularly in relation to financial management. |
| Centrally Managed Service With Management Contacts for Each Area | | | | |
| Locally Managed Service With Some Central Support/Technical Expertise/Co-Ordination | Area Management Teams provide support to enable effective administration of well being budgets in each area. Some central technical support /co-ordination particularly in relation to financial management. | | | |
| LINKS TO KEY PLANS / STRATEGIES / LEGISLATION / STATUTORY REQUIREMENTS: | | | | |
| <p>Council Constitution Local Government Act 2000 Area Delivery Plans</p> | | | | |

HEADLINE CITYWIDE FINANCIAL INFORMATION FOR RESPONSIBILITIES

Citywide Budget For Service / Function 2011 / 12

| | |
|---------------------------------------|--------------|
| | £000s |
| Net Revenue Budget | 2,794 |
| Net Capital Budget unallocated | 190 |

| Key Funding Sources | | |
|--|--------------|---|
| Funding Provider | £000s | % |
| LCC: | | |
| Revenue Base | 1,797 | |
| Capital Base | 0 | |
| Unallocated Revenue carried forward from 10/11 | 997 | |
| Unallocated Capital carried forward from 10/11 | 190 | |
| Net Budget 2011/12 | 2,984 | |

DESCRIPTION OF WHAT THE BUDGET REPRESENTS:

Revenue and Capital allocations to the Area Committees.

DESCRIPTION OF THE FORMULA USED FOR APPORTIONING BUDGET ACROSS DIFFERENT AREAS:

Formula revised in 2010/11, formula based on population and deprivation in each area.

REASONS WHY THIS PARTICULAR FORMULA WAS SELECTED:

Based on formula agreed by Executive Board.

DETAIL OF ANY SIGNIFICANT SERVICE / BUDGET VARIATIONS ACROSS THE CITY:

Reflects population and deprivation characteristics of different areas.

AREA COMMITTEE BREAKDOWN – Area Well Being Budgets – Capital and Revenue Allocations

| | | City Wide | East | | North East | | North West | | South | | West | |
|---------------------------|--------------------------------------|------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| | | | Inner | Outer | Inner | Outer | Inner | Outer | Inner | Outer | Inner | Outer |
| Net Revenue Budget | Base budget for 11/12 | 1,796,570 | 261,760 | 185,220 | 161,810 | 112,000 | 215,580 | 160,940 | 224,520 | 183,790 | 136,710 | 154,240 |
| | Carry forward from 10/11 | 1,017,071 | 118,892 | 75,699 | 110,335 | 85,461 | 17,310 | 251,402 | 175,708 | 30,459 | 32,911 | 118,894 |
| | Total available to allocate 11/12 | 2,813,641 | 380,652 | 260,919 | 272,145 | 197,461 | 232,890 | 412,342 | 400,228 | 214,249 | 169,621 | 273,134 |
| Net Capital Budget | Base budget for 11/12 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | Unallocated carry forward from 10/11 | 191,300 | 0 | 0 | 0 | 0 | 26,400 | 79,700 | 0 | 72,200 | 200 | 12,800 |
| | Total available to allocate 11/12 | 191,300 | 0 | 0 | 0 | 0 | 26,400 | 79,700 | 0 | 72,200 | 200 | 12,800 |

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Notes:

- The revenue well being base budget allocation reflects a 0% inflationary uplift on last year's figures
- 'Carry forward from 10/11' represents the balance of what was not actually spent in 10/11. In some cases Area Committees may have already made allocations against this amount and spend will take place in 11/12.
- The 'total available to allocate' revenue figures represent the amounts for Area Committees to allocate to local priorities over the course of the year (assuming that none of the carry forward amount is already allocated). As in previous years, it is assumed that not all the allocation will be actually spent within the financial year. For budget management purposes it is assumed that £250k will be carried forward into the next financial year. This will be monitored by Officers in Environment and Neighbourhoods over the course of the year
- The ACW capital programme has no base budget in 2011/12 and the remaining funding still to allocate is £191,300.
- The value of schemes which are committed but have remaining funding on them amount to £816K. Approximately 82 schemes.

Area Functions Information – 2011/12

| | |
|---|--------------------------|
| FUNCTION: | Community Centres |
| DESCRIPTION | |
| HEADLINE INFORMATION: | |
| <p>Responsibility for a portfolio of community centres vested with Regeneration Service. This covers overseeing revenue budgets, operational arrangements and the use of the centres, agreeing and implementing a schedule of charges and discounts for directly managed centres and making asset management and investment proposals to ensure the portfolio is sustainable and meets local needs.</p> | |
| OVERVIEW OF RESOURCES: | |
| <p>71 community centres city wide of which 47 are directly managed, four of which are closed, and 24 leased to a third party organisation, one of which is closed. Managed by Regeneration Service Caretaking, lettings, surveying and maintenance provided by Corporate Property Management Service Cleaning provided by Building Agency (Property Maintenance)</p> | |
| TYPE OF INFORMATION TO BE AVAILABLE AT AREA COMMITTEE LEVEL: | |
| <p>List of centres and management arrangements with data sheets and budget information, Lettings and Pricing policy.</p> | |
| EXECUTIVE MEMBER: | |
| <p>Cllr Peter Gruen</p> | |
| RESPONSIBLE OFFICERS: | |
| <p>DIRECTOR: Neil Evans CHIEF OFFICER: Bridget Emery LEAD OFFICER FOR FUNCTION SCHEDULE: Trudie Canavan</p> | |

| |
|--|
| OUTCOMES AND PERFORMANCE INFORMATION |
| <p>LINK TO LEEDS STRATEGIC PLAN OUTCOMES:</p> <p>Harmonious Communities</p> <p>The specific indicators that relate to this function are currently unclear because the operating context is in transition :</p> <ul style="list-style-type: none"> ▪ the Vision for Leeds is about to be launched ▪ the City Priority Plans are in development ▪ it is not clear which indicators Leeds will report on to Central Government ▪ the new Locality Working operating arrangements and focus are just evolving ▪ it is clear that the Function Schedules need to be reviewed and redrafted to reflect the new priorities and operating arrangements <p>It is therefore proposed that when the Function Schedules have been reviewed and redrafted appropriate indicators will be identified and included.</p> |
| <p>IMPROVEMENT PRIORITIES:</p> <p>HM-1a An increased number of local people engaged in activities to meet community needs and improve the quality of life for local residents</p> <p>HM-1b An increase in the number of local people that are empowered to have a greater voice and influence over local decision making and a greater role in public service delivery</p> <p>HM-2a Enable a robust and vibrant voluntary, community and faith sector to facilitate community activity and directly deliver services</p> <p>HM-2b An increased sense of belonging and pride in local neighbourhoods that help to build cohesive communities</p> |
| <p>GEOGRAPHY & FREQUENCY OF RELEVANT LOCAL PERFORMANCE INFORMATION:</p> <p>(E.g. SOA, ward, quarterly, yearly)</p> <p>Annual survey – resident perception of neighbourhood and local facilities</p> <p>Data sheets for each centre updated at least annually</p> |

| |
|--|
| GOVERNANCE |
| <p>DESCRIPTION OF WHAT PROPOSED RESPONSIBILITY COVERS:</p> <p>This covers maintaining an overview of controllable revenue budgets, operational arrangements and the use of the centres, agreeing and implementing a schedule of charges and discounts for directly managed centres and developing asset management and investment proposals to a range of funding sources to ensure the portfolio is sustainable and meets local needs.</p> <p>PRACTICAL ARRANGEMENTS – HOW WOULD LOCAL MEMBERS DEAL WITH THE PROPOSED RESPONSIBILITY:</p> |

Ward members are involved in discussions about significant changes to particular centres. Proposals on significant issues which affect one or more centres in a Committee's portfolio are then subject to a report to the Area Committee. Some Area Committees have established sub-groups, where more detailed discussions on the management of the local portfolio can take place.

HOW / WHEN WOULD THE SERVICE / FUNCTION REPORT TO THE AREA COMMITTEE:

(E.g. formal and informal arrangements, frequency)

Mid year and year end update on portfolio and controllable budgets.
Reports as required on key issues affecting centres in the committee's area.

MANAGEMENT AND CO-ORDINATION

PROPOSED ARRANGEMENTS FOR SERVICE / FUNCTION IN 2011 / 12:

TYPE AND DETAIL OF PROPOSED ARRANGEMENTS:

| | |
|---|--|
| Centrally Managed Service With Management Contacts for Each Area | |
| Locally Managed Service With Some Central Support/Technical Expertise/Co-Ordination | Facilities Management (caretaking, maintenance, lettings) is provided by a central team in Corporate Property Management. Cleaning is provided by Building Agency (Property Maintenance) Co-ordination, technical support and budget management is provided by a central team in Regeneration. Local support, management of day to day issues, development of proposals and consultation is undertaken by staff in each of the Area Management Teams. |

LINKS TO KEY PLANS / STRATEGIES / LEGISLATION / STATUTORY REQUIREMENTS:

Facilities Management staff ensure that relevant legislation is followed when operating and maintaining public buildings.
Corporate and Service Asset Management Plans

LINKS TO OTHER CITY COUNCIL SERVICES:

Community space in other council buildings complements the space available in community centres.
A range of other Council services – Children's Services, Adult Social Care, Jobs and Skills deliver activity and/or occupy office space within community centres.

LINKS TO OTHER PUBLIC SECTOR PARTNER SERVICES:

Support the delivery of a number of community based services provided by the council and other partners, this includes a number of schools.

| |
|---|
| CONTRACT / COMMISSIONING |
| DESCRIPTION OF ANY CONTRACT / COMMISSIONING / SERVICE LEVEL AGREEMENTS FOR SERVICE / FUNCTION: |
| Service Level Agreement with Facilities Management in place for caretaking, facilities management and lettings. |

| |
|---|
| ANY KEY CURRENT / FUTURE ISSUES FOR AREA COMMITTEE TO BE AWARE OF REGARDING SERVICE / FUNCTION |
| Lettings and Pricing Policy to be reviewed during 11-12. Budget detail is complicated and some elements have a time lag e.g. utilities costs therefore caution is required when looking at budget information at any point in time. Corporate Property Management are responsible for repairs and maintenance of buildings and securing funding to address backlog maintenance. |

| | | |
|---|--------------|---------------|
| HEADLINE CITYWIDE FINANCIAL INFORMATION FOR RESPONSIBILITIES | | |
| Citywide Budget For Service / FUNCTION IN 2011 / 12: | | |
| | | £000s |
| Net Revenue Budget | | £3,156 |
| Net Capital Budget | | |
| Key Funding Sources | | |
| Funding Provider | £000s | % |
| LCC | 3665 | 116.1% |
| Income from Charges | | |
| LCC – other Council Services | -161 | -5.1% |
| External bookings and office use | -209 | -6.6% |
| Net Operational Costs | 3295 | 104.4% |
| Other(Non Operational Centres & Overhead) | -139 | -4.4% |
| Other | | |
| Net Budget | 3,156 | 100.0% |

| |
|--|
| DESCRIPTION OF WHAT THE BUDGET REPRESENTS: |
| Revenue costs associated with the operation of the community centres. |
| DETAIL OF ANY NON CONTROLLABLE ELEMENTS: |
| Provision of insurance cover and liability Non-controllable capital asset charges The CPM management charge consists of a fixed annual fee NNDR These elements cannot be effectively monitored or controlled at an area level. |

DESCRIPTION OF THE FORMULA USED FOR APPORTIONING BUDGET ACROSS DIFFERENT AREAS:

Budgets apportioned based on actual revenue figures for centres in each area, based on the previous years running costs. These are adjusted through the budget setting process to account for changes in the portfolio and operating costs of each centre.

The CPM management charge is allocated to community centres as a proportion to their overall spend on staff and running costs. Centres with higher operational costs will therefore attract a higher proportion of the management fee. If Centre A's staffing and running costs represent 5% of the total community centre budget then they will attract 5% of the management fee. If Centre B's running costs represent 10% of the total community centre budget then they will attract 10% of the management fee. This would continue until the full 100% has been allocated.

A backlog maintenance budget has been established for all Council assets. This budget is prioritised according to individual service requirements and local needs. Area Committees should ensure that backlog maintenance issues are prioritised locally and fed through to CPM through existing procedures.

REASONS WHY THIS PARTICULAR FORMULA WAS SELECTED:

Suits this function and allows monitoring of costs for individual centres.

DETAIL OF ANY SIGNIFICANT SERVICE / BUDGET VARIATIONS ACROSS THE CITY:

Budgets for each centre depends on size, usage and income. There are therefore significant variations between budgets from centre to centre.

Time lag in receiving meaningful information on budgets centres by centre due to nature of charges (e.g. utility bills) and income.

Seasonal fluctuations affect budgets e.g. utility costs higher in second part of year.

AREA COMMITTEE BREAKDOWN – Community Centres

| | | City Wide | East | | North East | | North West | | South | | West | |
|------------------------------|----------------------------|-----------|---------|---------|------------|--------|------------|---------|---------|---------|--------|--------|
| | | Total | Inner | Outer | Inner | Outer | Inner | Outer | Inner | Outer | Inner | Outer |
| Resource Availability | | | | | | | | | | | | |
| Community Centres | Directly Managed | 47 | 11 | 7 | 2 | 3 | 3 | 3 | 6 | 8 | 1 | 3 |
| | Managed by Community Orgs. | 24 | 1 | 5 | 1 | 1 | 3 | 2 | 2 | 5 | 3 | 1 |
| Net Revenue Budget | Net Budget for 11/12 | 3,295,090 | 923,580 | 325,980 | 225,370 | 84,480 | 337,040 | 391,130 | 246,690 | 607,320 | 81,160 | 72,340 |
| | Mid year progress | | | | | | | | | | | |
| | Year end outcome | | | | | | | | | | | |

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Notes: 1 Covers centres in the Regeneration service portfolio as of 1st May 2010.
The six closed centres are due to be demolished or sold in 11-12.

Area Functions Information – 2011/12

| | |
|------------------|-------------|
| FUNCTION: | CCTV |
|------------------|-------------|

HEADLINE INFORMATION:

'Leedswatch' provides a monitoring service for public space surveillance cameras covering open spaces across Leeds. The CCTV control room is staffed and cameras are recorded 24 hours per day, 365 days a year. The service also provides two mobile CCTV vans for deployment within communities across Leeds.

- Provide 24 hour 365 days a year monitoring of CCTV in areas of operation.
- Contribute to reducing the fear of crime by facilitating the apprehension and prosecution of offenders and assisting in preventing and aiding detection of crime committed in public areas where CCTV in areas of operation.
- Liaise with Area Management/Divisional Community Safety Partnerships and Neighbourhood Policing Teams on multi-agency operations.
- The Private Security Industry Act ensures that all CCTV staff are security vetted, trained and licensed by the Security Industry Authority (SIA)

OVERVIEW OF RESOURCES:

25 CCTV operators are employed to carry out the 24/7 operations. There are currently 239 Public Space CCTV cameras across the city. 'Leedswatch' also have a sharing agreement with Urban Traffic Control (UTC) who can utilise the 'Leedswatch' cameras for highways related matters and likewise 'Leedswatch' can utilise the UTC cameras in relation to the reducing the fear of crime by facilitating the apprehension and prosecution of offenders and assisting in preventing and aiding detection of crime. Cameras and the majority of costs are related to fixed cameras and staffing.

TYPE OF INFORMATION TO BE AVAILABLE AT AREA COMMITTEE LEVEL:

'Leedswatch' produce a weekly CCTV report which is sent out to Ward Members, Enforcement, ASBU, Area Management and West Yorkshire Police. The service has now recently due to European legislation upgraded from an analogue recording system to a digital recording system. Approval has also been given to enter into a partnership with Leeds Passenger Transport Executive (METRO) and 'Leedswatch' and METRO share the CCTV control room facility.

EXECUTIVE MEMBER:

Councillor Peter Gruen

RESPONSIBLE OFFICERS:

DIRECTOR: Neil Evans

CHIEF OFFICER: Simon Whitehead

LEAD OFFICER FOR FUNCTION SCHEDULE: Wayne Clamp

OUTCOMES AND PERFORMANCE INFORMATION

LINK TO LEEDS STRATEGIC PLAN OUTCOMES:

Environment

Cleaner, greener and more attractive city through effective environmental management and changed behaviours.

Thriving Places

Reduced crime and fear of crime through prevention, detection, offender management and changed behaviour.

Harmonious Communities

Improved Community cohesion and integration through meaningful involvement and valuing equality and diversity.

The specific indicators that relate to this function are currently unclear because the operating context is in transition :

- the Vision for Leeds is about to be launched
- the City Priority Plans are in development
- it is not clear which indicators Leeds will report on to Central Government
- the new Locality Working operating arrangements and focus are just evolving
- it is clear that the Function Schedules need to be reviewed and redrafted to reflect the new priorities and operating arrangements

It is therefore proposed that when the Function Schedules have been reviewed and redrafted appropriate indicators will be identified and included.

GEOGRAPHY & FREQUENCY OF RELEVANT LOCAL PERFORMANCE INFORMATION:

(E.g. SOA, ward, quarterly, yearly)

Leedswatch produce a weekly CCTV report which is sent out to Ward Members, Enforcement, ASBU, Area Management and West Yorkshire Police.

GOVERNANCE

DESCRIPTION OF WHAT PROPOSED RESPONSIBILITY COVERS:

Public Space surveillance CCTV has to comply with Human Rights Legislation, Data Protection Act and the Private Security Industries Act 2001 which requires all 'Leedswatch' CCTV operators must be Security Industry Authority (SIA) trained and Licensed. All operators must also comply with the Leedswatch Codes of Practice.

There is no scope for devolved governance arrangements in terms of determining the target areas for CCTV due to the nature of the function.

Area Committees will, through area management, be able to access information about joint Operations (e.g. ASBU operations) in advance having been informed of the chosen target areas and advise on specific issues they wish to see tackled during the operations.

PRACTICAL ARRANGEMENTS – HOW WOULD LOCAL MEMBERS DEAL WITH THE PROPOSED RESPONSIBILITY:

Liaison with Leedswatch Management concerning operations and co-ordinated jointly by the Area Community Safety Co-ordinator and the relevant Neighbourhood Policing Team Inspector.

HOW / WHEN WOULD THE SERVICE / FUNCTION REPORT TO THE AREA COMMITTEE:

(E.g. formal and informal arrangements, frequency)

Formal reports are provided to Area Management on a six monthly basis.

MANAGEMENT AND CO-ORDINATION

PROPOSED ARRANGEMENTS FOR SERVICE / FUNCTION IN 2011 / 12:

TYPE AND DETAIL OF PROPOSED ARRANGEMENTS:

| | |
|---|--|
| Centrally Managed Service With Management Contacts for Each Area | The function is managed by Leedswatch – coordination through Liaison with Leedswatch Management concerning operations and co-ordinated jointly by the Area Community Safety Co-ordinator and the relevant Neighbourhood Policing Team Inspector. |
| Locally Managed Service With Some Central Support/Technical Expertise/Co-Ordination | |

LINKS TO KEY PLANS / STRATEGIES / LEGISLATION / STATUTORY REQUIREMENTS:

- Council Business Plan 2008-2011
- Leeds Strategic Plan 2008-2011
- Area Delivery Plans
- Safer Leeds Annual Plan
- Divisional Community Safety Partnership Plans
- Safer Leeds Service Plan
- Crime & Disorder Act 1998

LINKS TO OTHER CITY COUNCIL SERVICES:

Leedswatch work closely with ASBU, Enforcement, Peace & Emergency Planning, Land Drainage, Licensing, Security Services, Planning Department, Highways, ALMO's, Area Management Teams.

LINKS TO OTHER PUBLIC SECTOR PARTNER SERVICES:

Crime and Disorder Reduction Partnership – Safer Leeds Executive and Safer Leeds Board.

GOYH – Home Office

Leedswatch have CCTV links to METRO, Bradford, Wakefield, Huddersfield and Calderdale Local Authorities and share images with Urban Traffic Control, Land Drainage and Peace and Emergency Planning.

CONTRACT / COMMISSIONING

DESCRIPTION OF ANY CONTRACT / COMMISSIONING / SERVICE LEVEL AGREEMENTS FOR SERVICE / FUNCTION:

Leedswatch have SLA's in place for all CCTV installations within Area Management, ALMO's, West Yorkshire Police.

A 5yr BT Contract for CCTV Fibre Provision.

A CCTV Contract expandable up to a maximum of 4 yrs for CCTV Installations and Maintenance expires in October 2011 and the procurement of a new contract has commenced.

HEADLINE CITYWIDE FINANCIAL INFORMATION FOR RESPONSIBILITIES

Citywide Budget For Service / Function 2011 / 12

| | £000s |
|---------------------------|--------------|
| Net Revenue Budget | 1,368 |
| Net Capital Budget | |

| Key Funding Sources | | |
|---------------------|--------------|-----|
| Funding Provider | £000s | % |
| LCC | 1,176 | 86% |
| LPSA Reward Fund | 192 | |
| Net Budget | 1,368 | |

DESCRIPTION OF WHAT THE BUDGET REPRESENTS:

Staffing, Premises, Supplies and Services, travel and reallocations excluding maintenance.

DESCRIPTION OF THE FORMULA USED FOR APPORTIONING BUDGET ACROSS DIFFERENT AREAS:

Apportionment has been made on the number of camera in each area, with the exception of £92k BT line rental which has been made on the basis of actual costs.

REASONS WHY THIS PARTICULAR FORMULA WAS SELECTED:

Delegated budgets account for most fixed costs apart from city wide and centralised functions.

DETAIL OF ANY SIGNIFICANT SERVICE / BUDGET VARIATIONS ACROSS THE CITY:

AREA COMMITTEE BREAKDOWN – CCTV

| | | City Wide | East | | North East | | North West | | South | | West | |
|------------------------------|-------------------|-----------|--------|--------|------------|--------|------------|-------|---------|--------|--------|--------|
| | | | Inner | Outer | Inner | Outer | Inner | Outer | Inner | Outer | Inner | Outer |
| Resource Availability | | | | | | | | | | | | |
| Number of cameras | | 129 | 5 | 2 | 19 | 4 | 11 | 0 | 75 | 7 | 4 | 2 |
| Net Revenue Budget | Budget for 11/12 | 1,367,590 | 53,000 | 22,640 | 202,460 | 45,240 | 116,670 | | 790,120 | 73,430 | 42,290 | 21,940 |
| | Mid year progress | | | | | | | | | | | |
| | Year end outcome | | | | | | | | | | | |

Notes:

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1. This year the area committee function schedule has been compiled using current information from BT Redcare. Only cameras that are managed and maintained by LCC are included in the schedule, this is a change from previous years where a distinction between costs for LCC cameras and other (rechargeable) cameras could not be made.

Area Functions Information – 2011/12

| | |
|--|---|
| FUNCTION: | Neighbourhood Management Co-ordination |
| DESCRIPTION | |
| HEADLINE INFORMATION: Identification of priority neighbourhoods across Leeds that require more intensive resources to drive service improvements and better local outcomes. This includes improving the co-ordination of key services across the council and local partners and piloting new ways of working. | |
| OVERVIEW OF RESOURCES: Neighbourhood Improvement Plans cover dedicated resources for neighbourhood management work as agreed by the Area Committees together with any partner agency contributions and/or dedicated funding from any other source. | |
| TYPE OF INFORMATION TO BE AVAILABLE AT AREA COMMITTEE LEVEL: Priority neighbourhoods agreed through Area Delivery Plans. Neighbourhood Improvement Plans for each individual area to be agreed and monitored by Area Committee. Area Committees to give thematic approval of any locally available budgets for neighbourhood improvement work. | |
| EXECUTIVE MEMBER: Councillor Peter Gruen | |
| RESPONSIBLE OFFICERS: DIRECTOR: James Rogers CHIEF OFFICER: Kathy Kudelnitzky LEAD OFFICER FOR FUNCTION SCHEDULE: Beth Logan | |

| |
|--|
| OUTCOMES AND PERFORMANCE INFORMATION |
| <p>LINK TO LEEDS STRATEGIC PLAN OUTCOMES:</p> <p>The specific indicators that relate to this function are currently unclear because the operating context is in transition :</p> <ul style="list-style-type: none"> ▪ the Vision for Leeds is about to be launched ▪ the City Priority Plans are in development ▪ it is not clear which indicators Leeds will report on to Central Government ▪ the new Locality Working operating arrangements and focus are just evolving ▪ it is clear that the Function Schedules need to be reviewed and redrafted to reflect the new priorities and operating arrangements <p>It is therefore proposed that when the Function Schedules have been reviewed and redrafted appropriate indicators will be identified and included.</p> |
| <p>GEOGRAPHY & FREQUENCY OF RELEVANT LOCAL PERFORMANCE INFORMATION:</p> <p>Quarterly progress and monitoring reports to be collated by service. Annual report to be produced for Area Committee Members.</p> |

| |
|---|
| GOVERNANCE |
| <p>DESCRIPTION OF WHAT PROPOSED RESPONSIBILITY COVERS:</p> <p>Area Committees will oversee all neighbourhood management programmes in their area. This covers a responsibility for approving areas to be included in Area Delivery Plan, approving Neighbourhood Improvement Plans, monitoring progress annually and agreeing thematic priorities for any locally available funding.</p> |

| | | | | |
|---|---|--|---|---|
| MANAGEMENT AND CO-ORDINATION | | | | |
| <p>PROPOSED ARRANGEMENTS FOR SERVICE / FUNCTION IN 2011 / 12:</p> <p>TYPE AND DETAIL OF PROPOSED ARRANGEMENTS:</p> <table border="1"> <tr> <td>Centrally Managed Service With Management Contacts for Each Area</td> <td></td> </tr> <tr> <td>Locally Managed Service With Some Central Support/Technical Expertise/Co-Ordination</td> <td>Directly through or in partnership with Area Management Teams. Centrally based team in Regeneration Service provides support, co-ordination and policy development.</td> </tr> </table> <p>LINKS TO KEY PLANS / STRATEGIES / LEGISLATION / STATUTORY REQUIREMENTS:</p> <p>Local Government White Paper Local Government Act 2000 – well being powers Sustainable Communities Five Year Plan (2005) Leeds Strategic Plan LCC Business Plan</p> | Centrally Managed Service With Management Contacts for Each Area | | Locally Managed Service With Some Central Support/Technical Expertise/Co-Ordination | Directly through or in partnership with Area Management Teams. Centrally based team in Regeneration Service provides support, co-ordination and policy development. |
| Centrally Managed Service With Management Contacts for Each Area | | | | |
| Locally Managed Service With Some Central Support/Technical Expertise/Co-Ordination | Directly through or in partnership with Area Management Teams. Centrally based team in Regeneration Service provides support, co-ordination and policy development. | | | |

LINKS TO OTHER SERVICES:

Links to range of council and partner services, particularly environmental, community safety, health, youth, jobs and skills.

ANY KEY CURRENT / FUTURE ISSUES FOR AREA COMMITTEE TO BE AWARE OF REGARDING SERVICE / FUNCTION**HEADLINE CITYWIDE FINANCIAL INFORMATION FOR RESPONSIBILITIES****Citywide Budget For Service / Function 2011 / 12****£000s****Net Revenue Budget****0****Net Capital Budget****0****Key Funding Sources****£000s****%**

Area Functions Information – 2011/12

| | |
|------------------|--|
| FUNCTION: | Street Cleansing & Environmental Enforcement Services |
|------------------|--|

The Street Cleansing & Environmental Services delegation is under review with service level agreements due to go to Area Committee meetings in the September cycle.

Below is the summary schedule as agreed by Executive board on 30th March 2011 and approved by full council on 26th May 2011.

| | |
|--|---|
| <p>Street Cleansing & Environmental Enforcement Services:</p> <ul style="list-style-type: none"> • Litter bin emptying • litter picking and associated works • Street sweeping and associated works • Leaf clearing • Dog Controls (fouling, straying, dogs on leads, dog exclusions) • Fly tipping enforcement • Enforcement of domestic & commercial waste issues • Litter-related enforcement work • Enforcement on abandoned & nuisance vehicles • Overgrown vegetation • Highways enforcement (placards on streets, A boards, cleanliness) • Graffiti enforcement work • Proactive local environmental promotions | <p>To develop and approve annual Service Level Agreements to achieve as a minimum, the service standards set by Executive Board. Via the Service Level Agreement, to determine the principles of deployment of the available resources by:</p> <ul style="list-style-type: none"> • the identification of priorities for service delivery annually (both geographical and in terms of types of services delivered) • The agreement of the most appropriate approaches to be taken to achieve local environmental cleanliness and quality. <p>To be responsible for monitoring and reviewing the delegated activities in relation to the service outcomes specified in the SLA.</p> <p>To be responsible for negotiating amendments to the SLA with service providers to accommodate unforeseen events or patterns of service failure, during the course of the SLA.</p> |
|--|---|

Area Committee Roles for 2011/12

Priority Advisory Functions

Note: This gives details of services where Area Committees have an enhanced role in influencing, developmental and consultative responsibilities.

A related document gives details of functions delegated to the Area Committees.



Other Area Committee Roles – 2010/11

| | |
|---|---------------|
| Community Engagement | Pages 3 - 6 |
| Community Greenspace | Pages 7 - 10 |
| PCSOs, Neighbourhood Policing Teams and Multi Agency Crime and Grime Operations | Pages 11 - 16 |
| Highways Maintenance | Pages 17 – 19 |
| Local Children and Young People Plans | Pages 20 – 25 |
| Health and Wellbeing (Including Adult Social Care) | Pages 26 – 29 |
| Conservation Area Reviews | Pages 30 – 34 |
| Area Based Regeneration Schemes and Town and District Centre Projects | Pages 35 – 38 |
| Advertising on Lampposts | Pages 39 – 39 |

Area Committee Roles – 2011/12

| | |
|---|-----------------------------|
| FUNCTION: | Community Engagement |
| DESCRIPTION | |
| HEADLINE INFORMATION: | |
| Overview of local engagement activities linked to improvement of local services and Area Delivery Plan priorities. | |
| OVERVIEW OF RESOURCES: | |
| Local engagement activities delivered primarily through Area Management teams. Allocations of Well Being resources agreed by Area Committees. Local partner inputs e.g. WY Police, NHS Leeds, Leeds VOICE. | |
| TYPE OF INFORMATION TO BE AVAILABLE AT AREA COMMITTEE LEVEL: | |
| Area based community engagement plan to be produced setting out minimum standards including: | |
| <ul style="list-style-type: none">• Community profile – update of local intelligence twice a year with information about local stakeholders and how to reach local communities• Calendar of planned communication and engagement activities - including information in About Leeds for all households, minimum of one ward based engagement event per annum linked to priority setting and themed discussions at Area Committees• Additional activities with particular neighbourhoods and communities linked to Area Delivery Plan priorities• Annual report to Area Committees and Executive Board to give overview of progress. | |
| EXECUTIVE MEMBER: | |
| Cllr Peter Gruen | |
| RESPONSIBLE OFFICERS: | |
| DIRECTOR: James Rogers | |
| CHIEF OFFICER: Kathy Kudelnitzky | |
| LEAD OFFICER FOR FUNCTION SCHEDULE: Pat Fairfax | |

OUTCOMES AND PERFORMANCE INFORMATION**LINK TO LEEDS STRATEGIC PLAN OUTCOMES:**

Harmonious Communities

IMPROVEMENT PRIORITIES:

The specific indicators that relate to this function are currently unclear because the operating context is in transition :

- the Vision for Leeds is about to be launched
- the City Priority Plans are in development
- it is not clear which indicators Leeds will report on to Central Government
- the new Locality Working operating arrangements and focus are just evolving
- it is clear that the Function Schedules need to be reviewed and redrafted to reflect the new priorities and operating arrangements

It is therefore proposed that when the Function Schedules have been reviewed and redrafted appropriate indicators will be identified and included.

HM 1a – Increased number of people engaged in activities to meet community needs and improve quality of life

HM 1b – Increase in number of local people empowered to have greater voice and influence over local decision making and greater role in public service delivery

HM 2a – Enable robust and vibrant voluntary, community and faith sector to facilitate community activity and directly deliver services

HM 2b – Increase sense of belonging and pride in neighbourhoods

GEOGRAPHY & FREQUENCY OF RELEVANT LOCAL PERFORMANCE INFORMATION:

(E.g. SOA, ward, quarterly, yearly)

Annual report to Area Committees.

Information to be disaggregated to ward/neighbourhood level as appropriate.

Performance Indicators currently collated at City Wide level through annual survey.

GOVERNANCE**DESCRIPTION OF WHAT PROPOSED RESPONSIBILITY COVERS:**

Area Committees responsible for overseeing and monitoring the work of the Area Management Teams in relation to local engagement activities.

PRACTICAL ARRANGEMENTS – HOW WOULD LOCAL MEMBERS DEAL WITH THE PROPOSED RESPONSIBILITY:

Area Committees to agree plan and consider annual report.

Ward Members directly involved in ward/neighbourhood based activities.

HOW / WHEN WOULD THE FUNCTION REPORT TO AREA COMMITTEES:

Community Engagement Plan to be considered by Area Committee alongside Area Delivery Plan.

Annual report setting out progress and future priorities along with summary of information about engagement work of other key services and local partners.

Other specific reports/updates as required during the year.

MANAGEMENT AND CO-ORDINATION

TYPE AND DETAIL OF PROPOSED ARRANGEMENTS:

| | |
|--|---|
| Locally Managed Service With Some Central Support/Technical Expertise/Co-Ordination | Area Management teams lead on range of community engagement work in partnership with other services and local partners. Area Management teams and central team provides support to other consultation and engagement activities undertaken by the Council and partners. |
|--|---|

LINKS TO KEY PLANS / STRATEGIES / LEGISLATION / STATUTORY REQUIREMENTS:

Leeds Strategic Plan, Council Business Plan, Equality Framework, Compact for Leeds, Parish and Town Council Charter

LINKS TO OTHER CITY COUNCIL SERVICES:

Strong links to many council services as the majority of services undertake engagement and consultation activities with a locality dimension. Key links to other Regeneration Teams, Corporate Communications Team and Equalities Team.

LINKS TO OTHER PUBLIC SECTOR PARTNER SERVICES:

Key partners are Voluntary Community and Faith Sector, WY Police and NHS Leeds.

ANY KEY CURRENT / FUTURE ISSUES FOR AREA COMMITTEE TO BE AWARE OF REGARDING SERVICE / FUNCTION

It is proposed that Area Function schedule is reviewed as part of a wider review of Area Committee delegations.

The operating context is currently undergoing a significant transition.

- The City Priority Plans are in development
- The Locality Working arrangements are evolving
- The local and national strategic context for the delivery of this area of work is changing, as new strategies are expected from Central Government and locally the political leadership have to determine their approach to existing Government requirements.

In this context it is clear that the Area Function Schedules should be reviewed. It is proposed that this should happen over the next few months as part of wider review of Area Committee delegated functions.

New Function Schedules will then be agreed which reflect national and local priorities, current operating context and Members understanding and priorities.

Corporate Priority Plans and Government emphasis on Empowerment – White Paper Summer 08

Participatory Budgeting work currently underway in two areas of Leeds (Inner West, Outer South).

BUDGET / RESOURCES INFORMATION

Area Committees and partners allocate specific budgets and staff resources for community engagement activity.

Area Management Teams seek partner contributions to local engagement activities.

Area Committee Roles – 2011/12

| | |
|---|-----------------------------|
| FUNCTION: | Community Greenspace |
| DESCRIPTION | |
| HEADLINE INFORMATION: | |
| <p>Community parks vested with the Parks and Countryside Service. These include a wide variety of recreation facilities, sports pitches, play areas, formal and informal horticultural features, etc.</p> | |
| OVERVIEW OF RESOURCES: | |
| <p>Community parks are managed and maintained by the Parks and Countryside service.</p> | |
| TYPE OF INFORMATION TO BE AVAILABLE AT AREA COMMITTEE LEVEL: | |
| <p>Leeds Quality Park (LQP) assessments for assessed sites Residents' perception information from Satisfaction Surveys (2006, 2009) A perspective on the 600 community events each year, along with the 50 volunteer groups affiliated with parks and green space and an equal number of 'in bloom' groups. The multi-skilled role of site based gardeners in acting as a positive presence and point of liaison with the local community. This is in addition to dealing with routine maintenance and issues as they arise, and assisting colleagues in other parks and green spaces across the city. A perspective on any developments that have taken place or are planned, along with future investment requirements.</p> | |
| EXECUTIVE MEMBER: | |
| <p>Cllr Adam Ogilvie – Leisure</p> | |
| RESPONSIBLE OFFICERS: | |
| <p>DIRECTOR: Martin Farrington CHIEF OFFICER: Richard Mond LEAD OFFICER FOR FUNCTION SCHEDULE: Mike Kinnaird</p> | |

OUTCOMES AND PERFORMANCE INFORMATION

LINK TO LEEDS STRATEGIC PLAN OUTCOMES:

This service has direct and indirect links to a number of strategic plan outcomes outlined in the service plan.

The specific indicators that relate to this function are currently unclear because the operating context is in transition :

- the Vision for Leeds is about to be launched
- the City Priority Plans are in development
- it is not clear which indicators Leeds will report on to Central Government
- the new Locality Working operating arrangements and focus are just evolving
- it is clear that the Function Schedules need to be reviewed and redrafted to reflect the new priorities and operating arrangements

It is therefore proposed that when the Function Schedules have been reviewed and redrafted appropriate indicators will be identified and included.

IMPROVEMENT PRIORITIES:

The Parks and Green Space Strategy has a priority to attain Green Flag standard for all community parks by 2020. The £3.7 million parks renaissance programme has had significant impact on delivering improvements to community parks. However, less than a third of the city's community parks were included in this programme and work is ongoing to identify the funding requirement to bring all community parks to the minimum acceptable standard identified within the Green Flag criteria.

GEOGRAPHY & FREQUENCY OF RELEVANT LOCAL PERFORMANCE INFORMATION:

(E.g. SOA, ward, quarterly, yearly)

Performance Indicator (reported annually): *The percentage of parks and countryside sites assessed internally that meet the Green Flag criteria.*

GOVERNANCE

DESCRIPTION OF WHAT PROPOSED RESPONSIBILITY COVERS:

Area committees influence the development and use of community parks and are consulted about proposals for the development and use of community parks, for example proposals for refurbishment, installation of new play equipment, etc.
Executive Member involvement in sensitive/contentious issues.
Development of major policy and proposals through Executive Board.

PRACTICAL ARRANGEMENTS – HOW WOULD LOCAL MEMBERS DEAL WITH THE PROPOSED RESPONSIBILITY:

Ward members (and community groups) are consulted about proposals for the development and use of community parks, for example proposals for refurbishment, installation of new play equipment, etc. Ward members often chair or attend 'friends of groups or 'in-bloom' groups.

Area Committee involvement sought where proposals impact on more than one site within a Committee's portfolio.

HOW / WHEN WOULD THE SERVICE / FUNCTION REPORT TO THE AREA COMMITTEE:

(E.g. formal and informal arrangements, frequency)

Ward members are involved in discussions about the development and use of community parks.

Proposals on significant issues which affect one or more community parks in a Committee's portfolio are also subject to a report to the Area Committee.

Annual update/progress report to Area Committees.

MANAGEMENT AND CO-ORDINATION

PROPOSED ARRANGEMENTS FOR SERVICE / FUNCTION IN 2011 / 12 :

The management of community parks is focussed on encouraging participation and community use of facilities along with promoting opportunities for volunteering. Operational management of day to day issues (user liaison, horticultural work, and general maintenance etc.) is provided by site based teams in Parks and Countryside. These teams are supported by the professional services of a central workshop, countryside rangers, event co-ordination team, public rights of way team, horticultural nursery, forestry team, and training section (amongst others).

The service maintains a flexible approach to deploy resources and expertise across the city as and when required to meet operational requirements and budget targets as well as to ensure the successful completion of projects.

Development of proposals and consultation is undertaken by technical team who undertake co-ordination, operational support and budget management.

A report that provides an overview of the service, sets out some of the challenges faced along with key performance management initiatives will be presented to Area Committees in summer 2011. The report will aim to continue the positive 'way forward' for delivering the extended role of the Area Committee ensuring that the benefits of this approach are secured. In particular the reports set out at an area level progress made in attaining Leeds Quality Park standard for community parks. It will also set out investment need for playing pitches and fixed play along with progress made in this regard.

TYPE AND DETAIL OF PROPOSED ARRANGEMENTS:

| | |
|---|---|
| Centrally Managed Service With Management Contacts for Each Area | Park based horticultural staff are supported by their peers in other parks across the city and professional and/or technical central services |
| Locally Managed Service With Some Central Support/Technical Expertise/Co-Ordination | |

LINKS TO KEY PLANS / STRATEGIES / LEGISLATION / STATUTORY REQUIREMENTS:

- Vision For Leeds
- Cultural Strategy
- The Parks and Green Space Strategy
- Fixed Play Strategy
- Playing Pitch Strategy
- Leeds Forest Strategy
- Rights of Way Improvement Plan (and statutes relating to PROW)
- Every Child Matters
- The Physical Activity Strategy
- Leeds Childhood Obesity Prevention and Weight Management Strategy 2006 - 2016
- Older Better A strategy to promote a healthy and active life for older people in Leeds 2006–2011

LINKS TO OTHER CITY COUNCIL SERVICES:

Community access at other P&C managed green space complements the recreational/educational/conservation opportunities available in community parks. P&C work with schools in community parks and other sites to provide an environmental education resource.

LINKS TO OTHER PUBLIC SECTOR PARTNER SERVICES:

Police
NHS Leeds

CONTRACT / COMMISSIONING

DESCRIPTION OF ANY CONTRACT / COMMISSIONING / SERVICE LEVEL AGREEMENTS FOR SERVICE / FUNCTION:

Concessions (e.g. ice cream, hot food, etc.)
Specialised play installation services as and when required.

Area Committee Roles – 2011/12

| | |
|---|--|
| FUNCTION: | PCSOs, Neighbourhood Policing Teams and Multi Agency Crime and Grime Operations |
| DESCRIPTION | |
| HEADLINE INFORMATION: | |
| <ul style="list-style-type: none">• Co-ordination of Neighbourhood Policing Teams linked to political wards each with an NPT Inspector and PCSOs.• The aim is to contribute to the reduction of Crime and Disorder (including ASB) by providing a visible presence on the street.• PCSO's provide reassurance to communities through high visibility patrols and improved public contact.• Crime and grime issues are tackled through local tasking arrangements where partnership activity is co-ordinated. | |
| OVERVIEW OF RESOURCES: | |
| <ul style="list-style-type: none">• Dedicated NPT Inspectors• Dedicated 5 PCSOs per ward with an additional 3 in the Richmond Hill and Burmantofts Ward and an additional 2 in the Gipton and Harehills Ward.• Resources across partner agencies linked to neighbourhood management tasking arrangements.• The provision of a range of services, via uniformed patrols of PCSOs to reassure, reduce anti social behaviour and the fear of crime• Pre planned days of action to tackle crime and grime in targeted areas based on need as determined by Police based National Intelligence Model, co-ordinated locally by Area Community Safety Co-ordinators and relevant NPT Inspector.• Operations are supported financially through the normal day to day operational resources of those taking part with some additional funding available through Safer Leeds to provide promotional and publicity material plus some help with skips and venue hire, where required. | |
| TYPE OF INFORMATION TO BE AVAILABLE AT AREA COMMITTEE LEVEL: | |
| <ul style="list-style-type: none">• Quarterly report prepared in each police division on PCSOs.• Annual themed Community Safety Area Committee Report.• Information on activity undertaken is available through the Area Community Safety Co-ordinators at area management level. | |
| EXECUTIVE MEMBER: | |
| Councillor Peter Gruen | |
| RESPONSIBLE OFFICERS: | |
| DIRECTOR: Neil Evans | |
| CHIEF OFFICER: Simon Whitehead / Helen Freeman | |
| LEAD OFFICER FOR FUNCTION SCHEDULE: Liz Jarmin | |

OUTCOMES AND PERFORMANCE INFORMATION

LINK TO LEEDS STRATEGIC PLAN OUTCOMES:

Environment

Cleaner, greener and more attractive city through effective environmental management, victim support and changed behaviours.

Thriving Places

Reduced crime and fear of crime through prevention, detection, offender management and changed behaviour.

Harmonious Communities

Improved Community cohesion and integration through meaningful involvement and valuing equality and diversity.

The specific indicators that relate to this function are currently unclear because the operating context is in transition :

- the Vision for Leeds is about to be launched
- the City Priority Plans are in development
- it is not clear which indicators Leeds will report on to Central Government
- the new Locality Working operating arrangements and focus are just evolving
- it is clear that the Function Schedules need to be reviewed and redrafted to reflect the new priorities and operating arrangements

It is therefore proposed that when the Function Schedules have been reviewed and redrafted appropriate indicators will be identified and included.

IMPROVEMENT PRIORITIES:

Environment

Address neighbourhood problem sites; improve cleanliness and access to and quality of green spaces.

Improve the quality and sustainability of the built and natural environment.

Thriving Places

Create safer environments by tackling crime.

Reduce offending by managing offending behaviour better.

Improve lives by reducing the harm caused by substance misuse.

Reduced bullying and harassment.

Harmonious Communities

Enable a robust and vibrant voluntary, community and faith sector to facilitate community activity and directly deliver services.

Increase the sense of belonging and pride in local neighbourhoods that help to build cohesive communities.

GEOGRAPHY & FREQUENCY OF RELEVANT LOCAL PERFORMANCE INFORMATION:

(E.g. SOA, ward, quarterly, yearly)

- Annual themed report to Area Committee
- DCSP Strategic Performance Framework – 6 monthly review
- Neighbourhood management tasking meetings
- Safer Leeds Executive Report – quarterly
- Information is produced after each operation which shows the activities and outputs carried out by each agency. This information is available through the Area Community Safety Co-ordinator within Area Management

GOVERNANCE**DESCRIPTION OF WHAT PROPOSED RESPONSIBILITY COVERS:**

- NPTs and PCSOs managed by West Yorkshire Police (WYP)
- Multi agency crime and grime meetings intelligence led by WYP but with involvement and influence by Area Committee of Council services (linked through Area Community Safety Co-ordinators).
- Area Committees can advise on specific issues they wish to see tackled during the operations

PRACTICAL ARRANGEMENTS – HOW WOULD LOCAL MEMBERS DEAL WITH THE PROPOSED RESPONSIBILITY:

- Through invitation and involvement at multi agency operation pre briefs
- Area Community Safety Co-ordinators to act as link officers between Council and NPT Inspectors for influencing PCSO activity

HOW / WHEN WOULD THE SERVICE / FUNCTION REPORT TO THE AREA COMMITTEE:

(E.g. formal and informal arrangements, frequency)

Annual themed Community Safety Area Committee Report

MANAGEMENT AND CO-ORDINATION**PROPOSED ARRANGEMENTS FOR SERVICE / FUNCTION IN 2011 / 12:****TYPE AND DETAIL OF PROPOSED ARRANGEMENTS:**

| | |
|---|--|
| Centrally Managed Service With Management Contacts for Each Area | |
| Locally Managed Service With Some Central Support/Technical Expertise/Co-Ordination | <ul style="list-style-type: none"> • WYP have management responsibility for PCSO and NPTs • Multi agency operations and neighbourhood management taskings jointly managed by WYP and Area Management • Central support and co-ordination in Safer Leeds |

LINKS TO KEY PLANS / STRATEGIES / LEGISLATION / STATUTORY REQUIREMENTS:

- Council Business Plan 2008-2011
- Leeds Strategic Plan 2008-2011
- Area Delivery Plans
- Divisional Community Safety Partnership Performance Framework 2008-2011
- Section 17 Crime and Disorder Act 1998

The specific indicators that relate to this function are currently unclear because the operating context is in transition :

- the Vision for Leeds is about to be launched
- the City Priority Plans are in development
- it is not clear which indicators Leeds will report on to Central Government
- the new Locality Working operating arrangements and focus are just evolving
- it is clear that the Function Schedules need to be reviewed and redrafted to reflect the new priorities and operating arrangements

It is therefore proposed that when the Function Schedules have been reviewed and redrafted appropriate indicators will be identified and included.

LINKS TO OTHER CITY COUNCIL SERVICES:

PCSOs routinely link with street wardens and environment teams. Participation is variable depending on the nature of the target areas and the problems therein.

LINKS TO OTHER PUBLIC SECTOR PARTNER SERVICES:

Crime and Disorder Reduction Partnership

GOYH – Home Office

Multi agency operations and NPTs engage in partnership with a range of partners such as:

West Yorkshire Fire Service, Arson Task Force, Arms Length Management

Organisations, Youth Offending Teams, Enforcement Area Action Teams, Youth

Services, Anti Social Behaviour Unit

CONTRACT / COMMISSIONING

DESCRIPTION OF ANY CONTRACT / COMMISSIONING / SERVICE LEVEL AGREEMENTS FOR SERVICE / FUNCTION:

The deployment of match funded PCSOs is subject to an annually agreed Contract between Leeds City Council and West Yorkshire Police effective until 31st March 2012.

HEADLINE CITYWIDE FINANCIAL INFORMATION FOR RESPONSIBILITIES**Citywide Budget For Service / Function 2011/12****£000s****Net Revenue Budget****1,516****Net Capital Budget****Key Funding Sources**

| Funding Provider | £000s | % |
|-------------------------|--------------|----------|
| LCC | 1,516 | 100 |
| Net Budget | 1,516 | |

DESCRIPTION OF WHAT THE BUDGET REPRESENTS:**DESCRIPTION OF THE FORMULA USED FOR APPORTIONING BUDGET ACROSS DIFFERENT AREAS:****REASONS WHY THIS PARTICULAR FORMULA WAS SELECTED:**

Delegated budgets account for most fixed costs apart from city wide and centralised functions.

DETAIL OF ANY SIGNIFICANT SERVICE / BUDGET VARIATIONS ACROSS THE CITY:

AREA COMMITTEE BREAKDOWN – PCSOs

| | | City Wide | East | | North East | | North West | | South | | West | |
|------------------------------|--------------------|-----------|---------|---------|------------|---------|------------|---------|---------|---------|--------|---------|
| | | | Inner | Outer | Inner | Outer | Inner | Outer | Inner | Outer | Inner | Outer |
| Resource Availability | | | | | | | | | | | | |
| Number of PCSO | | 170 | 20 | 20 | 15 | 15 | 19 | 20 | 15 | 20 | 11 | 15 |
| Net Revenue Budget | Budget for 2011/12 | 1,515,920 | 178,344 | 178,344 | 133,758 | 133,758 | 169,426 | 178,344 | 133,758 | 178,344 | 98,089 | 133,758 |
| | Mid year progress | | | | | | | | | | | |
| | Year end outcome | | | | | | | | | | | |

Area Committee Roles – 2011/12

| | |
|---|-----------------------------|
| FUNCTION: | Highways Maintenance |
| DESCRIPTION | |
| HEADLINE INFORMATION: Responsibility for keeping highway safe for all users and carrying out planned maintenance. Providing modern and reliable street lighting, traffic management systems for safe travel and managing road space to avoid congestion and disruption. | |
| OVERVIEW OF RESOURCES: Resources to deliver highways maintenance programme | |
| TYPE OF INFORMATION TO BE AVAILABLE AT AREA COMMITTEE LEVEL: Consultation with Ward members on planned maintenance programme and traffic management schemes. | |
| EXECUTIVE MEMBER: Cllr. Richard Lewis | |
| RESPONSIBLE OFFICERS: DIRECTOR: Martin Farrington CHIEF OFFICER: Gary Bartlett LEAD OFFICER FOR FUNCTION SCHEDULE: Helen Franklin | |

| | |
|---|--|
| OUTCOMES AND PERFORMANCE INFORMATION | |
| LINK TO LEEDS STRATEGIC PLAN OUTCOMES: | |
| Primarily:- TR1 – Increased accessibility and connectivity through investment in a high quality transport system and through influencing others and changing behaviours. | |
| Also:- | |
| TP-1 (reduce crime through changed behaviours – link to improved street lighting) | |
| ENV-1 (respond to climate change – link to management of highway drainage and green space) | |
| HW-1 (promoting healthy life styles – link to provision of walking and cycling networks) | |
| EE-1 (supporting business – link to ensuring road network managed to facilitate the transport needs of business) | |
| The specific indicators that relate to this function are currently unclear because the operating context is in transition : | |
| <ul style="list-style-type: none">▪ the Vision for Leeds is about to be launched▪ the City Priority Plans are in development▪ it is not clear which indicators Leeds will report on to Central Government | |

- the new Locality Working operating arrangements and focus are just evolving
- it is clear that the Function Schedules need to be reviewed and redrafted to reflect the new priorities and operating arrangements

It is therefore proposed that when the Function Schedules have been reviewed and redrafted appropriate indicators will be identified and included.

IMPROVEMENT PRIORITIES:

Primarily TR-1c, Improve the condition of the streets and transport infrastructure by carrying out a major programme of maintenance and improvements.

GEOGRAPHY & FREQUENCY OF RELEVANT LOCAL PERFORMANCE INFORMATION:

(E.g. SOA, ward, quarterly, yearly)

City wide annual survey of road and pavement condition

GOVERNANCE

DESCRIPTION OF WHAT PROPOSED RESPONSIBILITY COVERS:

- Commenting on annual and forward programme of planned maintenance of local roads
- Commenting on traffic management proposals affecting local roads
- minor maintenance schemes to keep highway safe.

PRACTICAL ARRANGEMENTS – HOW WOULD LOCAL MEMBERS DEAL WITH THE PROPOSED RESPONSIBILITY:

Ward members comment in writing to Highways or have a meeting to express their views.

- Service comes under the Chief Officer, Highways and Transportation, of City Development
- Executive member involvement in sensitive and contentious issues including maintenance programme.
- Highway Policy and Plan approved by Executive Board

HOW / WHEN WOULD THE SERVICE / FUNCTION REPORT TO THE AREA COMMITTEE:

Reporting / consultation primarily via Ward Members as per current arrangements

MANAGEMENT AND CO-ORDINATION

PROPOSED ARRANGEMENTS FOR SERVICE / FUNCTION IN 2011 / 12:

TYPE AND DETAIL OF PROPOSED ARRANGEMENTS:

| | |
|---|--|
| Centrally Managed Service With Management Contacts for Each Area | Highway Maintenance planned programme of works, major design and construction schemes and traffic management schemes undertaken by the Chief Officer Highways & Transportation after consultation with Ward Members. |
| Locally Managed Service With Some Central Support/Technical Expertise/Co-Ordination | |

LINKS TO KEY PLANS / STRATEGIES / LEGISLATION / STATUTORY REQUIREMENTS:

- Highways ensure compliance with Highways Act, Traffic management Act, Traffic Signs and Regulation, Road Traffic act, Road traffic Regulations Act and Health and Safety Act.
- Highway Maintenance Policy and Plan
- Central Government Guidelines on management of highway network.

LINKS TO OTHER CITY COUNCIL SERVICES:

- Street Scene services, Park & Countryside, Housing, Transport services.

LINKS TO OTHER PUBLIC SECTOR PARTNER SERVICES:

Bus companies, Utilities, Emergency services, and Highway Agency of DfT.

CONTRACT / COMMISSIONING

DESCRIPTION OF ANY CONTRACT / COMMISSIONING / SERVICE LEVEL AGREEMENTS FOR SERVICE / FUNCTION:

Service Level agreement with transport services for maintenance of fleet. Highways fleet is used by the depots to deliver highway maintenance function and winter service.

Area Committee Roles – 2011/12

FUNCTION:**Local Children and Young People's Plans****DESCRIPTION****HEADLINE INFORMATION:**

The Leeds Children and Young People's Plan 2011-15 seeks to provide an effective response to complex legislative changes in health, education and social care, and increased demand for social care and health services.

Above all else working at a locality level is the strategy to help services to work with communities to drive sustainable improvement.

The local expression of the Children and Young People Plan will largely be seen in the plans of clusters of schools, children centres and their partners. The Leeds Children's Trust Board has confirmed requirements for a minimum partnership standard; this includes Elected Member(s) representation on the cluster partnership 'governance' group. The Director of Children's Services will also nominate a member of his leadership team to act as a Local Authority Partner for each cluster to:

- enable the cluster partnership to connect to the Local Authorities priorities and ambitions
- broker opportunities for the cluster partnership to achieve its ambitions and be effective in the locality.

The cluster partnerships have been asked to prioritise action to improve NEET, school attendance and looked after children indicators. These 3 obsessions have been chosen because they are powerful "can openers" that provide a way to tackle the complex issues affecting the most vulnerable. Rapid progress on these indicators will have a "knock on" effect in other areas.

To support planning, a multi-agency team of facilitators have been trained in a problem solving and action orientated methodology called outcomes based accountability (OBA). This capacity is being offered to cluster partnerships across the city to encourage coherent, structured conversations which lead to action plans against which partners can hold one another accountable.

OVERVIEW OF RESOURCES:

Operating within the context of the new Children's Trust Board, resources remain with partners and providers, the role of the Children and Young Peoples Plan being to influence the use of those resources, often collectively, to meet the needs of children and young people more effectively, thereby improving outcomes.

TYPE OF INFORMATION TO BE AVAILABLE AT AREA COMMITTEE LEVEL:

The Children's Services Directorate will sustain a commitment to provide Area Committees with 2 standard performance reports per year. The reports will be developed following comments made by elected members in the last cycle and to link with the new Children and Young People Plan. Reports will also provided to the Area Committee with an overview of the actions being undertaken by the cluster partnerships.

EXECUTIVE MEMBER:

Councillor Judith Blake

RESPONSIBLE OFFICERS:

DIRECTOR: Nigel Richardson

CHIEF OFFICER: Mariana Pexton

LEAD OFFICER FOR FUNCTION SCHEDULE: Ken Morton

OUTCOMES AND PERFORMANCE INFORMATION

LINK TO LEEDS STRATEGIC PLAN OUTCOMES:

Vision ...By 2030 Leeds is the best city in Britain

Leeds is a child friendly city

Minimise the effects of poverty on children and families

IMPROVEMENT PRIORITIES:

| 5 outcomes | 11 priorities (3 starting points highlighted in bold italics are points 1,3 and 4) | 15 Key indicators & baselines (4 starting points highlighted in bold and italics are points 1,3,4 and 5) |
|--|---|--|
| Are safe from harm | 1. Help children to live in safe and supportive families 2. Ensure that the most vulnerable are protected | 1. Number of looked after children- 1,434 January 2011 2. Number of children and young people with child protection plans- 778 at January 2011 |
| Do well in learning and have the skills for life | 3. Improve behaviour, attendance and achievement) 4. Increase numbers in employment, education or training 5. Support children to be ready for learning 6. Improve support where there are additional health needs | 3. 16-18 NEET is 8.2% (average monthly figure for November-January 2009/10) 4. Primary school attendance 94.3% (half terms 1-4, 09/10 academic year) 5. Secondary attendance: 91.6% (half terms 1-4, 09/10 academic year) 6. Foundation stage threshold- 53% in 09/10 academic year 7. 5+ A*-C GCSE inc E&M- 50.6% in 09/10 academic year 8. KS2 L4+ E&M- 74% in 09/10 academic year 9. Level 3 qualifications at 19. 44.2% in 08/09 academic year 10. The number of a) children b) families accessing short breaks- baseline to be identified |
| Choose healthy lifestyles | 7. Encourage activity and healthy eating 8. Promote sexual health | 11. Obesity levels at year 6 (age 11) 21%, 09/10 12. Teenage pregnancy- 49.8% per 1,000 15-17 year olds, June 2009 |
| Have fun growing up | 9. Provide play, leisure, culture and sporting opportunities | 13. Number of CYP engaged in high quality, school PE & Sport- 81%, 09/10 academic year. Work on wider indicators for this priority is ongoing. |
| Are active citizens who feel they have voice & influence | 10. Reduce crime and anti-social behaviour 11. Increase participation, voice and influence | 14. Proportion of 10-17 year olds offending- 2023 young people with 1 or more offence in 09/10 which is 2.7% 15. C&YP influence in a) school b) the community - 70% and 56% reporting at least a fair amount of influence. Work on additional measures of engagement is ongoing. |

GEOGRAPHY & FREQUENCY OF RELEVANT LOCAL PERFORMANCE INFORMATION:

(E.g. SOA, ward, quarterly, yearly)

2 performance reports per year to each area committee.
Interim and year end report from each cluster partnership.
Annual review of citywide children and young people's plans.

GOVERNANCE

DESCRIPTION OF WHAT PROPOSED RESPONSIBILITY COVERS:

The area committee will provide support and challenge to ensure that local partnership arrangements are effectively contributing to city priorities and that city priorities and strategies are influenced by local needs.

PRACTICAL ARRANGEMENTS – HOW WOULD LOCAL MEMBERS DEAL WITH THE PROPOSED RESPONSIBILITY:

Local members, within their designated corporate roles would act as champions for children's services and act to influence where appropriate.

Each Area Committee will be asked to nominate a Corporate Carer to sit on the Council's Corporate Carer Group. This Group, established by the Council in 2006, helps elected members fulfil their responsibilities as 'corporate parents' for those children in the care of the authority (looked after children). It does so by providing performance, monitoring and broader information about the services provided for looked after children in Leeds. By having an elected member from each Area Committee on this group it ensures representation across the city and a link between each Area Committee and wider issues relating to looked after children. This in turn helps contribute to the high priority being given to improving outcomes for looked after children.

There are also elected members who have been acting as Children's Champions for each area committee who sit on the current area based Children Leeds partnerships. It is intended to review these arrangements in the context of the new locality Leeds Initiative arrangements. If it is determined that Area Committees will nominate 'thematic champions' to support these new locality arrangements, then a 'champion' will be identified for each of the area based Children Leeds partnerships.

It is anticipated that the 5 Children Leeds partnerships will move to the 3 area model and align with the new locality Leeds Initiative arrangements.

All cluster governance groups will be expected to include at least one elected member (it might be more appropriate for 2 places in larger clusters). The nomination process for elected members will be agreed through the Member Management Committee.

There would also be other specific roles where members are involved in children's centres, act as school governors or as members of ALMO boards or regeneration boards.

HOW / WHEN WOULD THE SERVICE / FUNCTION REPORT TO THE AREA COMMITTEE:

(E.g. formal and informal arrangements, frequency)

A minimum of 2 reports outlining progress against key indicators will be made available to each Area Committee.

The nominated Corporate Carer representative for each Area Committee will be given a regular suite of data about the looked after children cohort in their area.

MANAGEMENT AND CO-ORDINATION

PROPOSED ARRANGEMENTS FOR SERVICE / FUNCTION IN 2011/12:

The Director of Children’s Services is responsible for the strategic management and leadership of children’s services but does not have day-to-day operational management responsibilities for all the key children’s services e.g. schools, health services, police.

The LCC Children’s Services Directorate is undertaking a programme of significant change. During the transition to new structural arrangements during 2011/12 the Directorate has established a small locality support service on an interim basis to:

- Support members of the Children’s Services Leadership team to take on the role of Local Authority Partner in each cluster partnership;
- Provide each Area Leader with a contact through which they can engage cluster partnerships and cluster managers;
- Support Area Leaders with some capacity to develop ‘wedge leadership teams and wedge development and improvement teams’ and priority programmes of action
- To seek support from the new arrangements being established through Area Leaders in meeting the priorities of the Children and Young People Plan.
- Provide elected members engaged with clusters partnerships with support until Local Authority Partners are established for each cluster partnership;
- Provide support and challenge to cluster chairs and managers;
- Ensure engagement with area based partnerships e.g. area health partnerships.

TYPE AND DETAIL OF PROPOSED ARRANGEMENTS:

| | |
|--|--|
| <p>Centrally Managed Service With Management Contacts for Each Area</p> | <p>Interim locality support service on behalf of the Director of Children’s Services. Local Authority Partners for each cluster partnership to be nominated from the Children’s Services Leadership team by September 2011. The structure of the new Children’s Services Directorate will include area management roles managing targeted child protection and complex needs services.</p> |
| <p>Locally Managed Service With Some Central Support/Technical Expertise/Co-Ordination</p> | |

LINKS TO KEY PLANS / STRATEGIES / LEGISLATION / STATUTORY REQUIREMENTS:

The Leeds Children and Young People's Plan 2011-15 – one of 5 connected and interdependent priority plans within the Leeds Initiative framework.

Child Poverty Strategy

Current education, childcare, adoption legislation.

The Children Act 2004

LINKS TO OTHER CITY COUNCIL SERVICES:

The Children Services Directorate will continue to link to other Council services through the further development of cluster partnerships and in support of the programme of change instigated through the Councils Area Leaders.

LINKS TO OTHER PUBLIC SECTOR PARTNER SERVICES:

Other Public Sector Services, e.g. health and police, are partners within the local Children Leeds partnerships and cluster partnerships and therefore have an active part in achieving the outcomes within the local plan. Children's Services will build on these relationships whilst recognising that the capacity of some partners to engage at a cluster level is limited. It is anticipated that new 'wedge' arrangements supporting integrated locality working will provide the framework to deliver priority programmes.

CONTRACT / COMMISSIONING

DESCRIPTION OF ANY CONTRACT / COMMISSIONING / SERVICE LEVEL AGREEMENTS FOR SERVICE / FUNCTION:

ANY KEY CURRENT / FUTURE ISSUES FOR AREA COMMITTEE TO BE AWARE OF REGARDING SERVICE / FUNCTION

- Demographic pressures - school places, childcare places, raising the participation age, social care, health service referrals.
- School Improvement – a more limited role for the Local Authority in an improvement model which focuses upon school led improvement and institutional autonomy (academies / trusts) and less on the Authority as a provider of school improvement services.
- More radical ways of working are needed for universal youth work and proposals are being considered that promote integrated universal services for young people delivered in localities with strong leadership by area committees and with effective partnerships between the statutory, private and voluntary sector, to ensure that maximum services are delivered directly to young people for less cost.
- Integration with Health services with particular emphasis on maternity to 5 year old services initially.
- Intensive family support - new commissioning arrangement (from October 2011) based around the 3 area model.

Area Committee Roles – 2011/12

| | |
|--|-----------------------------|
| FUNCTION: | Health and Wellbeing |
| DESCRIPTION | |
| HEADLINE INFORMATION: | |
| <p>Health and well-being: the Council in partnership with NHS Leeds is required to play a lead role in improving health and tackling health inequalities for the people of Leeds including the delivery of high quality health and social care services. The Director of Adult Social Services in conjunction with the Director of Public Health holds accountability for these actions, by ensuring coordinated and focused activity across Council and public health services and with key partners such as, Practice Based Commissioners and the Leeds Community Healthcare NHS Trust.</p> <p>The new Health and Wellbeing City Priority Plan (2011-15) outlines strategic priorities which are to be reflected in delivery through local health and wellbeing plans. The plan emphasises the need to reduce health inequalities for the whole population of Leeds. The need for action to be visible and effective at the local level is acknowledged by the Council and its partners. Area Committees will play a key role in influencing local priorities and action, and monitoring the health and well-being related targets linked to the Leeds Citywide Plan.</p> <p>Adult Social Care and NHS Leeds will support Area Committees and the locality health and wellbeing partnerships in this work via the three locality health improvement managers (jointly funded by NHS Leeds and Leeds city Council). Adult Social Care and NHS Leeds Public Health will also liaise both directly and indirectly (through Healthy Leeds) with key partners and services to present regular reports on the outcomes being achieved at the local level and seeking member's views, through Member Health Champions on priorities and action plans.</p> | |
| OVERVIEW OF RESOURCES: | |
| Resources to deliver Health and Wellbeing improvement priorities within the Leeds Strategic Plan | |
| TYPE OF INFORMATION TO BE AVAILABLE AT AREA COMMITTEE LEVEL: | |
| (E.g. service plan, development plan, service standards, action plan, local priorities Relevant Service Plans Health and Wellbeing Citywide Priority Plan 2011-2015 NHS Leeds Local Delivery Plan and World Class Commissioning Programmes (e.g. Staying Healthy, Partnerships, Health Inequalities, Infant Mortality) | |
| EXECUTIVE MEMBER: | |
| Councillor Lucinda Yeadon | |

RESPONSIBLE OFFICERS:

DIRECTORS: Sandie Keene and Ian Cameron

CHIEF OFFICER: Brenda Fullard

LEAD OFFICER FOR FUNCTION SCHEDULE: Janette Munton

OUTCOMES AND PERFORMANCE INFORMATION**LINK TO LEEDS STRATEGIC PLAN OUTCOMES:**

Over the next four years we will focus on delivering and monitoring the following strategic outcomes:

Outcome 1: Across the whole of the Leeds population healthy life expectancy will continue to rise

Outcome 2: In four years time the widening of the health inequalities gap will have halted

Outcome 3: The people of Leeds live healthy, safe and independent lives

IMPROVEMENT PRIORITIES:

To achieve our strategic outcomes our priorities in the city plan are to deliver the following themes over the next 4 years:

- Increase healthy behaviour and healthy lifestyles
- Improve the social determinants of health
- Transform health and social care services

Key Indicators are:

- Smoking cessation
- Reduce admissions to hospital and care
- Improved choice and independence

Details of key actions are currently being consulted on and will be endorsed by the Health Improvement Board at their meeting in July 2011.

GEOGRAPHY & FREQUENCY OF RELEVANT LOCAL PERFORMANCE INFORMATION:

(E.g. SOA, ward, quarterly, yearly)

The City Council and NHS Leeds are working on a joint performance management system for these priorities

SOA level – citywide

Quarterly and annually

GOVERNANCE**DESCRIPTION OF WHAT PROPOSED RESPONSIBILITY COVERS:**

The primary focus should be the outcomes, improvement priorities and targets within the City Priority Plan relating to health and well-being.

PRACTICAL ARRANGEMENTS – HOW WOULD LOCAL MEMBERS DEAL WITH THE PROPOSED RESPONSIBILITY:

Through membership of the local area Health and Wellbeing Partnerships, the Area Delivery Plan, and by working with key partners such as NHS Leeds and Practice Based Commissioning Groups. The Area Committee role is one of influence, and an important conduit for the early identification of health and wellbeing priorities for the local area.

HOW / WHEN WOULD THE SERVICE / FUNCTION REPORT TO THE AREA COMMITTEE:

(E.g. formal and informal arrangements, frequency)

We are seeking to agree arrangements between the Council and NHS Leeds through the Health Improvement Board on joint reporting mechanisms for the health and well-being theme. The health and wellbeing locality partnerships are likely to continue providing reports to each Area Committee on at least an annual basis, and more frequently, as required, for those area committees covering SOA's with greatest health inequality indices.

MANAGEMENT AND CO-ORDINATION**PROPOSED ARRANGEMENTS FOR SERVICE / FUNCTION IN 2011 / 12:**

City Council co-ordination accountability – Directors of Adult Social Services and Public Health and co-ordinated via the Health Improvement Board. Joint arrangements with NHS Leeds and other key stakeholders are to be established through the newly formed Health and Wellbeing Shadow Board. However, in the interim existing arrangements will continue under the Leeds Partnership and the Joint Strategic Commissioning Board under the aegis of the partnership.

TYPE AND DETAIL OF PROPOSED ARRANGEMENTS:

| | |
|---|---|
| Centrally Managed Service With Management Contacts for Each Area | Managed within Health and Wellbeing Board and Locality Health and Wellbeing Partnerships etc) |
| Locally Managed Service With Some Central Support/Technical Expertise/Co-Ordination | |

LINKS TO KEY PLANS / STRATEGIES / LEGISLATION / STATUTORY REQUIREMENTS:

Health and Well Being City Priority Plan (draft pending final endorsement)

LINKS TO OTHER CITY COUNCIL SERVICES:

The health and well-being theme within the Strategic Plan has links to all five Directorates within the Council. There is a particularly strong link with Children's Services, as many of the specific targets relate to children and young people. However the outcomes we are working to achieve in the medium to long term relate to the whole population.

LINKS TO OTHER PUBLIC SECTOR PARTNER SERVICES:

NHS Leeds and Health Service Trusts. Adult Social Care works closely with a range of public sector partners including West Yorkshire Police, Department for Work and Pensions, West Yorkshire Passenger Transport

Area Committee Roles – 2011/12

| | |
|--|----------------------------------|
| FUNCTION: | Conservation Area Reviews |
| DESCRIPTION | |
| HEADLINE INFORMATION: | |
| <p>A programme to (1) review existing conservation areas; in each case to assess its special character, to propose any changes to its boundary and to make proposals for its management. (2) propose new conservation areas with similar appraisal/management plans. All to be the subject of public consultation before becoming operational.</p> | |
| OVERVIEW OF RESOURCES: | |
| <p>The work is being undertaken by the Sustainable Development Unit within the City Development Directorate</p> | |
| TYPE OF INFORMATION TO BE AVAILABLE AT AREA COMMITTEE LEVEL: | |
| <p>A quarterly written update on progress</p> | |
| EXECUTIVE MEMBER: | |
| <p>Cllr Richard Lewis</p> | |
| RESPONSIBLE OFFICERS: | |
| <p>DIRECTOR: Martin Farrington</p> | |
| <p>CHIEF OFFICER: Steve Speak</p> | |
| <p>LEAD OFFICER FOR FUNCTION SCHEDULE: Phil Ward</p> | |

OUTCOMES AND PERFORMANCE INFORMATION**LINK TO LEEDS STRATEGIC PLAN OUTCOMES:**

Please see SDU Service Plan 2010-11

IMPROVEMENT PRIORITIES:

To produce up-to-date conservation area boundaries, appraisals and management plans

GEOGRAPHY & FREQUENCY OF RELEVANT LOCAL PERFORMANCE INFORMATION:

Quarterly reporting

GOVERNANCE**DESCRIPTION OF WHAT PROPOSED RESPONSIBILITY COVERS:**

Review of conservation areas.
Ward members directly involved in consultation process.
Area committee overview and financial support through previously agreed Well Being allocations.

HOW / WHEN WOULD THE SERVICE / FUNCTION REPORT TO THE AREA COMMITTEE:

Quarterly written report

MANAGEMENT AND CO-ORDINATION**PROPOSED ARRANGEMENTS FOR SERVICE / FUNCTION IN 2011 / 12:****TYPE AND DETAIL OF PROPOSED ARRANGEMENTS:**

| | |
|---|--|
| Centrally Managed Service With Management Contacts for Each Area | Centrally managed by SDU, with contacts in each Area |
| Locally Managed Service With Some Central Support/Technical Expertise/Co-Ordination | |

ANY KEY CURRENT / FUTURE ISSUES FOR AREA COMMITTEE TO BE AWARE OF REGARDING SERVICE / FUNCTION

Of the 16 agreed conservation area reviews for the 2008/9 financial year, Morley Town and Morley Dartmouth Park is still outstanding and on-going into the 20011/12 financial year. This requires further consultation and is hoped to be completed in the 2011/12 financial year.

Conservation areas which are still outstanding from the 2009/10 financial year are Guiseley Town and Guiseley Park Gate (due to be amalgamated in the Guiseley Conservation Area, and to be completed in the first quarter of 2011/12) and Thorp Arch Trading Estate (subject to on-going discussions).

Of the 9 reviews commissioned this financial year, none has been completed due to outstanding issues with Equality Impact Screening. Six are programmed to be completed in the first quarter of 2010-11, namely Aberford, Bramhope, Rawdon Low Green, Rawdon Little London, Rawdon Littlemoor and Woodlesford. The remaining outstanding conservation areas from the 2010/11 financial year are Horsforth Cragg Hill and Woodside (subject to a delegation to Council and a report in response due to be discussed at Executive Board in June 2011), Yeadon (requires further consultation) and Rawdon Cragg Wood (requires further consultation).

The relevant Area Committee is aware of the required extensions for each conservation area.

There is the opportunity for Area Committees to fund a continuation of the programme beyond 31 March 2011 to review further designated conservation areas and to consider new ones. Currently funding has been agreed for the review/designation of 3 conservation areas: Scholes, Shadwell and Tranmere Park. Discussions continue over further commissions for the year. There is an indication that a further "mini appraisal" may be funded for the central part of the existing Headingley Conservation Area.

HEADLINE CITYWIDE FINANCIAL INFORMATION FOR RESPONSIBILITIES**Citywide Budget For Service / Function 11/12****£000s****Net Revenue Budget****23.0****Net Capital Budget****Nil****Key Funding Sources**

| Funding Provider | £000s | % |
|-------------------------|--------------|------------|
| LCC | 23.0 | 100 |
| Net Budget | 23.0 | 100 |

DESCRIPTION OF WHAT THE BUDGET REPRESENTS:

Revenue funding for salaries, on-costs and supplies.

DESCRIPTION OF THE FORMULA USED FOR APPORTIONING BUDGET ACROSS DIFFERENT AREAS:

Agreed costings of between £3k and £8k dependent on size of each area and whether community group directly involved with the work

REASONS WHY THIS PARTICULAR FORMULA WAS SELECTED:

Consistency, fairness and need for budgets to be in place at start of programme to allow temporary staff to be engaged

DETAIL OF ANY SIGNIFICANT SERVICE / BUDGET VARIATIONS ACROSS THE CITY:

Variations as shown in table below result from previous decisions taken by the Area Committees

AREA COMMITTEE BREAKDOWN – Conservation Area Reviews

| | | City Wide | East | | North East | | North West | | South | | West | |
|--|-------------------|-----------|-------|-------|------------|--------|------------|--------|-------|-------|-------|-------|
| | | | Inner | Outer | Inner | Outer | Inner | Outer | Inner | Outer | Inner | Outer |
| Service Standards and Performance | | | | | | | | | | | | |
| <i>Number of completed CA reviews</i> | Target for 11/12 | | 0 | 0 | 0 | 8 | 0 | 2 | 0 | 0 | 0 | 1 |
| | Mid year progress | | | | | | | | | | | |
| | Year end outcome | | 0 | 0 | 0 | 8 | 0 | 2 | 0 | 0 | 0 | 1 |
| Resource Availability | | | | | | | | | | | | |
| Percentage of budget allocation | | | | | | | | | | | | |
| Net Revenue Budget | Budget for 11/12 | | 0 | 0 | 0 | 12,000 | 0 | 11,000 | 0 | 0 | 0 | 0 |
| | Mid year progress | | | | | | | | | | | |
| | Year end outcome | | 0 | 0 | 0 | 12,000 | 0 | 11,000 | 0 | 0 | 0 | 0 |

Area Committee Roles – 2011/12

| | |
|---|---|
| FUNCTION: | Regeneration Projects & Programmes |
| DESCRIPTION | |
| HEADLINE INFORMATION: The Regeneration Programmes teams' primary function is to respond to the Council's Narrowing the Gap agenda through the development and implementation of housing investment and major regeneration programmes across Leeds. This includes maximising major opportunities for growth and prosperity that all citizens of Leeds can share. Priority area based programmes include East Leeds, Aire Valley, South and West Leeds and the Leeds Bradford Corridor. Other projects include the PFI housing scheme in Beeston Hill and Holbeck and Little London, the Town and District Centre schemes operating across 17 neighbourhoods, the Chapeltown Corridor, and Townscape Heritage Initiative Schemes in Chapeltown, Armley and Lower Kirkgate. | |
| OVERVIEW OF RESOURCES: The service is resourced through mainstream staffing and revenue budgets of the Council (and Bradford MDC in relation to the Leeds Bradford Corridor), private sector investment and in some areas with additional match funding secured e.g. T&DC schemes through the ALMO's, Town Councils in some cases, and the Heritage Lottery Fund (currently Armley and Chapeltown with Lower Kirkgate to be added subject to a successful funding bid at the end of 2011). Procurement of the PFI scheme, including staffing costs, land assembly, feasibility and specialist advisor input is funded through the Council. PFI Credits are provided by central government to attract private sector investment in works and services over a 20-30 year period. | |
| TYPE OF INFORMATION TO BE AVAILABLE AT AREA COMMITTEE LEVEL: Reports and briefings will be provided to engage, consult and inform Members at key stages of project and programme development and delivery i.e. start up, initiation, delivery, closure and evaluation. | |
| EXECUTIVE MEMBER: Councillor Richard Lewis (Development) Councillor Peter Gruen (Neighbourhoods and Housing) | |
| RESPONSIBLE OFFICERS: DIRECTOR: Neil Evans CHIEF OFFICER: Christine Addison LEAD OFFICER FOR FUNCTION SCHEDULE: Franklin Riley | |

OUTCOMES AND PERFORMANCE INFORMATION

LINK TO LEEDS STRATEGIC PLAN OUTCOMES:

Thriving Places: Improved quality of life through mixed neighbourhoods offering good housing options and better access to services and activities/

Harmonious Communities: More inclusive, varied and vibrant communities through empowering people to contribute to decision making and delivering local services.

The specific indicators that relate to this function are currently unclear because the operating context is in transition :

- the Vision for Leeds is about to be launched
- the City Priority Plans are in development
- it is not clear which indicators Leeds will report on to Central Government
- the new Locality Working operating arrangements and focus are just evolving
- it is clear that the Function Schedules need to be reviewed and redrafted to reflect the new priorities and operating arrangements

It is therefore proposed that when the Function Schedules have been reviewed and redrafted appropriate indicators will be identified and included.

IMPROVEMENT PRIORITIES:

Thriving Places: Increase the number of 'decent homes', increase the number of affordable homes; develop extended services, using sites across the city to improve support to children, families and communities.

Harmonious Communities: Increase the sense of belonging and pride in local neighbourhoods that help to build cohesive communities.

GEOGRAPHY & FREQUENCY OF RELEVANT LOCAL PERFORMANCE INFORMATION:

(E.g. SOA, ward, quarterly, yearly)

Regeneration Programmes operates on a city-wide basis in priority regeneration areas.

Local performance information will be provided to Area Committees at key points in the life cycle of the projects, where this takes place within and/or impacts on the Committees' areas i.e. start up, delivery, closure, evaluation. The timing of this will vary between individual projects and programmes.

GOVERNANCE

DESCRIPTION OF WHAT PROPOSED RESPONSIBILITY COVERS:

Each programme will have its own approved governance structure. Area functions will operate within that structure in order to influence key actions and decisions.

PRACTICAL ARRANGEMENTS – HOW WOULD LOCAL MEMBERS DEAL WITH THE PROPOSED RESPONSIBILITY:

Responsibilities to include;

Influencing:

- programme development and delivery arrangements

Assisting:

- consultation on project proposals
- monitoring of key milestones (via Area Management re T&DC)
- equality impact assessments
- risk management (to resolve issues and offer guidance)
- project evaluations (to assess local impact and realisation of benefits)

Endorsing:

- scope of project and business plans
- locally based communication plans
- project closures prior to Programme Board sign off.

Practical arrangements to ensure Area Committees are able to fulfil the responsibilities will be dealt by way of regular reports, briefings/presentations and consultation.

HOW / WHEN WOULD THE SERVICE / FUNCTION REPORT TO THE AREA COMMITTEE:

(e.g. formal and informal arrangements, frequency)

Through approved governance structures and as part of the normal cycle of Board meetings.

Where appropriate or requested, additional briefings or reporting will take place as part of the Area Committee planned cycle of meetings. Briefings to ward members will also be provided on an individual, ward basis or through another consultative vehicle such as the Chapeltown and Armley Heritage Action Groups which are chaired by ward members.

MANAGEMENT AND CO-ORDINATION

PROPOSED ARRANGEMENTS FOR SERVICE / FUNCTION IN 2011 / 12:

The Director of Environment & Neighbourhoods is responsible for the strategic management and leadership of Environment & Neighbourhoods incorporating Regeneration Programmes. Operational management for Regeneration Programmes is led by the Chief Regeneration Programmes Officer (CRPO).

TYPE AND DETAIL OF PROPOSED ARRANGEMENTS:

| | |
|---|---|
| Centrally Managed Service With Management Contacts for Each Area | Undertaken by the Chief Regeneration Programmes Officer or Programme Managers on behalf of the Director of Environment & Neighbourhoods. |
| Locally Managed Service With Some Central Support/Technical Expertise/Co-Ordination | Liaison between Locality Working and Regeneration Programmes will take place at all staff levels as appropriate to the project, programme or service. |

LINKS TO KEY PLANS / STRATEGIES / LEGISLATION / STATUTORY REQUIREMENTS:

Leeds City Council Business Plan
 Regeneration Service Plan
 Leeds Housing and Regeneration City Priority Plan
 Local Development Framework and Core Strategy
 Regional Economic Strategy 2006-2015
 Leeds Renaissance Framework
 Area Delivery Plans

LINKS TO OTHER CITY COUNCIL SERVICES:

Planning & Development; Highways; Democratic & Legal; Asset Management; Economic Services, Culture & Leisure, Housing Strategic Landlord, Procurement.

LINKS TO OTHER PUBLIC SECTOR PARTNER SERVICES:

Arms Length Management Organisations (ALMO's)
 NHS Leeds
 Environment Agency
 HCA

CONTRACT / COMMISSIONING

DESCRIPTION OF ANY CONTRACT / COMMISSIONING / SERVICE LEVEL AGREEMENTS FOR SERVICE / FUNCTION:

The following commission may be undertaken:
 Architectural Design Services - for physical design and survey work (e.g. landscaping).
 Highway Design Services - for physical design and survey work (e.g. highways improvements).
 Strategic Asset Management - for land transactions and valuations.
 Legal and Democratic Services - for conveyancing and legal agreements with third parties.

Area Committee Roles – 2011/12

| | |
|------------------|---------------------------------|
| FUNCTION: | Advertising on Lampposts |
|------------------|---------------------------------|

| | |
|--------------------------|--|
| Advertising on Lampposts | <p>Function is suspended until April 2012</p> <p>The council had agreed a 15 year contract for the installation of advertising on lamp posts in 2008. A 20% share of the income generated from this contract was due to come back to Area Committees to support local priorities. However, in February 2009 the company awarded the contract went in to administration. During the liquidation process, the hoardings on lamp posts were sold to a new company, City-ads Leeds, who will operate a much reduced service on an interim basis until a more permanent arrangement is put in place.</p> <p>A new company to deliver this contract was due to be selected through a competitive tender process, with the contract commencing around December 2011. The delay in tendering for the renewal of the contract is to enable the advertising market to recover from the economic downturn and thereby yield the Council (and Area Committees) with the best possible financial return.</p> <p>City-ads is a fledgling business, aspiring to build their advertising portfolio against an extremely difficult economic backdrop for the industry. An income share arrangement has been agreed but the returns are not expected to be significant. Initial indications are that the Council will receive around £300 per quarter, rising to around £1,000 per quarter as the business grows over the next 12months.</p> <p>It was therefore agreed that this function is suspended until April 2012 when a new contractor has been agreed, as the administrative costs of dividing the limited income that will be received to each of the 10 committees, is highly likely to outweigh the actual return that each committee will receive.</p> |
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Report of the East North East Divisional Community Safety Partnership

Inner East Area Committee

Date: 23 June 2011

Subject: North East Divisional Community Safety Partnership Annual Report

Electoral Wards Affected:

Killingbeck & Seacroft
 Gipton & Harehills
 Burmantofts & Richmond Hill

Specific Implications For:

Equality and Diversity
 Community Cohesion
 Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

This report provides Members of the Area Committee with an overview of the performance of the North East Divisional Community Safety Partnership and ward based Neighbourhood Policing Teams. It will also include details of the key initiatives that have been delivered in local communities to reduce crime and disorder. The report focuses upon the period 1st April 2010 to 31st March 2011.

Recommendations

The Area Committee is asked to note the contents of this report of the North East Divisional Community Safety Partnership.

Members are asked to continue supporting the Divisional Community Safety Partnership in relation to prioritising and tackling Burglary Dwelling during 2011/12 through partnership work at neighbourhood level.

Purpose of this report

1. This report provides Members of the Area Committee with an overview of the performance of the North East Divisional Community Safety Partnership and ward based Neighbourhood Policing Teams. It will also include details of the key initiatives that have been delivered in local communities to reduce crime and disorder. The report focuses upon the period 1st April 2010 to 31st March 2011.

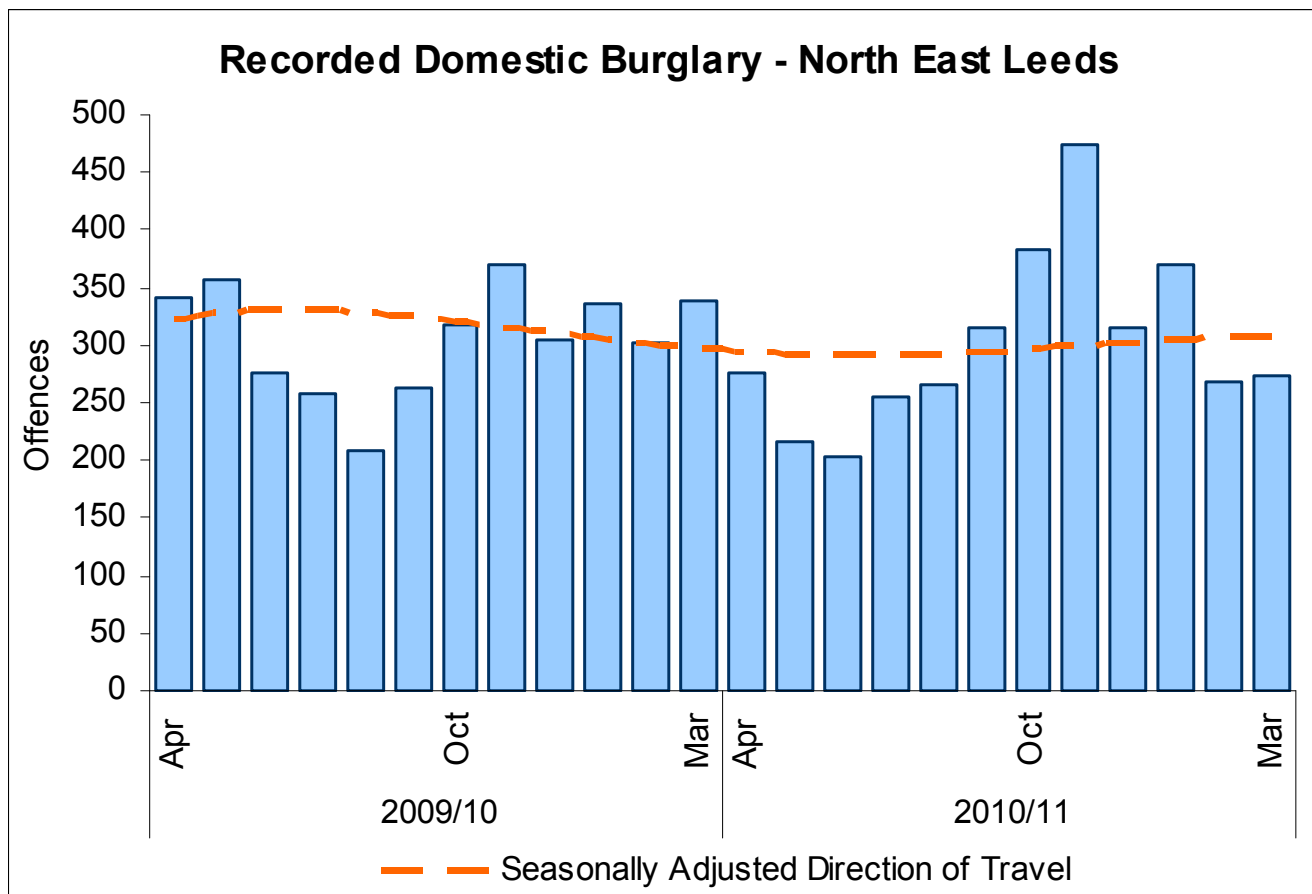
Background information

2. The report will focus on the following key issues:
 - Update Members on progress and outputs of the Neighbourhood Management Tasking arrangements
 - Report on Thematic Sub Groups and activities
 - Report on the Performance of the NE Police Division and partnership
 - Summary of ward crime statistics, public confidence and user satisfaction
 - Report on multi-agency 'Operation Champions'
 - Report on agreed community initiatives funded via Proceeds of Crime confiscations (POCA).

Main issues

Update on the structure of the North East Police Divisional Community Safety Partnership and Neighbourhood Management Tasking Arrangements

3. The Divisional Community Safety Partnership (DCSP) Strategic Plan 2011- 2015 is currently in development and will be the framework upon which the DCSP will develop activity and management performance against strategic outcomes of the city. This is defined by the Safer and Stronger Communities Board Partnership plan 2011-2015 which will focus on delivering the following strategic priorities:
 - Reducing crime levels and its impact across Leeds
 - Effectively tackle and reduce anti-social behaviour in our communities
4. We are currently awaiting ratification of the Safer Leeds performance targets and performance framework for 2011/12.
5. Attached is a brief of the final divisional targets (2010/11) based on actual outturns and divisional targets set for 2011/12 (see Appendix A).
6. Burglary dwelling remains a key pressure in relation to allocation of resources, both staffing and financial. Tackling burglary dwelling remains a key priority within the Division and across the whole of Leeds we are working closely with Safer Leeds Strategic Burglary Group to maximise opportunities for closer working and sharing good practise and continue to deliver initiatives at a local neighbourhood level. Although we missed our divisional target by 357 offences we still achieved a 1.6% reduction on 2009/10 despite high peaks in October, November and January (see chart on next page).



7. Attached is an updated structure chart for the North East Divisional Community Safety Partnership (see Appendix B) with details of the relevant lead officers. The structure will be reviewed to ensure delivery against new priorities.
8. A review took place in September to discuss multi-agency operations 'Operation Champion' across neighbourhoods and how it would be delivered during 2011. It was agreed to continue delivering a minimum of one day of action per Neighbourhood Policing Team per six weekly tasking cycle. The themed approach has proved successful and has led to more focussed targeting of issues/areas. A timetable has been produced for 2011. Please note that on occasions these dates may change due to operational demands or unforeseen circumstances.

POCA

9. Following the success of the project during 2009/10, the North East Division allocated a total of £39,639 funding confiscated from criminals under the Proceeds of Crime Act to the Divisional Community Safety Partnership during 2010/11 to continue to support local groups with community projects/activities. In total, across the whole division, we approved and funded 124 applications and spent £38,677. We have received numerous emails showing appreciation and thanks of support. Information regarding the awards continue to be advertised in the neighbourhood management / Neighbourhood Policing Team newsletters and on the police Neighbourhood Policing Team websites. We will be continuing the scheme into 2011/12 and have received funding for the first quarter of the year. Appendix C provides a summary of projects funded in the Inner East area.

Public Confidence and Satisfaction

10. North East Leeds continues to have the highest Public Confidence in Local Policing during 2010/11 at 60.3% (March 2011) compared with the West Yorkshire force average of 52.3%.
11. Operation Confidence commenced in February 2009 and is a contributing factor to the high rates of public confidence. The North East Division produces 11 neighbourhood management newsletters detailing partnership activity around crime and grime within the Neighbourhood Policing Team and delivers to 128,000 households. Feedback from residents continues to be positive and illustrates they are pleased to be kept informed around crime and grime issues. Funding has been secured for 2011 and contributions have been agreed by North East Police Division, East North East Homes, Aire Valley Homes and Safer Leeds Partnership.

Neighbourhood Management Tasking Key Achievements 2010/11

12. The eleven neighbourhood management tasking teams continue to meet six weekly and are still firmly embedded into agencies day to day business and members continue to attend and support meetings.
13. This is not an exhaustive list of activities but includes key achievements from each of the 5 Inner East neighbourhood management tasking teams (data extracted from Divisional Community Safety Partnerships executive quarterly highlight reports).
14. **Gipton**
 - Fence repaired at back of a property on Gipton Approach. People no longer cutting through the garden.
 - 17th June, Operation Champion on St Wilfreds, environmental clean-up.
 - Beech Mount – Joint visit with partners regarding suspected drug use on premises.
 - Gipton Gate West & Briarsdale Heights. Youths accessing the blocks – noticeable calls to police from CCTV operators; Culprits identified. Joint visits to parents have been undertaken and warning letters have been sent out to those identified.
 - GAP – Young people accessing rear due to hole in fence, congregating/drinking on an evening, also getting onto roof; Neighbourhood Policing Team officers carrying out additional patrols. Tasking budget used to fund repairs to fence and anticlimb measures to roof (£800). In addition community payback have cut back hedges etc.
 - Information shared regarding break ins at Fearnville Allotments. Partnership approach to surveillance and monitoring resulted in suspect being caught and charged in September.
 - Supported numerous family activities through partnership attendance run by extended services and The children's centre.
 - Achieved agreement with Leeds Federated Housing to regularly monitor old Greenview Mount site in the run up to Bonfire night and clear any items which could be used for bonfires.

- Site visit with Parks and Countryside to establish practical solutions to reduce access to green space behind the Dog and Gun where 2 cars were burnt out recently. Earth mounds put in place to restrict access.
- 9th Dec joint day of action with the focus on reducing burglary dwelling in the St Wilfreds area, utilised tasking funding to purchase tremblers etc to target harden properties alongside crime prevention advise to victims.
- Repeat calls from Fire Service to attend void private property on Amberton Rd/Easterly Rd due to insecure garage. Worked with Environmental Action Team to ensure garage was secured and reduced calls to West Yorkshire Fire Service.
- Environmental audit and clean up in the 'Branders Area'.
- Stop and search operation on vehicles on Coldcotes Drive/Gipton Approach (as part of Operation Champion) alongside Leeds City Councils Environmental Action Team targeting illegal waste carriers resulting in the seizure of a large amount of drugs.
- Victim of hate crime identified and appropriate support given by agencies alongside improvements regarding security.

15. Harehills

- Action on drugs – Increased police patrols at Banstead Park.
- Police and Fire Service working with primary schools (Hovingham and Bankside) to promote fire safety messages.
- Relationship established with youth groups operating from the Pakistani Centre (Vision) and Old Tradex.
- 1.4.10 Operation Champion, the theme focussed on offender management and joint agency visits were co-ordinated to perpetrators.
- Bin yards on the Comptons – work commenced on an improvement scheme using a local company providing training to young people in construction trades.
- Operation Champion on 6.6.10 – Targeted environmental action.
- Development of £5k worth of additional summer activities for young people in the area.
- Harehills Festival (July).
- Planning and implementation of Section 30 Dispersal Zone.
- Joint intelligence gathering and information sharing operations within the Dispersal Area, along with joint patrols and youth diversion work with the Bilal Mosque. The youth diversion is a partnership between the Youth Service, the Mosque and the Police and is resulting in 3-4 evenings of activity per week.
- Operation Champion was carried out ahead of alleygates being installed in Back Hovingham Terrace/Mount/Grove, Dorset Road/Mount. Environmental clean up in the Hovinghams, Dorsets and Sandhurst areas.
- Following reports of anti-social behaviour in Harehills Cemetery, £21k well-being funds were secured by the Area Committee to fund boundary improvements to the cemetery and Connect Housing are providing security fencing to ten of their properties which are adjacent to the cemetery.
- Following an approach to the council by two registered Social Landlords (Places for People and Leeds and Yorkshire) a workshop was organised to scope out some targeted work in the Harehills triangle area to improve the local environment and support long term investment into the area by social housing providers.

- £2.5k Tasking monies set aside to support the project to improve the piece of land next to Hovingham Primary school in partnership with CATCH (new community group).

16. **Burmantofts**

- Operation Champions have taken place within the area in the Torres (7th April) and Lincoln Green (30th June).
- A large scale clean up took place Haselwoods which attracted over 120 volunteers.
- Lighting was installed in the ginnel next to the Kiln Public House to address anti-social behaviour issues and fear of crime in the area.
- Back to the Beat Operations have been taking place in each of the patrol areas within the Neighbourhood Policing Team and PCSO's have also been focussing on schools in the area. This has led to an increase in public confidence.
- Community Payback has been tasked to work in a number of areas within the Burmantofts and Lincoln Green area.
- Operation Champion has taken place within the area in the Bellbrooks and Cliftons (16th September).
- Police undertook proactive days of action around the Shakespeare tower blocks to help address a number of Anti social behaviour issues and raise confidence.
- Neighbourhood policing team were involved in the delivery of the 16s football tournament during the Summer holidays which provided diversionary activity and raised confidence with young people.
- Fortnightly burglary reduction initiative taking place in the burglary hotspot areas of the ward involving tasking partners.
- A set of environmental priorities have been established for the Tasking area: waste in gardens, dog fouling and bin yards.
- Burglary reduction project has continued to be supported by tasking partners and phase 2 of the project commenced in April
- A list of hotspot addresses have been produced which all tasking partners have been asked to prioritise over six weeks.
- Partnership work with BrownHill School regarding road safety.

17. **Richmond Hill**

- Gates have been installed on Back Cross Green Crescent to tackle anti-social behaviour and environmental fly tipping.
- Selective Licensing figures show 400 applications with 141 full licences issues, 119 draft licences issues, and proceedings have started on a number of uncooperative landlords.
- 6 full ASBOs and 1 interim ASBOs have been granted.
- Funding was approved for trembler alarms and other target hardening equipment.
- Operation Champion has taken place within the area in the Rookwoods (13th May).
- Back to the Beat Operations have been taking place in each of the patrol areas within the neighbourhood policing team and PCSOs have also been focussing on schools in the area.
- 'Lark in the Park ' took place and involved a large section of the community.

- Live on the Drive was a partnership event that provided activities for both young and old in Richmond Hill to create a positive atmosphere and send out the message of the community reclaiming the street and working with the young people of the area. The event took place on the 7th August 2010 on the grassed area next to Charlton Grove and on East Park Drive itself. The event attracted in excess of 250 people from the local community, including around 70 young people.
- Focus to address spate of vandalism and burglaries at Osmondthorpe Allotments.
- Operation Champion has taken place within the area in Cross Green and St Hilda's (6th Aug).
- Community Payback have been tasked to work in a number of areas within the West Park and Richmond Hill area.
- Police held a successful under 16s football tournament during the Summer holidays which provided diversionary activity and raised confidence with young people.
- Probation Service cleared a substantial amount of waste from the Copperfield Terrace area over several weeks
- Two Operation Champions have been delivered in the Aysgarths and Glensdales area of Richmond Hill

18. **Killingbeck & Seacroft**

- Continued delivery of 'Operation Bellweather' one day of action fortnightly to reduce burglary dwelling.
- Multi-agency visits conducted to people dispersed under Section 30 Dispersal order.
- Tarnside Drive: Commenced multi-agency operation to take enforcement action against problematic tenants at location benefits agency involvement
- Continuance of Bicycle Workshop provision at the Dennis Healey Centre
- Housing, ASBU and NPT collaboration at Barncrofts to reduce youth ASB (house to house, tenancy visits, ASB warnings)
- Neighbourhood Policing Team and anti-social behaviour unit working together to tackle youth ASB at Easdale Mount.
- Brooklands Lane – Joint action NPT/ Housing/ ASBU collaboration to deal with noise/nuisance and criminality by occupants (ongoing).
- Planning meeting completed for "Back Yard Breeze" project: youth diversion for the summer in Seacroft.
- NPT/ASBU/Housing collaboration to gather evidence to progress application for crack house closure.
- Week of LeedsWatch CCTV van deployment into Killingbeck and Seacroft burglary hot spots.
- Tesco - Youth ASB resolved via police/signpost working in partnership - to identify and deal with those involved. Tesco now reporting isolated incidents only.
- Property on Ramshead Drive - problem tenant regarding: noise/ASB/suspected drugs etc. Arrested for causing public nuisance. ASB Closure Order obtained by ALMO.
- Blencarn garages – complaints regarding: youth anti-social behaviour, re-visited by NPT and positive feedback received. Tarnside Drive initiative - all addresses visited. Tenancy and garden action taken. Referrals to Department of Works and Pensions Benefits Agency.

- Hawkshead Crescent - all addresses visited and surveyed (mini-Champion and tenancy warnings issued).
- Alston Lane and Tarnside Drive have been targeted for some time regarding ASB and tenancy issues. Sustained partnership action and November's Operation Champion successfully addressed these issues and positive feedback has been received from the community.
- Ongoing anti-social behaviour and damage occurring in Parkway Towers/Court/Grange has been addressed by joint action undertaken by East North East Homes, ASBU and Neighbourhood Policing Team utilising Housing CCTV and joint intelligence a number of perpetrators have been identified. 13 Prohibition notices have been issued and almost 30 multi-agency warnings have been issued at Killingbeck Police Station. A number of ASB cases have been opened and parents recharged for damage caused by their children.
- A problem tenant at Ramshead Heights has vacated the property following attention from housing and noise nuisance team. As a result of CCTV and housing officer support two further problem residents have been arrested and charged with burgling another flat in the building. Tenancy enforcement is planned post-conviction.
- Possession of property granted following drugs warrant on Pigeon Cote.
- Closure order of a property on Ramshead Drive.
- Eviction of problem resident from Kentmere Avenue and tenancy enforcement against another tenant has addressed the issue of noisy, violent parties that made residents lives a misery and necessitated police involvement on more than one occasion.
- Operation Champion in partnership with Environmental Action Team and Housing agencies to address metal theft in the locality. Four vehicle check sites were actioned across the day and a large number of vehicles were stopped, enforcement notices issued regarding commercial waste licences and 4 arrests resulted.
- Reduction in fires being started on the Parklands Estate through Operation Champion information seeks, Fire Service leafleting, Police, Housing and ASB action against local youths. The vulnerable area is now being fenced using funds secured from ENEHL Area Panel.
- Operation Champions have been conducted targeting hate crime perpetrators and to reassure victims in the Parklands estate and Foundry Mill estate. Each operation involved Housing, Police, Leeds Anti-Social Behaviour Team and other agencies including HMCS. Target Hardening of 200 addresses has been funded through the Tasking budget in partnership with CASAC.

Thematic Sub Groups and Activities

Most Active / Amber Nominals / Offender Management Burglary Pilot

19. A Pilot commenced with regards to the offender management of known burglars. 20 nominals have been selected by the North East Division for the duration of the pilot. The group consists of Youth Offending Service, Probation, Housing, newly established anti-social behaviour unit and West Yorkshire Police. The group will identify where partnership work can be improved to ensure opportunities for closer working and management of offenders are maximised.

Media Campaign - Handling / Receiving Stolen Goods

20. A marketing design has been produced 'Don't sit on the fence' and the design has now been ratified by Crime Stoppers and West Yorkshire Police marketing department. The campaign was launched during April 2011 following a city wide operation around specific targeting of second hand gold shops suspected of handling or receiving stolen goods.

Seacroft Burglary Reduction Plan

21. The Seacroft Burglary action plan was completed on 25th June 2010. An evaluation three months after illustrated that the properties that had been target hardened had not been subject to full burglaries and we had 2 unsuccessful attempts. Feedback from residents was positive and demonstrated that they welcomed advice on crime reduction to reduce opportunities of becoming a victim of burglary.

Burglary Action Plan – Burmantofts/Richmond Hill

22. A new burglary action plan has been agreed through the serious acquisitive crime group and focuses on 25 streets highlighted as hot spot areas. One day of multi-agency action takes place fortnightly and emphasises on the problem solving approach, Victim Location and Offender, and includes the following partners, CASAC, WYP, East North East Homes and Environmental Action Teams. The action plan commenced on 14th April and will run until 4th August 2011. In addition £5k was secured from the East North East Homes Community Panel to provide burglar alarms for repeat victims.

Burglar Alarms for Repeat Victims Gipton/Harehills (ex ALMO)

23. The Inner East Area Committee agreed to contribute £7k to purchase burglar alarms for Bronze, Silver and Gold repeat victims (all tenures excluding ALMO). The funding has been allocated to CASAC and will focus on all repeat victims in the ward via the serious acquisitive crime group.

Designated Public Place Order – Seacroft & Killingbeck

24. A report setting out the proposals for a Designated Public Place order for the area of Killingbeck and Seacroft was taken to the Licensing Panel (13 April 2010) and ratified. The legal order came into force on May 1st 2010. Signs have been fitted in identified locations across the Killingbeck and Seacroft Ward (see Appendix E).

Designated Public Place Order - Burmantofts

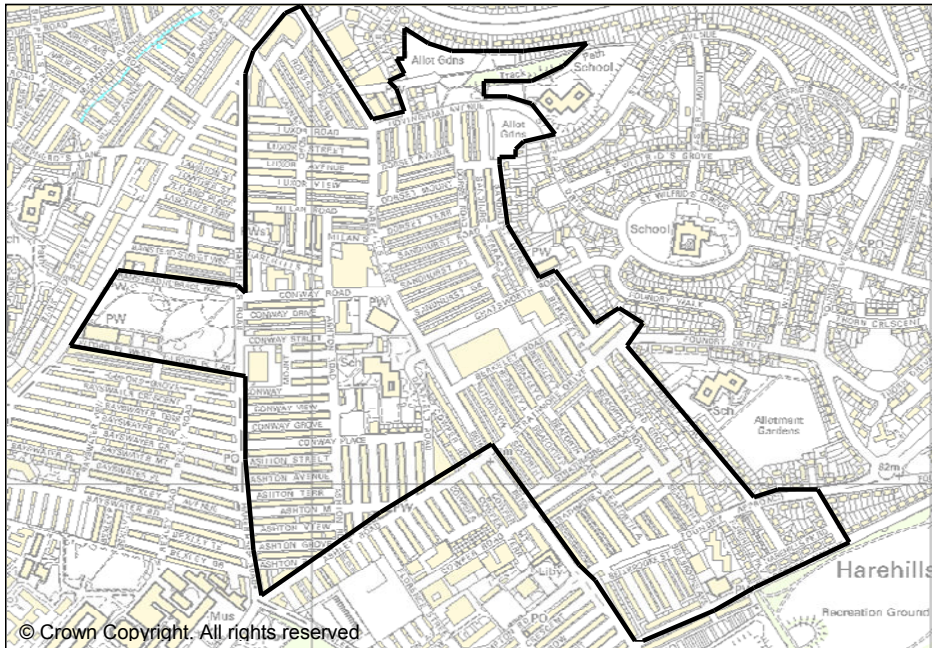
25. A report setting out the proposals for a Designated Public place order for the area of Burmantofts was taken to Leeds City Councils Licensing Panel on 21st December 2010 outlining the legal framework, summary of evidence and the consultation undertaken. The order was granted and came into force on the 17th January 2011 (see Appendix F).
26. Designated Public Place Orders (DPPOs) are made under the Criminal Justice and Police Act 2001. Under the Act, the Council can, by Order (or a series of Orders), designate public places within which it is an offence to consume alcohol after being

requested by a Police Constable or a Police Community Support Officer (PCSO) not to do so. An Officer can ask any person to surrender alcohol or open alcohol containers if the Officer reasonably believes the person is, has been or intends to consume alcohol in that place. In due course, wardens will be accredited to exercise these powers. Penalties for this offence include a penalty for disorder (PND) £50 or arrest and prosecution for a level 2 fine, maximum of £500. Bail conditions can be used to stop the individual from drinking in the public place pending prosecution for the offence. The legislation does not ban the drinking of alcohol in Designated Public Places, and therefore it **does not** prohibit drinking alcohol in authorised street cafes and at authorised public entertainment events in public areas. Legislation is designed to reduce anti-social street drinking either during the day (typically street users of alcohol and other substances) or in respect of night-time issues such as people drinking in the street and on the way to and from licensed areas or premises, e.g. in the queue for a club, having left a public house or in a fast food queue.

27. Section 26 of the Violent Crime Reduction Act 2006 came into force on 6th April 2007. It amended the Criminal Justice and Police Act 2001. Prior to this amendment pubs and clubs that have a licence to sell or supply alcohol under the Licensing Act 2003 could not form part of the DPPO. These premises would include public spaces licensed by local authorities for alcohol and regulated entertainment. This led to a conflict between the local authorities desire to licence public spaces for community events and the desire to use DDPOs to tackle anti-social drinking. This conflict was rectified by the amendment. There are no public places licensed by the Local Authority within the proposed area.
28. Under the amendment, premises where local authorities are permitted to sell or supply alcohol or premises that are occupied or managed on behalf of local authorities, for the sale and supply of alcohol will be excluded from a DPPO. The exclusion will only last while the premises are in use and for 30 minutes following the last supply/sale of alcohol. At all other times the premises will be subject to the DPPO.

Section 30 Dispersal Zone – Harehills

29. The boundary of the zone was agreed between Harehills and Burmantofts Neighbourhood Policing Team Inspectors in consultation with partners. The order came into force on 2nd July 2010 initially for three months and was then extended to 31st December. Additional funding was obtained from the neighbourhood tasking teams to provide additional policing Friday to Sunday and was matched by resources from the North East Police Division. Detached work was agreed with Youth Service for Thursday and Friday nights and meetings were set up to further develop working relations with the Muslim Cultural Society at the Tradex building. In addition work commenced on the regeneration of the 'Hovingham' land adjacent to the school, several days of action were held with volunteers from the local community, children from youth groups and supported by the Neighbourhood Policing Team and West Yorkshire Fire Service.
30. The following evaluation report was produced by the North East Police Division to compare the number of PSA1 offences and ASB during the implementation of the order to the same time the previous year. The offences during the periods of the 1st July to 30th November of each year will be used to enable a like for like comparison.



31. **Crime** - During the period of 1st July to 30th November 2010 there has been a total of 328 PSA1 Crimes in the above outlined area of Harehills, where a S30 Dispersal Order has been in place. This is a difference of 17 offences, equating to a 5% decrease when compared to offences experienced during same period the previous year (345).

| Occurrence Type | Jul to Nov 09 | Jul to Nov 10 | Diff | % Change |
|---------------------------------|---------------|---------------|------------|------------|
| ARSON | 3 | 6 | 3 | 100% |
| ASSAULT | 50 | 66 | 16 | 32% |
| BURGLARY DWELLING | 45 | 71 | 26 | 58% |
| BURGLARY OTHER | 2 | 0 | -2 | -100% |
| CRIMINAL DAMAGE - NON DWELLING | 3 | 11 | 8 | 267% |
| CRIMINAL DAMAGE - DWELLING | 39 | 41 | 2 | 5% |
| CRIMINAL DAMAGE - MOTOR VEHICLE | 40 | 29 | -11 | -28% |
| CRIMINAL DAMAGE - NON SPECIFIC | 12 | 4 | -8 | -67% |
| DRUGS | 36 | 17 | -19 | -53% |
| INTERFERENCE WITH M/V | 3 | 1 | -2 | -67% |
| PUBLIC ORDER | 13 | 11 | -2 | -15% |
| ROBBERY | 8 | 10 | 2 | 25% |
| THEFT FROM PERSON | 7 | 8 | 1 | 14% |
| THEFT FROM VEHICLE | 71 | 44 | -27 | -38% |
| THEFT OF VEHICLE | 5 | 2 | -3 | -60% |
| TWOC | 8 | 7 | -1 | -13% |
| Grand Total | 345 | 328 | -17 | -5% |

32. The table above shows the breakdown by crime type of the number of offences experienced each year. Burglary Dwellings have seen the greatest increase, with 71 in 2010 compared to 45 in 2009, this is followed by Assault offences. Theft from Vehicle offences have seen the greatest decrease with 44 in 2010 compared to 71 the previous year. PSA1 Offences during 2010 have occurred throughout the day with an afternoon/evening, 13:00x23:00hrs, seeing a slight peak. The most offences occurred on a Saturday. During 2009 offences again occurred throughout the day with peak

times being at a slightly later time of 15:00x00:00hrs, and Saturdays experiencing the most offences.

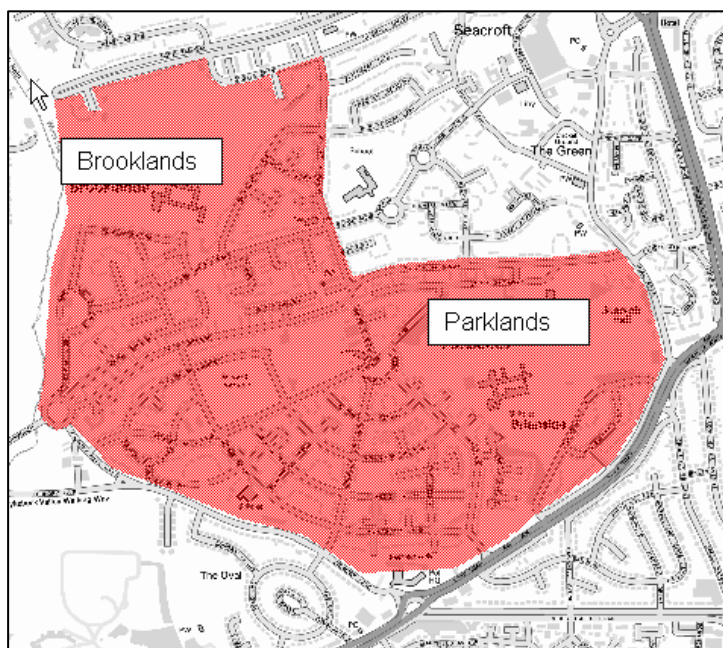
33. **ASB** - During the period of 1st July to 30th November 2010 there has been a total of 385 ASB Related Calls for Service in the above outlined area of Harehills, where a S30 Dispersal Order has been in place. This is a difference of 23 offences, equating to a 6% decrease when compared to offences experienced during same period the previous year (408).

| ASB Type | Jul to Nov 09 | Jul to Nov 10 | Diff | % Change |
|-------------------------------|---------------|---------------|------------|------------|
| ROWDY INCONSIDERATE BEHAVIOUR | 274 | 259 | -15 | -5% |
| RNB - NEIGHBOURS | 34 | 37 | 3 | 9% |
| FIREWORKS USE/SALE/POSSESSION | 34 | 23 | -11 | -32% |
| MALICIOUS COMMUNICATIONS | 19 | 23 | 4 | 21% |
| VEHICLE NUISANCE | 3 | 11 | 8 | 267% |
| EMERGENCY SERVICE HOAX | 23 | 8 | -15 | -65% |
| NUISANCE MOTOR CYCLE | 13 | 7 | -6 | -46% |
| AAMV - NOT STOLEN/OBSTRUCTING | 3 | 6 | 3 | 100% |
| ANIMAL RELATED PROBLEMS | 1 | 4 | 3 | 300% |
| LITTERING/DRUGS PARAPHERNALIA | 2 | 3 | 1 | 50% |
| NOISE | 2 | 2 | 0 | 0% |
| BEGGING/VAGRANCY | 0 | 1 | 1 | NC |
| PROSTITUTION RELATED ACTIVITY | 0 | 1 | 1 | NC |
| Grand Total | 408 | 385 | -23 | -6% |

34. The table above shows the breakdown by ASB type of the number of incidents experienced each year. Rowdy Inconsiderate Behaviour logs have seen the greatest decrease, with 259 in 2010 compared to 274 in 2009. Emergency Service Hoax calls have also seen a decrease of 15 calls.
35. ASB related calls for service during 2010 have occurred throughout the day peaking in the afternoon during 17:00x1800hrs. The most of these were received on a Saturday. In the five months that the s30 Dispersal Order has been in place in the Harehills area the number of PSA1 Crimes and ASB related calls for service have both seen a decrease by 17% and 23% respectively, when comparing the offences and calls to the same months the previous years. Peak times and days of offences in 2010 have stayed relatively the same compared to offences in 2009. ASB in the last five months has been more concentrated around the hours of 17:00x18:00hrs, especially on a Saturday whereas in the previous year calls were throughout the 24hr period and on no particular day. (K Hannah Intelligence Analyst Dec, 2010)

Section 30 Dispersal – South Seacroft (Operation Baft)

36. The Order commenced on 18 January 2010 in the South Seacroft area for initially 3 months and was due to expire on 31st March 2010. It was agreed however to extend the order for a further three months to June 2010 but to widen the area due to displacement issues reported by the community (see graph over page).

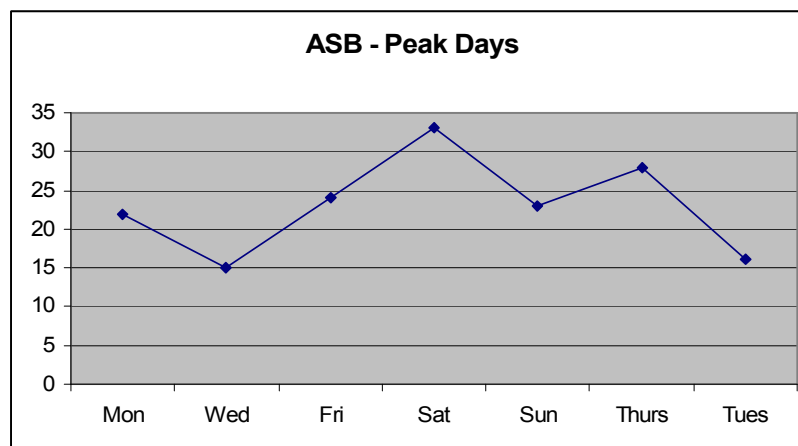


37. An evaluation was completed by North East Divisional Intelligence Unit Mid Jun to establish the impact on crime and ASB, with a view of planning additional youth activities in the area. The findings illustrated that overall crime in the dispersal area had reduced by 36% (84 offences) compared to the same period last year. Burglary Dwelling has reduced by 9 offences and Vehicle Crime has reduced overall by 11 offences. Criminal Damage offences have decreased by 45 offences compared to the same period last year.

| Occurrence Type | 17 Mar - 17 June 09 | 17 Mar - 17 June 10 | Difference | Difference % |
|---|---------------------|---------------------|------------|--------------|
| ARSON | 5 | 3 | -2 | -40% |
| ASSAULT | 22 | 31 | 9 | 41% |
| BURGLARY DWELLING | 38 | 29 | -9 | -24% |
| BURGLARY OTHER | 37 | 14 | -23 | -62% |
| CRIMINAL DAMAGE - BUILDING NON DWELLING | 6 | 2 | -4 | -67% |
| CRIMINAL DAMAGE - DWELLING | 58 | 17 | -41 | -71% |
| CRIMINAL DAMAGE - MOTOR VEHICLE | 16 | 23 | 7 | 44% |
| CRIMINAL DAMAGE - NON SPECIFIC | 9 | 2 | -7 | -78% |
| DRUGS | 8 | 6 | -2 | -25% |
| INTERFERENCE WITH M/V | 4 | 0 | -4 | -100% |
| ROBBERY | 1 | 2 | 1 | 100% |
| THEFT FROM PERSON | 2 | 0 | -2 | -100% |
| THEFT FROM VEHICLE | 13 | 13 | 0 | 0% |
| THEFT OF VEHICLE | 7 | 6 | -1 | -14% |
| TWOC | 6 | 0 | -6 | -100% |
| Grand Total | 232 | 148 | -84 | -36% |

| ASB Type | 17 Mar - 17 June 09 | 17 Mar - 17 June 10 | Difference | Difference % |
|-------------------------------|---------------------|---------------------|------------|--------------|
| AAMV - NOT STOLEN/OBSTRUCTING | 5 | 0 | -5 | -100% |
| ANIMAL RELATED PROBLEMS | 1 | 4 | 3 | 300% |
| EMERGENCY SERVICE HOAX | 9 | 7 | -2 | -22% |
| LITTERING/DRUGS PARAPHERNALIA | 1 | 2 | 1 | 100% |
| MALICIOUS COMMUNICATIONS | 3 | 13 | 10 | 333% |
| NOISE | 0 | 2 | 2 | N/C |
| NUISANCE MOTOR CYCLE | 19 | 27 | 8 | 42% |
| RNB - NEIGHBOURS | 11 | 10 | -1 | -9% |
| ROWDY INCONSIDERATE BEHAVIOUR | 106 | 92 | -14 | -13% |
| VEHICLE NUISANCE | 2 | 4 | 2 | 100% |
| Grand Total | 157 | 161 | 4 | 3% |

38. There has been an increase of 3% (4 logs) in ASB logs in the dispersal area compared to the same period last year. The greatest decrease was for logs relating to 'Rowdy Behaviour' (13%, 14 logs) and the greatest increase was for 'Malicious Communications' (10 logs). The chart below highlighted the peak days for ASB since 17th March 2010 until 17th June 2010. Overall, the greatest amount of ASB calls were made on Saturdays and Thursdays. These have mainly occurred in the evenings between 17:00hrs and 22:00hrs.



39. ASB calls made on Saturdays saw a significant peak at 16:00 hours and on Thursdays at 14:00 hours. Logs which have occurred on a Saturday have mainly been in relation to problem youths on off- road bikes or fighting, domestic related disputes, neighbour disputes and people in drink being threatening and abusive. The most prevalent logs on Thursdays also relate to youths on off-road bikes and people in drink being rowdy and abusive.
40. Multi Agency visits to parents have taken place on 14 key individuals that had been stopped on several occasions during the first three months. Partners continue to support the development of the bike project at Dennis Healey Centre which is proving successful , tasking and funding from NE Police Division have funded the tutor and purchase of bike materials,. Meeting held with partners to develop exit strategy of Dispersal Order and planning of ' Back Yard Breeze ' which commenced during the summer school holidays.

Back Yard Breeze- Seacroft

41. It was agreed to run this initiative in South Seacroft (hot spot for ASB) on Thursday evenings from the Dennis Healey Community Centre. The project commenced on 19th August 2010 for ten weeks and attracted 70+ young people. An evaluation report produced by Safer Leeds highlighted for the period 2010-11 as a whole there was a marked decrease in the number of ASB incidents reported as youth related. However It is not evident for Seacroft South that the project made a difference to total number of crime and ASB, however it is evident that a fall in both data sets occurred between 18:30 and 20:29 on Thursdays whilst young people were engaged in the project.

Tarnside Drive Area Enforcement Activity

42. In June 2010 a multi agency enforcement plan was agreed with key partners, to have a co-ordinated approach to tackle problematic anti social behaviour that residents have been reluctant to report in the past. Several days of action were undertaken and specific enforcement action was successfully taken against individuals.

East End Park Bollards

43. Local and statutory consultation was undertaken in accordance with legislation to revoke traffic measures. The three sets of bollards have now been removed and replaced with alternative traffic calming measures.

Alleygating /Problematic Ginnels

44. During 2010/11 the following alleygating projects have been completed:
- Hovinghams and Dorsets
 - Cross Green Crescent
 - Back cross Green Ave

Mowbrary Crescent Seacroft

45. Gate fitted to prevent ASB, drug dealing and fly tipping. Residents who have legal access have agreed to maintain gate long term. Community payback also cleaned the area to the rear of garages.

Harehills Cemetary

46. Several site visits have been undertaken with relevant partner agencies to establish work required to address ASB /criminal damage. A crime prevention survey has been completed and a set of recommendations/costings were taken to the Inner East Area Committee. Ongoing work continues with community members and keeping them informed.

Hate Crime MARAC

47. Co-ordinated multi-agency working is recognised as the most effective response to all issues of crime and disorder, including agency responses to the victims and perpetrators of hate crime. The Hate Crime sub group was re-organised in April 2010 and become a Hate Crime Multi-Agency Risk Assessment Conference (HC MARAC). The overall objectives of the group is to :
- Support and assist victims of hate crime in order to protect them and ensure that they are not re-victimised
 - Ensure that effective coordinated multi agency enforcement action is taken against perpetrators of hate crime to prevent their re-offending and to ensure successful prosecution outcomes at Court.
 - Contribute to the “Hate crime reduction agenda in Leeds”.
48. Overall the Inner East area has shown a decrease of 10.99% of hate crimes reported, this equates to a reduction of 20 crimes - A total of 162 crimes reported compared to 182 during 2009/10.

Domestic Violence MARAC

49. The North East Divisional MARAC continues to meet monthly to develop multi-agency interventions to support victims of domestic violence. Overall a very successful year in relation to reduction of repeat victimisation of cases managed through the MARAC.

Domestic Violence Sub Group

50. A successful domestic violence event took place at Kentmere Community Centre as part of the ‘16 days of action’ funded by Ward Councillors - approx 50 women attended and feedback from attendees was positive.

White Ribbon Campaign / Children’s Centre / Fathers day event

51. An event took place on 23rd June at Fearnville Sports Centre specifically aimed at involving young men and promoting the ‘white ribbon’ campaign in partnership with Gipton Children’s Centre. A half day event took place using football to deliver messages of ‘protecting women against domestic violence’.

International Women’s Day – March 11

52. An event was held on 8th March 2011 to celebrate ‘International Women’s Day’ in partnership with Zest and Safer Leeds. The Proceeds of Crime Act (POCA) funding contributed towards the event and domestic violence workshops were delivered around ‘Positive Relationships’.

Total ASBO’S in North East Divison - 7

53. **Full ASBO’S by ward :**

Gipton/ Harehills 4 (+ 1 interim order)

Killingbeck & Seacroft – Nil

Burmantofts & Richmond Hill – 2 (+ 2 bolt-ons)

54. **ASBO Warnings served:**

Gipton & Harehills - 2

Killingbeck & Seacroft - Nil

Burmantofts & Richmond – 8

55. **Injunction Data**

Gipton & Harehills - 1

Killingbeck & Seacroft - 1

Burmantofts & Richmond Hill – Nil

**Overall Performance of North East Divisional Community Safety Partnership
and Ward crime statistics**

Performance Matrix - March 2011 - North East Leeds

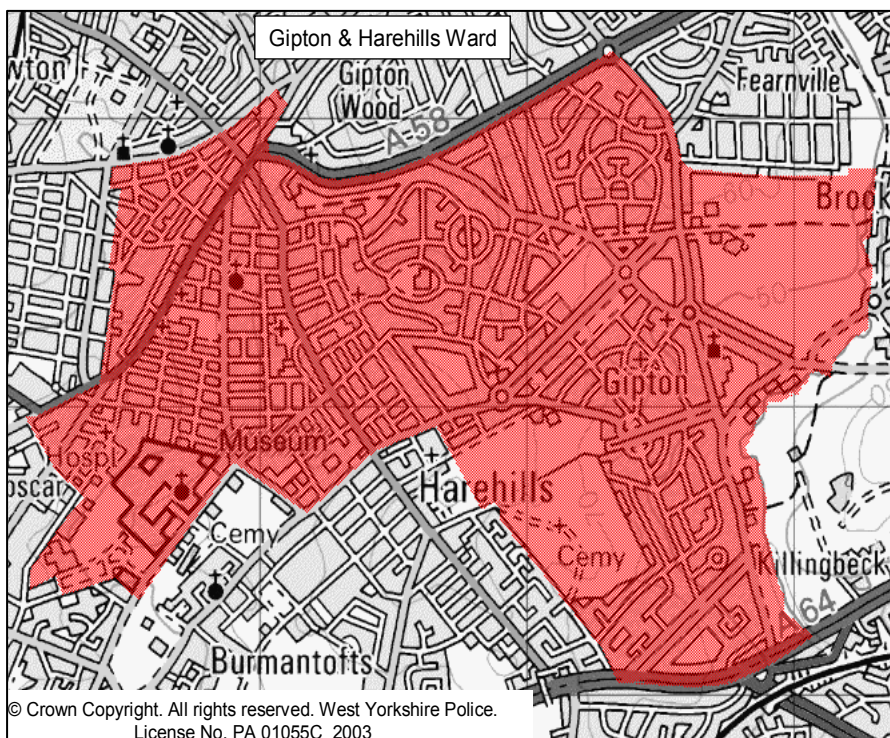


| Priority Indicators | 2010/11 Target | YTD | RAG Trend | Out-turn for 2010/11 | Assessment | |
|---|----------------|-------|-----------|----------------------|---|--|
| NI 15: Reduce the level of serious violent crimes | 158 | 151 | | 151 | Better than Target Projection: Stable Better than Peers | Out-turn is 4.4% better than the target. |
| NI 16: Reduce the level of serious acquisitive crimes | 6,850 | 7,169 | | 7,169 | Better than Outturn Projection: Stable Worse than Peers | 2010/11 out-turn is 1% better than the out-turn for 2009/10. |
| SL: Reduce the level of Domestic Burglary | 3,258 | 3,615 | | 3,615 | Better than Outturn Projection: Stable Worse than Peers | 2010/11 out-turn is 1.6% better than the out-turn for 2009/10. |
| NI 20: Reduce the level of assault with injury crime | 1,704 | 1,741 | | 1,741 | Worse than Outturn Projection: Getting Worse Worse than Peers | 2010/11 out-turn is 12% worse than the out-turn for 2009/10. |
| NI 32: Reduce the repeat victimisation rate for those domestic violence cases being managed by a MARAC | 22% | 11% | | 11% | | Rolling year end result better than the target |
| WYP: Increase the proportion of residents who agree that the police and local council are dealing with the ASB & crime issues that matter in their area | 54.7% | 53.0% | | 53.0% | Worse than Outturn Trend: Stable | 2010/11 out-turn is 0.7% worse than the out-turn for 2009/10. |

Crime & ASB: 10/11

56. The below statistics show crime and anti-social behaviour from 1st April 2010 until 31st March 2011 compared to the same dates for previous year.

Gipton & Harehills Ward



57. The below statistics show crime and anti-social behaviour from 1st April 2010 to 31st March 2011 compared to the same dates the previous year for this ward.

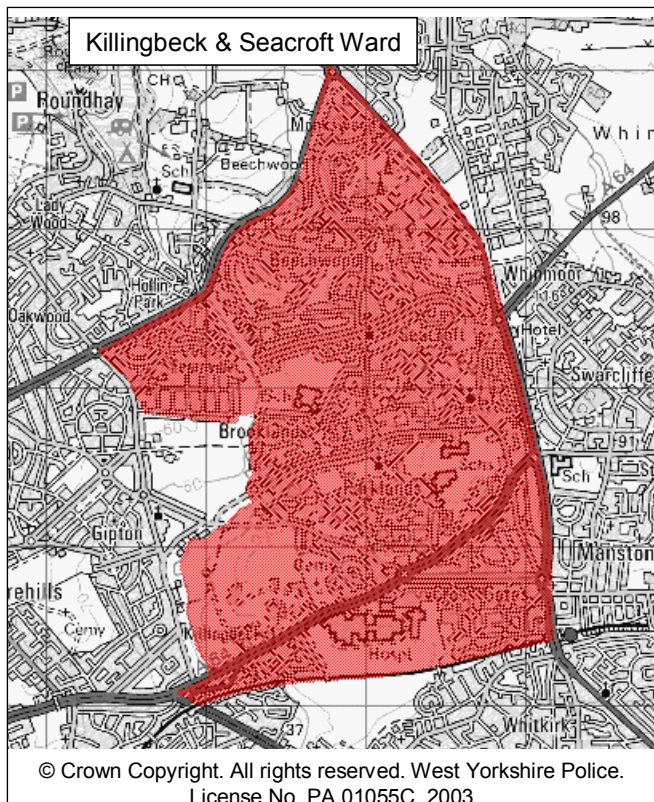
Crime & ASB Comparison: 2009/2010 to 2010/2011

| CRIME | GIPTON & HAREHILLS | | | |
|---|--------------------|-------------|-------------|---------------|
| | 09/10 | 10/11 | Diff | % Inc / Dec |
| AGGRAVATED TWOC | 20 | 7 | -13 | -65.00 |
| ARSON | 43 | 38 | 5 | -11.63 |
| ASSAULT | 494 | 555 | 61 | 12.35 |
| BURGLARY DWELLING | 560 | 381 | -179 | -31.96 |
| BURGLARY OTHER | 125 | 183 | 58 | 46.40 |
| CRIMINAL DAMAGE - BUILDING NON DWELLING | 42 | 43 | 1 | 2.38 |
| CRIMINAL DAMAGE - DWELLING | 350 | 292 | -58 | -16.57 |
| CRIMINAL DAMAGE - MOTOR VEHICLE | 303 | 240 | -63 | -20.79 |
| CRIMINAL DAMAGE - NON SPECIFIC | 69 | 57 | -12 | -17.39 |
| ROBBERY | 83 | 88 | 5 | 6.02 |
| THEFT FROM PERSON | 71 | 72 | 1 | 1.41 |
| THEFT FROM VEHICLE | 493 | 347 | -146 | -29.61 |
| THEFT OF VEHICLE | 45 | 39 | -6 | -13.33 |
| TWOC | 50 | 24 | -26 | -52.00 |
| Grand Total | 2748 | 2366 | -382 | -13.90 |
| ANTISOCIAL BEHAVIOUR CALLS | 2830 | 2843 | 13 | 0.46 |
| Hate Crime | 75 | 72 | -3 | -4.00 |

Public Confidence and User Satisfaction in the Police

| Public Confidence | March 2010 | March 2011 | % Increase |
|--|------------|------------|-------------------|
| Confidence in local policing | 44.9 | 43.7 | -1.2 |
| NPT ASB | | | % Decrease |
| % of residents who think ASB has increased | 18.6 | 20.3 | +1.7 |
| NPT Awareness | | | % Increase |
| % of residents aware of their NPT | 46.2 | 36.5 | -9.7 |
| | | | |
| User Satisfaction | March 2010 | March 2011 | % Change |
| Overall satisfaction | 72.8 | 81.9 | 9.1 |
| Ease of contact | 89.5 | 93.5 | 4 |
| NPT Actions taken | 70.3 | 77.5 | 7.2 |
| NPT Progress | 60.3 | 68.8 | 8.5 |
| NPT Treatment | 90.2 | 92.9 | 2.7 |

58. Killingbeck & Seacroft Ward Crime & ASB



59. The below show crime and anti-social behaviour from 1st April 2010 to 31st March 2011 compared to the same dates the previous year for this ward.

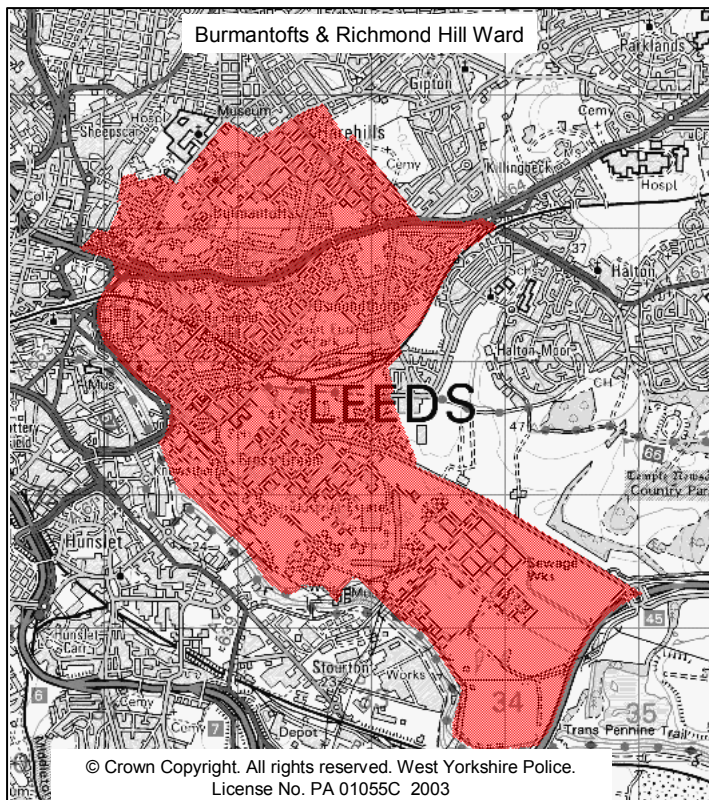
Crime & ASB Comparison: 2009/2010 to 2010/2011

| Crime & ASB Comparison: 2009/10 to 2010/11 | 09/10 | 10/11 | Diff | % Inc / Dec |
|---|--------------|--------------|-------------|--------------------|
| AGGRAVATED TWOC | 6 | 5 | -1 | -16.67 |
| ARSON | 50 | 35 | -15 | -30.00 |
| ASSAULT | 373 | 432 | 59 | 15.82 |
| BURGLARY DWELLING | 438 | 436 | -2 | -0.46 |
| BURGLARY OTHER | 267 | 304 | 37 | 13.86 |
| CRIMINAL DAMAGE - BUILDING NON DWELLING | 62 | 53 | -9 | -14.52 |
| CRIMINAL DAMAGE - DWELLING | 343 | 276 | -67 | -19.53 |
| CRIMINAL DAMAGE - MOTOR VEHICLE | 283 | 272 | -11 | -3.89 |
| CRIMINAL DAMAGE - NON SPECIFIC | 79 | 68 | -11 | -13.92 |
| ROBBERY | 36 | 30 | -6 | -16.67 |
| THEFT FROM PERSON | 54 | 31 | -23 | -42.59 |
| THEFT FROM VEHICLE | 195 | 187 | -8 | -4.10 |
| THEFT OF VEHICLE | 48 | 74 | 26 | 54.17 |
| TWOC | 41 | 30 | -11 | -26.83 |
| Grand Total | 2275 | 2233 | -42 | -1.85 |
| ANTISOCIAL BEHAVIOUR CALLS | 2598 | 2502 | -96 | -3.70 |
| Hate Crime | 54 | 48 | -6 | -11.11 |

NPT Public Confidence and User Satisfaction Summary

| Public Confidence | March 2010 | March 2011 | % Increase |
|--|-------------------|-------------------|-------------------|
| Confidence in local policing | 52.0 | 57.7 | 5.7 |
| NPT ASB | | | % Decrease |
| % of residents who think ASB has increased | 14.3 | 14.9 | -0.6 |
| NPT Awareness | | | % Increase |
| % of residents aware of their NPT | 50.3 | 56.3 | 6.0 |
| User Satisfaction | March 2010 | March 2011 | % Change |
| Overall satisfaction | 82.7 | 77.4 | -5.3 |
| Ease of contact | 92.5 | 94.7 | 2.3 |
| NPT Actions taken | 81.4 | 73.6 | -7.0 |
| NPT Progress | 71.3 | 61.8 | -8.5 |
| NPT Treatment | 91.5 | 91.6 | 0.1 |

60. **Burmantofts & Richmond Hill Ward**



61. The below statistics show crime and anti-social behaviour from 1st April 2010 to 31st March 2011 compared to the same dates the previous year for this ward.

Crime & ASB Comparison: 2009/10 to 2010/11 – Burmantofts/Richmond Hill

| CRIME | 09/10 | 10/11 | Diff | % Inc / Dec |
|---|--------------|--------------|-------------|--------------------|
| AGGRAVATED TWOC | 24 | 5 | -19 | -79.17 |
| ARSON | 50 | 35 | -15 | -30.00 |
| ASSAULT | 387 | 461 | 74 | 19.12 |
| BURGLARY DWELLING | 444 | 575 | 131 | 29.50 |
| BURGLARY OTHER | 186 | 161 | -25 | -13.44 |
| CRIMINAL DAMAGE - BUILDING NON DWELLING | 37 | 44 | 7 | 18.92 |
| CRIMINAL DAMAGE - DWELLING | 277 | 298 | 21 | 7.58 |
| CRIMINAL DAMAGE - MOTOR VEHICLE | 295 | 235 | -60 | -20.34 |
| CRIMINAL DAMAGE - NON SPECIFIC | 61 | 81 | 20 | 32.79 |
| ROBBERY | 84 | 82 | -2 | -2.38 |
| THEFT FROM PERSON | 65 | 37 | -28 | -43.08 |
| THEFT FROM VEHICLE | 491 | 501 | 10 | 2.04 |
| THEFT OF VEHICLE | 32 | 38 | 6 | 18.75 |
| TWOC | 64 | 18 | -46 | -71.88 |
| Grand Total | 2497 | 2571 | 74 | 2.96 |
| ANTISOCIAL BEHAVIOUR CALLS | 2486 | 2289 | -197 | -7.92 |
| Hate Crime | 53 | 42 | -11 | -20.75 |

NPT Public Confidence and User Satisfaction Summary

| Public Confidence | March 2010 | March 2011 | % Increase |
|--|-------------------|-------------------|-------------------|
| Confidence in local policing | 43.4 | 53.6 | 10.2 |
| NPT ASB | | | % Decrease |
| % of residents who think ASB has increased | 21.8 | 24.2 | +2.4 |
| NPT Awareness | | | % Increase |
| % of residents aware of their NPT | 49.4 | 48.4 | -1.0 |
| | | | |
| User Satisfaction | March 2010 | March 2011 | % Change |
| Overall satisfaction | 81.2 | 79.0 | -1.2 |
| Ease of contact | 88.9 | 95.0 | 6.1 |
| NPT Actions taken | 74.2 | 74.2 | 0.00 |
| NPT Progress | 66.3 | 64.2 | -2.1 |
| NPT Treatment | 93.5 | 93.7 | 0.2 |

Implications for Council Policy and Governance

62. There are no implications for the Council policy and governance.

Legal and Resource Implications

63. There are no legal or resource implications.

Recommendations

64. The Area Committee is asked to note the contents of this report of the North East Divisional Community Safety Partnership.
65. Members are asked to continue supporting the Divisional Community Safety Partnership in relation to prioritising and tackling Burglary Dwelling during 2011/12 through partnership work at neighbourhood level.

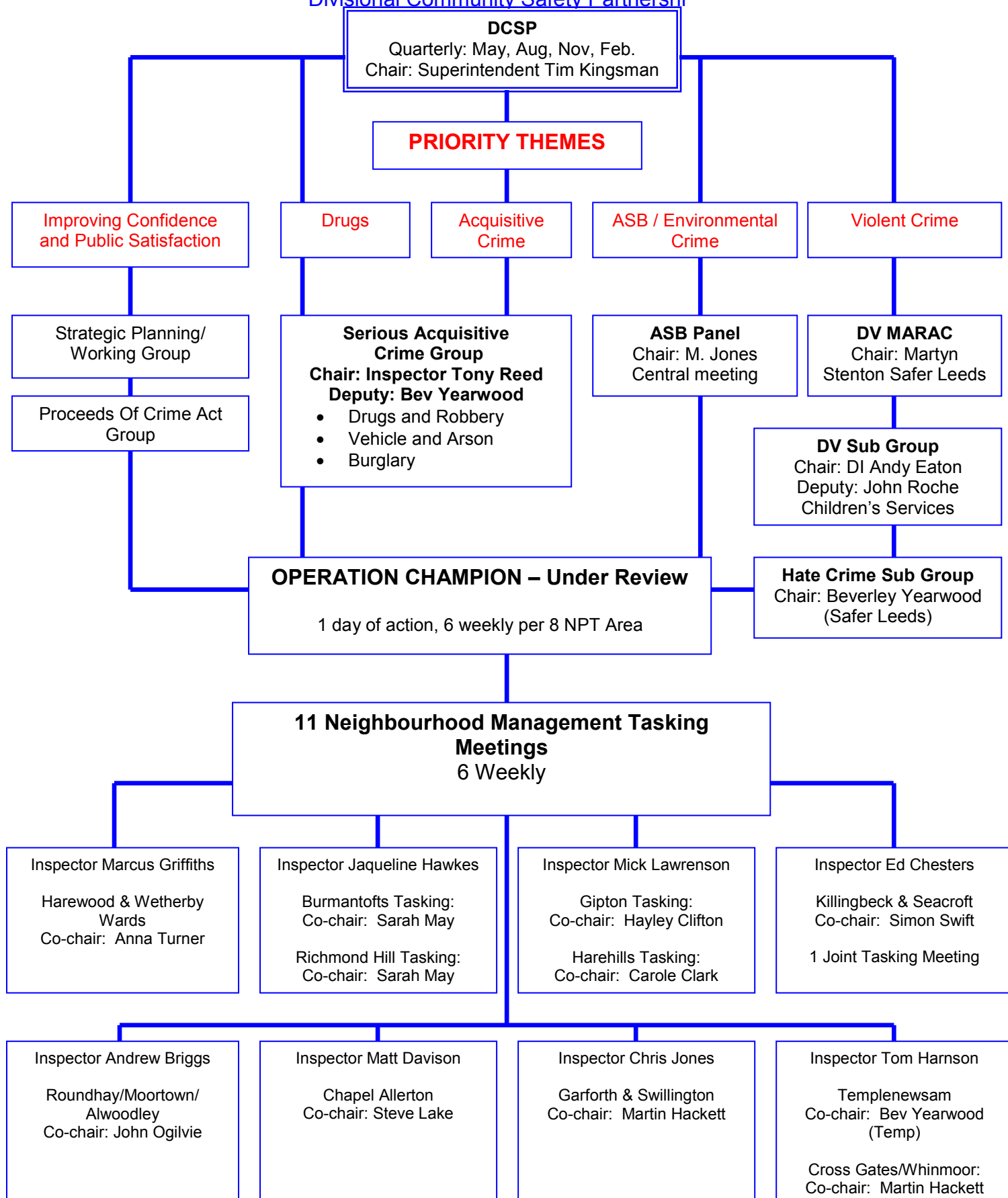
Background Documents

- Crime Statistics – North East Police Divisional Intelligence Unit May 2011
 - DCSP – Safer Leeds Quarterly executive highlight reports April 1st 1010- March 31st 2011)

North East Leeds - 2011/12 Targets

| Key Performance Indicator | 2010/11 Outturn | 2011/12 Target |
|--|-----------------|----------------|
| Improve the proportion of residents who believe the police do an excellent or good job | 60.3% | 60.5% |
| Improve the overall satisfaction rate for service users | 81.8% | 82.5% |
| Improve the overall satisfaction rate for BME service users | 75.2% | 77.2% |
| Improve the overall satisfaction rate for White service users | 84.8% | 85.3% |
| Continue to tackle the level of acquisitive crime | 7,169 | 7,169 |
| Continue to tackle ASB to impact on the proportion of residents who believe that ASB has increased in their local area | 13.1% | 13.1% |
| Continue to tackle the level of serious violent crime | 151 | 151 |
| Stabilise the sanction detection rate for domestic violence | 55.1% | 54.9% |
| Stabilise the sanction detection rate for serious sexual offences | 23.5% | 28.0% |
| Reduce the level of burglary dwelling | 3,615 | 3,434 |

North East Division
Divisional Community Safety Partnership



| Killingbeck and Seacroft | | | | |
|---------------------------------|-------------|--|---|--------------------|
| POCA Ref | Date | Brief Description | Organisation | Amount Paid |
| 169 | 16/04/2010 | New flower Boxes (Large wooden) - Provisions of Large Wooden Flower Boxes to improve area and prevent illegal parking. | Seacroft Village Hall Management Committee | £250 |
| 171 | 10/05/2010 | Killingbeck and Seacroft Gala - The gala is taking place on the 3rd July 2010 on the Seacroft Village Green. This is the sixth consecutive year that the Killingbeck and Seacroft Gala has taken place on the Seacroft Village Green. The gala aims to bring communities together through interaction, fun, information, activities and consultation. The gala will have information and activity stalls, funfair and inflatable's which will be free to enjoy, sports, competitions, exhibitions, music and much more. The Killingbeck and Seacroft Gala Committee are requesting funding to pay towards the cost of a DJ. | ENEAM | £250 |
| 185 | 23/06/2010 | Visit to the holocaust centres, Loxton, Newark NG22 by students of David Young Community Academy. | Council of Christians and Jews | £250 |
| 188 | 06/07/2010 | Doors Project Poetry Slam - Using the concept of doors to explore the historical implications of how doors have been used to create barriers amongst people and the classes, and what skills do we need in the modern world to metaphorically open doors and remove barriers. Children will be encouraged to consider the modern day barriers of today in order for them to enjoy and achieve, be inclusive, accept diversity and make a positive contribution to their community. Two day workshops (1 at Temple Newsam house, the other at East Leeds FM). A joint workshop with Children's University (CU)Leeds and CU Bradford which will further explore diversity and inclusion, culminating in the opportunity for participants and a member of their family to attend Expressions Arts Festival in Seacroft and Ilkley Literature festival in October 2010. | John Smeaton Community College | £250 |
| 189 | 06/07/2010 | Play Scheme for 9-13 Year olds at Parklands Girls High School, Seacroft - Play scheme activities for 9-13 year olds in Seacroft. 4 weeks from 2nd August up to and including 27th August Monday to Friday each week 10am-2pm. Each session can accommodate up to 40 young people aged 9-13 years. This will be extensively advertised through local schools. | John Smeaton Community College | £250 |
| 192 | 09/07/2010 | S.P.A.R.C Showcase Gala - 24th July 2010 to showcase youth projects currently running on our estate to include presentations from other agencies e.g. fire, police, recycling, road safety, debt and finance etc. | S.P.A.R.C | £250 |
| 215 | 07/09/2010 | Seacroft Happy Families - Key dates Autumn 2010 - Spring 2011 (but we hope to make this an ongoing service) Provide free complementary therapies and related activities to reduce stress, encourage health, improve well being, encourage family interaction and community cohesion. | West Yorkshire Well - Being | £250 |
| 217 | 16/09/2010 | What's on your Door Step - Community Cohesion event held at Grange Farm Primary School in partnership with Residents association, grange farm primary school and extended services. An intergenerational event to promote community cohesion and community action in the North Seacroft Area by providing a range of activities for all ages. | Barncroft Residents Association | £200 |
| 219 | 24/09/2010 | Equipment and Transport Costs - Printer Cable and paper for association use. Transport for tenants Christmas outing 18/12/10 plus transport for elderly tenants to attend coffee/ public meetings and days out in 2011. | Seacroft Gate Block one Tenants and Residents Ass | £203 |
| 229 | 25/10/2010 | Sing On The Green - The Seacroft Sing on The Green is an annual Christmas event that works with the local residents associations, local schools, area management and local policing team to bring about positive celebration event of all the good things about the area to improve relations between | LS14 Trust | £250 |

| | | | | |
|-----|------------|--|---|------|
| | | the community. Many skills will be developed through a local volunteering programme , events coordination , workshops , singing , creative writing, and a local enterprise market. | | |
| 231 | 17/11/2010 | South Seacroft Friends and Neighbours - Christmas Celebrations, Gifts, decorations, food and entertainment. | South Seacroft Friends and Neighbours | £250 |
| 235 | 06/12/2010 | Seacroft, Swacliffe and Whinmoor Christmas Tree Festival - An exciting event taking place on 9-12 December 2010. St James Church will be filled with 24 Christmas Trees (real ones) each lit and decorated by a school, community group or small business in the area. The Event will be staffed by volunteers from the seacroft churches and will also include refreshments, Santa's grotto and a community carol service. | Seacroft Parochial Church Council | £250 |
| 247 | 05/01/2011 | Killingbeck and Seacroft Gala - 7th gala taking place on the 2nd July 2011 with performers, dancing, singing, information, stalls, sports, free activities etc. | Killingbeck and Seacroft Gala Committee | £500 |
| 265 | 01/02/2011 | Heads Together Productions - This application is for some musical equipment to be used by young people at East Leeds FM. The young people are attending regular sessions at the ELFM base in Seacroft to develop their music and performance skills. We will be running a three day workshop at Feb half term plus a four day workshop at Easter. In addition we will be running regular sessions after school throughout the year. | Heads together Production | £500 |
| 267 | 01/02/2011 | Shoe String Music Studio - The Sessions will be on a Tuesday in the workshop at Denis Healey Centre 16:00 - 18:00pm. The session will be called Shoe String Studio, Young people will have a opportunity to learn musical instruments, produce a music CD and learn to express themselves via music and lyrics. | Denis Healy Centre | £500 |
| 269 | 08/02/2011 | Creative Fun Youth Club - Creative fun is a youth group for young people with learning difficulties and disabilities, which meets on a Friday evenings at the Dennis Healy Centre in Leeds. The group uses a mixture of structured and self directed activities to encourage and support the development of friendships and support networks. | People in Action | £500 |
| 282 | 22/02/2011 | The Pocket Panto - South Seacroft Friends and Neighbours Scheme (SSFN) show for older people in an area of particular vulnerability/isolation | South Seacroft Friends and Neighbours | £500 |
| 283 | 22/01/2011 | Seacroft Methodists Church – help with costs to repair facilities from recent vandalism and attempted theft of lead – to the facilities provided for community use (i.e. the hall) and the space given to SSFN to operate from (i.e. this is not about helping the church in terms of repairing the religious facilities). As mentioned could be a good publicity angle for POCA. | Seacroft Methodist Church | £500 |

Burmantofts & Richmond Hill

| POCA Ref | Date | Brief Description | Organisation | Amount Paid |
|----------|------------|---|------------------------------|-------------|
| 177 | 25/05/2010 | RHEA Working with and for local older people - We would like to distribute a leaflet to residents in East End Park and adjoining areas of Richmond Hill to inform them of a surgery we are opening at Hawthorn Nursery, offering information and support for people of retirement age. | Richmond Hill Elderly Action | £120 |

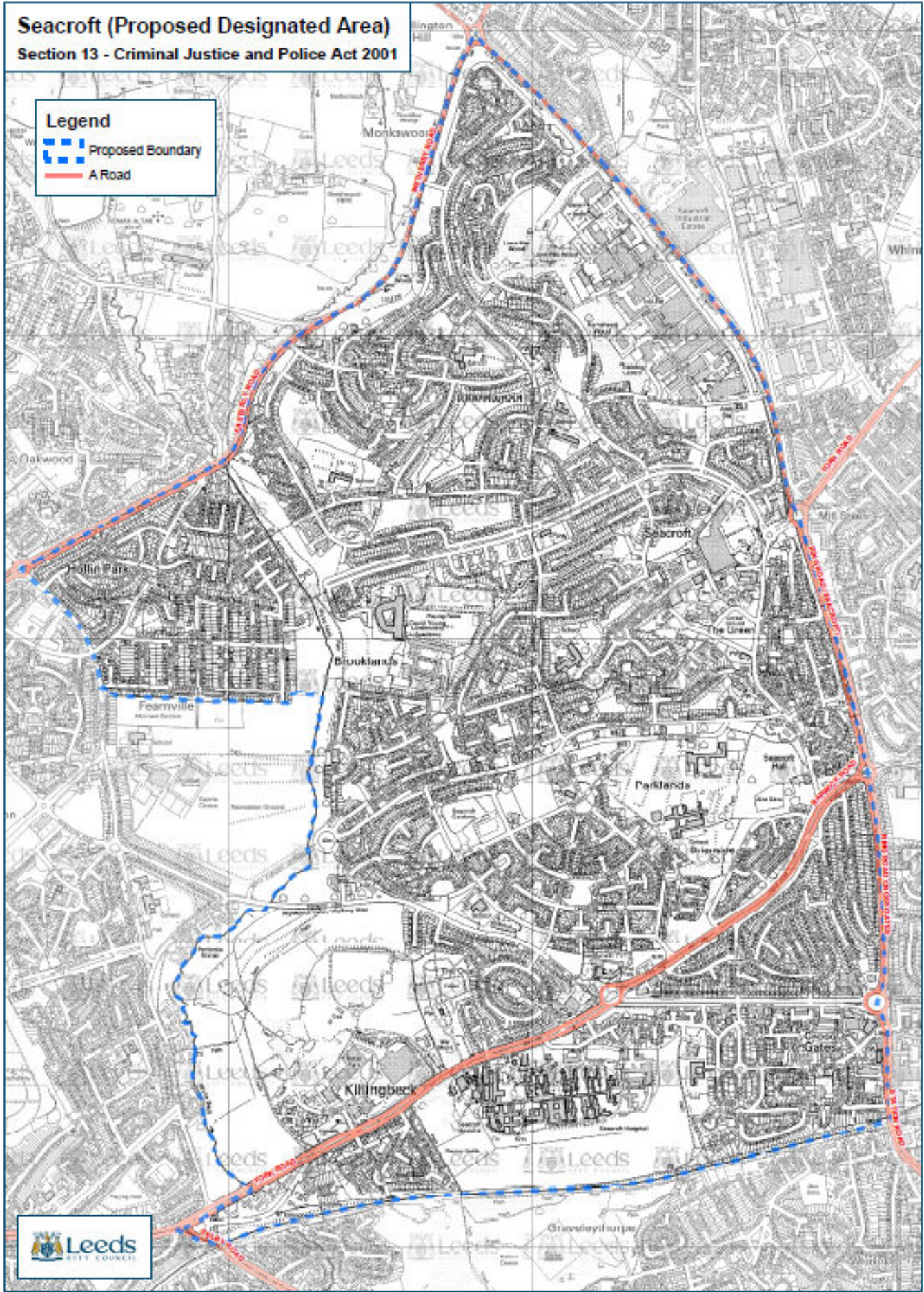
| | | | | |
|-----|------------|--|---|------|
| 179 | 25/05/2010 | <p>Osmondthorpe Allotment Site Security Improvements The Project will improve the security of the Allotment site and reduce incursions by unauthorised persons. The grant will contribute to the purchase cost of Prunus Spinosa (Blackthorn) saplings to be planted along the site boundary lines. These boundaries run along the ginnel from Osmondthorpe Lane to Skelton Road, and along the football field fronting York Road. The aim is to reduce access by unauthorised groups or individuals, to reduce the instances of crime including theft, criminal damage and arson on the site, and to reduce opportunities for antisocial behaviour by unauthorised people gaining entry to the site.</p> | Osmondthorpe Allotment association | £250 |
| 203 | 26/07/2010 | <p>Fun Day – Fun day on 13th August from 1 - 3pm at Osmondthorpe Children's Centre. This focus will be on safety, fire service, police and domestic violence.</p> | Osmondthorpe Children's Centre | £250 |
| 205 | 28/07/2010 | <p>Fewston Court away day to Bridlington - Date 20th August 2010 trip to Bridlington to get older residents out and about to do activities such as shopping, organised walk and socialising.</p> | Fewston Courts Tenants | £250 |
| 230 | 04/11/2010 | <p>Further to our conversation today I am contacting you with details about my organization and why I am applying for P.O.C.A funding. I am a family health development worker and I work for a charity called Zest Health For Life.</p> | ZEST | £250 |
| 234 | 06/12/2010 | <p>Zest Health for Life Christmas Santa Train Ride - We are taking a coach full of families on a vintage railway train ride to meet Santa, the families will be from Leeds 9. We will be travelling on Saturday 18th Dec.</p> | Zest | £250 |
| 245 | 05/01/2011 | <p>Health Awareness Promotion Project - We would like to develop our Health Promotion –Awareness work and are planning in the new year to develop this work in line with the Department of Health's – Public Health Campaigns. All campaigns would be relevant to our client base e.g. in January each year we will provide information on Arthritis Awareness, in March we will provide information on Stop Smoking, Obesity and Prostrate Cancer, in April we would provide information on Parkinson's, Depression and Mental Health, identified promotions would continue throughout the year.</p> | HOPE | £420 |
| 250 | 07/01/2011 | <p>Safety for the venerable in the G.S.B Area - Supply and fit security equipment to the elderly residents of this association .</p> | Gargrave Stoney Rock Brignall Tenants Ass | £500 |
| 251 | 18/01/2011 | <p>Purchase of equipment for friends of East End Park - Purchase of banners to advertise our annual band concerts, and the community fun day Lark In The Park. Also to improve the existing rose bed near to the playing facilities.</p> | Friends of East End Park | £500 |
| 277 | 17/02/2011 | <p>Community Pamper day and Health Awareness - 25 March 2011, we are intending holding a pamper day and Health Awareness Day at Richmond Hill Community Centre for the community to attend.</p> <ul style="list-style-type: none"> • We have booked students from Thomas Danby to come and do nails and massage and makeup. • We have a hairdresser. • We are also hoping to get students from Leeds Metropolitan to do sports massage. • We have also contacted the Men's Health Network and asked them to attend to inform on various Public Health Matters related to men. • We have invited Slimmer's World to attend. • We will be having a cafe and stalls selling various health related products, food, recipes, smoothies. • We are also inviting Leeds Lions to offer B.P checks. • We are having a crèche • Complimentary therapies • Exercise demonstration • Raffle | Richmond Hill Elderly Action | £300 |

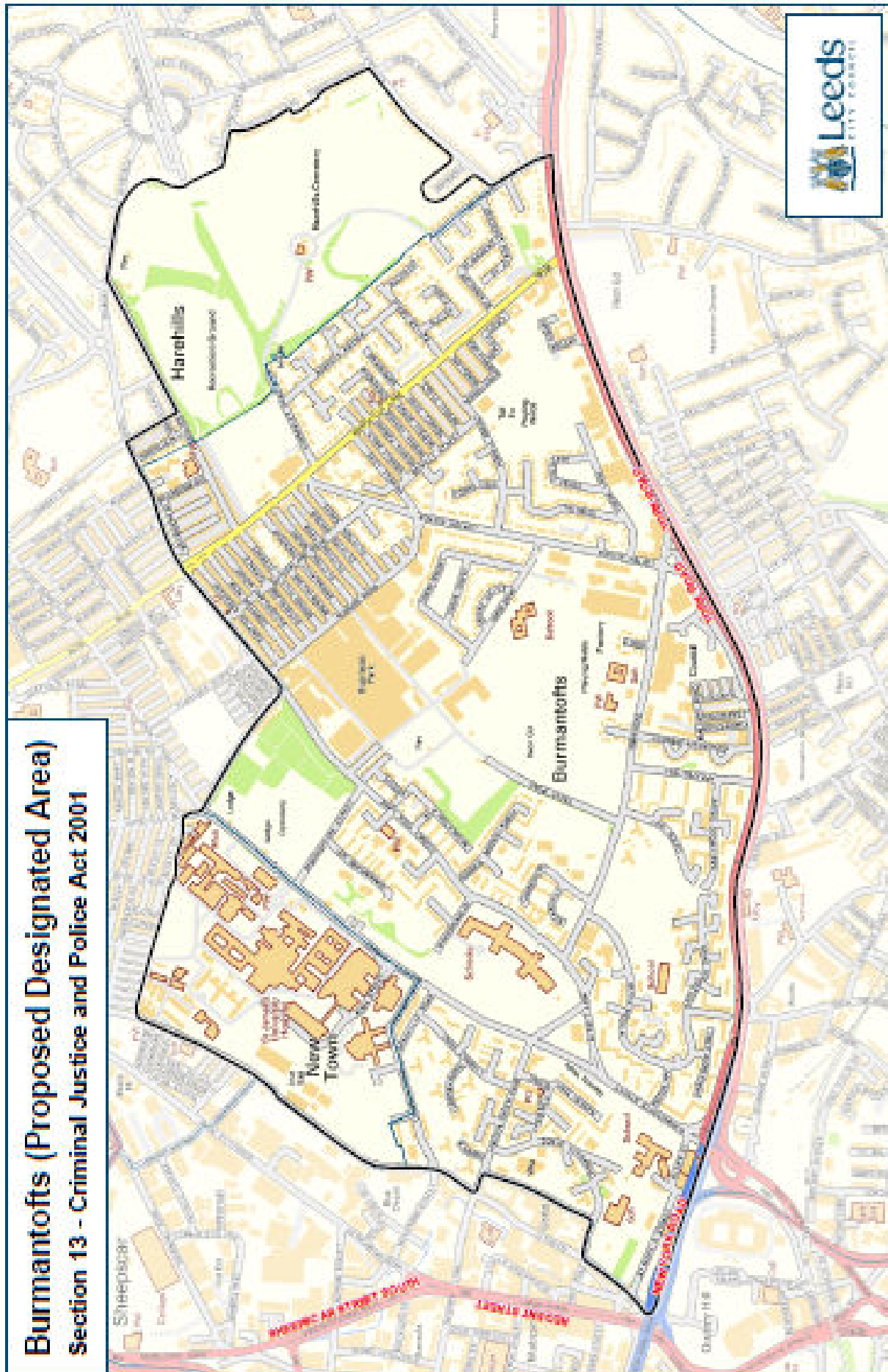
| | | | | |
|-----|------------|---|--|------|
| | | <ul style="list-style-type: none"> • Cafe • Fresh fruit & vegetables <p>PLEASE NOTE WE WILL ASKING FOR DETAILS OF INSURANCE ON ANY OF OUR STALL HOLDERS WHO ARE PROVIDING A SERVICE.</p> | | |
| 279 | 17/02/2011 | International Women's Day - 8th March Celebration of International Women's day at Mega Centre on York Road. | Zest - Health for Life and Safer Leeds | £250 |
| 288 | 01/03/2011 | Rugby Football League - To Organize a league for all Day at East Leeds Rugby club, The day would consist of Touch, Tag and Masters rugby for the local community and also people who have never played the game. The day we would like to organise the event is Saturday 2nd July. | Rugby Football League | £325 |

Gipton & Harehills

| POCA Ref | Date | Brief Description | Organisation | Amount Paid |
|----------|------------|--|--------------------------------|-------------|
| 170 | 10/05/2010 | Harehills Festival - The gala is taking place on the 24th July 2010 on the gala aims to bring communities together through interaction, fun, information, activities and consultation. The gala will have information and activity stalls, funfair and inflatable's. | Shine | £250 |
| 198 | 19/07/2010 | Curry Night - I would like to ask if you guys could please grant us £250 towards the costs of setting up the BORA event. This event will be open to the young and elderly people from all ethnic backgrounds - there will be free entry and food and entertainment. | BORA | £250 |
| 225 | 11/10/2010 | Gipton Methodist Toddler Group - Toddler Group for the community runs every Thursday 9:30am - 11:15am. A key group in the community with 35 children on the register. Offers great support to parents from teenage mums to 40 year old mums. | Gipton Methodist Toddler Group | £250 |
| 226 | 11/10/2010 | Diversiory Activities for young people in Dispersal Area of Harehills - Hire of the multi use hall for activities for young people who are being dispersed from streets of Harehills by the Police. Sessions will run each Sunday evening 8:30pm - 10:30pm. | Muslim Cultural Society | £250 |
| 263 | 01/02/2011 | Youth Station - New project that requires equipment to run sessions and activities. This will help us to work more closely with young people who are at risk of offending or are offending. We want them to understand to make positive decisions around their lives, so they can be more active in the community. Key aim is for them to volunteer and taking a lead on dealing with issues around their lives and community. We will involve young people in the planning and delivering of the sessions. This will give them a sense of ownership to the project and make them feel proud. | Bangladesh Centre | |
| 268 | 08/02/2011 | Parenting Fathers - We are planning to run a parenting programme for fathers of children between 5 to 16 years. Focused around parents of children with low to moderate behavioural problems in this age range. The aim is to improve father and child relationships, improve child emotional well being and reduce the symptoms of behavioural problems. Early interventions can lead to young people avoiding being anti social and being criminalised. We want to use the award to visit a similar group in London who have had this type of programme delivered to them. To see how they are coping and share ideas and good practices. Members of the programme will contribute to the travel costs and for some it will be the first time travelling outside of Leeds. We hope to travel in May 2011. | Bangladesh Centre | |

| | | | | |
|-----|------------|--|--|------|
| 270 | 08/02/2011 | Junior Cricket Team - This project is aimed at setting up a junior Cricket Team in Harehills. To develop interest in this sport, CATCH has approached Yorkshire Cricket School and put together a joint programme to deliver a Cricket Coaching for up to 12 young people over a 10 week period at Yorkshire Cricket School in Headingley Leeds with a professional coach. This will also involve taster sessions to take place within venues in Harehills before the programme starts. Young People in Harehills. Young people will be transported to Yorkshire Cricket School in a mini-bus. The aim is to continue this Cricket Coaching in summer however outdoor in Harehills. | CATCH - Community action trust for change in Harehills | |
| 276 | 15/02/2011 | STAR Story Telling and Reading - Story time for preschool children and their carers with the aims of encouraging parent to child interaction: fostering a love of books for the children and also helping the parents with English. | Bankside Primary School | |
| 289 | 01/03/2011 | Action for Gipton Kitchen Equipment - to provide new crockery, kitchen/table ware for Action for Gipton Elderly. We have seen a large increase in attendance at all our lunch clubs and we do not have enough cutlery, cups, plates etc and the ones we have are very old and need replacing. We also need a much larger tea urn. I would like to kindly ask the panel to consider a grant of £480 which will be of tremendous benefit to the elderly people of Gipton. | Action for Gipton Elderly | |
| 292 | 03/03/2011 | Briarsdale Croft Community Room Revamp - Community room being revamped, need additional chairs, cups net curtains etc. This will be used to facilitate a range of projects within the community room. | Briarsdale and Gipton Gate TRA | |
| 253 | 18/01/2011 | Sound and Light Equipment - Purchase of two follow spot lighting stands and a dual wireless microphone set. Needed for performance w/c 20.2.11 | Metro Goldwyn Gipton | £250 |
| 222 | 28/09/2010 | To record and launch Domestic Violence radio drama titled "Prince Charming" - The aims and objectives of the radio drama are to raise awareness of DV and gain community support from amongst the BME community where DV is very much a taboo subject. The script has already been written by ex-councillor (Roger Harrington) which was greatly received as a new and innovative way of raising awareness of DV in the BME community. Funding is now needed to record the script which will be aired during the 16 days of action (funding permitting). The drama will also include helpline numbers for people to call. | Radio Asian Fever | £250 |





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Originator: Derek Whitehouse

Tel: 395 0806

Report of The Director of Environment and Neighbourhoods Directorate

Meeting: East (Inner) Area Committee

Date: 9th May 2011

Subject: CCTV Report – for Leeds City Council Community Safety CCTV Service in East (Inner) Area Committee

| | | |
|---|--|--|
| <p>Electoral Wards Affected:</p> <p><input type="checkbox"/> Ward Members consulted (referred to in report)</p> | <p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input type="checkbox"/></p> <p>Narrowing the Gap <input type="checkbox"/></p> | |
| <p>Council Function <input type="checkbox"/></p> | <p>Delegated Executive Function available for Call In <input checked="" type="checkbox"/></p> | <p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p> |

Executive Summary

This is report prepared by Leeds City Council's Community Safety CCTV service known as 'Leedswatch' that provides a monitoring service of public space surveillance cameras (i.e. fixed CCTV cameras in open spaces across Leeds), 24 hour per day, 365 day per year. The service also provides two mobile CCTV vans for deployment within communities across Leeds.

The purpose of public space CCTV is to reduce crime and the fear of crime by facilitating in the apprehension and prosecution of offenders and assisting in the prevention and detection of crime committed in public areas in Leeds.

1.0 Introduction & purpose of report

1.1 This report sets out to highlight the services provided by Leeds City Council Community Safety CCTV to demonstrate the effectiveness of the service in

reducing the fear of crime and facilitating the apprehension and detection of offenders in areas covered by both mobile and fixed CCTV cameras.

- 1.2 The service has two mobile CCTV vans which are deployed using appropriate intelligence gathering information in conjunction with the police and other council enforcement services in identified locations throughout Leeds area.

2.0 Background

2.1 Service Description

- 2.1.1 Leeds City Council Community Safety CCTV has now relocated into new control room on the same site and due to European legislation has now upgrading the previous analogue video recording system to a new digital recording system.

- 2.1.2 Leeds City council Community Safety CCTV now work in partnership with West Yorkshire Passenger Executive (METRO) and both parties share the CCTV control room facility.

- 2.1.3 Leeds City Council Community Safety CCTV work in partnership with other council enforcement departments, emergency planning, Urban Traffic Control (UTC) and the police.

- 2.1.4 Community Safety CCTV complies with a strict Code of Practice which is compliant with the following legislation:

- The 'Data Protection Act'
- Human Rights legislation
- Regulation of Investigatory Powers Act (RIPA)
- The Private Security Industry Act 2001.

- 2.1.5 The Private Security Industry Act ensures that all CCTV staff are security vetted, trained and licensed by the Security Industry Authority (SIA) to operate the public space surveillance cameras.

- 2.1.6 Community Safety CCTV received accreditation to monitor the police national digital communication system (radio) known as Airwave, which has proven to be an effective tool. It enables CCTV operators to record valuable evidence at incidents prior to police arrival and the images being recorded are relayed to the police divisional control rooms located throughout the city.

- 2.1.7 Monitoring the police national digital communication system (radio) known as Airwave, has proven to be an effective tool in crime prevention, detection and allaying the fear of crime.

- 2.1.8 The department works closely with other council enforcement, emergency planning departments and the police in relation to dealing with crime and anti social behaviour in the Leeds area.

2.1.9 The department also monitors the Business Against Crime In Leeds (BACIL) radio. This is a licensed radio system that is utilised by many of the city centre shops and the licensed trade to inform other businesses of incidents of interest to other businesses. Monitoring this radio system has also proved to be an effective tool in dealing with crime.

2.2 Description of Delegated Function / Enhanced role

2.2.1 CCTV provides reassurance to the public and helps reduce crime, the fear of crime and assists in detecting crime in areas covered by CCTV.

2.2.2 The service works in partnership with the police and other council services to target crime and anti social behaviour. They also work closely with Area Management, Divisional Community Safety Partnerships (DCSPs) and Neighbourhood Policing Teams (NPT's) on multi-agency operations.

2.2.3 There are 25 CCTV operators who monitor 239 public space surveillance CCTV cameras across Leeds with a further 4 mobile CCTV operators to carry out the 24/7 operations every day of the year. For the purpose of crime prevention, detection and allaying the fear of crime CCTV Operators also have access to CCTV cameras operated by Urban Traffic Control CCTV making in total over 300 cameras across Leeds which can be used for this purpose.

2.2.4 The police provide dedicated CCTV liaison officers to support each of the three police divisions and other law enforcement agencies in Leeds. The liaison officers have the responsibility for viewing and seizing images of crime and public disorder for evidential purposes.

2.2.5 Other relevant council departments also have dedicated CCTV liaison officers who also have a responsibility for viewing and seizing images of CCTV evidence to support council prosecutions.

2.2.6 Leeds City Council Community Safety CCTV contributes in partnership initiatives e.g. Neighbourhood Policing Team's (NPT) activity, Automatic Number Plate Recognition (ANPR) operations and Anti Social Behaviour Unit (ASBU) activity. Community Safety CCTV contributes to the overall crime reduction and reassurance agenda at area level through Divisional Community Safety Partnerships (DCSP).

2.2.7 The service produces a weekly CCTV report which is sent to Ward Members, Enforcement, ASBU, Area Management and West Yorkshire Police.

2.3 Role and Responsibilities of the Area Committee

2.3.1 Area Committees, where appropriate, have approved capital fund spending regarding the installation of public space surveillance CCTV cameras. The installation of such cameras can never be considered a stand alone option in the fight against crime and they must be considered as part of a local strategy to address crime and disorder and allaying the fear of crime. The installation

of CCTV systems is a long term investment which requires continued financial support in relation to the annual revenue costs..

2.3.2 Area Committees may wish to consider developing or enhancing CCTV coverage in specific areas to tackle crime and disorder, the service will provide details of the full cost of funding such projects when requested to do so and offer appropriate advice concerning such installation projects.

2.3.3 Area Committees via the Area Community Safety Co-Ordinator and Neighbourhood Policing Team Inspector, can request that the mobile vans be deployed in specific areas for crime prevention, crime detection, allaying the fear of crime and to combat anti-social behaviour or to take part in partnership initiatives.

2.4 Contributing to Delivery of the Leeds Strategic Plan Targets and Outcomes

2.4.1 The service is contributing to the delivery of Leeds Strategic Plan via

- Council Business Plan 2008-2011 (New Business Plan being undertaken)
- Area Delivery Plans
- Safer Leeds Annual Plan
- Divisional Community Safety Partnership Plans
- Safer Leeds Service Plan
- Crime & Disorder Act 1998

2.4.2 The service contributes to the delivery of other council departmental strategic plans such as ASBU, Enforcement, Peace and Emergency Planning, Land Drainage, Licensing, Security Services, Planning Department, Highways, ALMO's and Area Management.

2.4.3 Leeds City Council Community Safety CCTV now share the CCTV control room with METRO and have links with Bradford, Wakefield, Huddersfield and Calderdale local authorities and share images with the police, Enforcement, Urban Traffic Control, Land Drainage and Peace & Emergency Planning.

3.0 The Service at Area Committee level

3.1 Area Profile of the Service

3.1.1 All Departmental members of staff have been security vetted and the Department has been security accredited to utilise the police digital communication system known as Airwave. The ability to listen and react to police radio transmissions has proved to be effective in the fight against crime and anti-social behaviour.

3.1.2 Within the CCTV control room additional police equipment has been installed as part of the working partnership in crime prevention, detection and allaying the fear of crime such as Automatic Number Plate Recognition (ANPR).

3.1.3 The Department also has two mobile CCTV vans which are also fitted with ANPR equipment which are used in partnership working in conjunction with the police and other council enforcement services in identified locations throughout Leeds area.

3.2 Area based Service Priorities and contributions to the Area Committee's Area Delivery Plan for 2011 / 2012

3.2.1 Leeds City Council Community Safety CCTV camera operators have the ability to respond to record evidence at any incidents that the police have been informed about or where they are attending in areas where there are public space surveillance CCTV cameras as a result of monitoring the police digital communications system (Airwave). This allows evidence to be obtained as the incident is ongoing and images of the incident are also relayed to the police control room.

3.2.2 Using intelligence information there is also the ability to monitor identified areas via various formats;

- Crime Reduction Partnerships
- Residents Groups
- Community Groups
- Tasking meetings
- Vehicle Crime Sub Group
- Drugs and Robbery Sub Group
- Robbery Analysis Group
- Transit Robberies Group
- Acquisitive Serious Crime Group

3.3 Customer and community engagement

3.3.1 Strong partnership working underpins the activity of the Safer Leeds Partnership in making Leeds a safer place to live and work. Leeds City Council Community Safety CCTV is actively involved with all partners (internal and external) working together to prevent, detect and allay the fear of crime.

3.3.2 Leeds City Council Community Safety CCTV control room is situated in a secure environment and cannot actively engage directly with the community at its workplace; however the mobile CCTV vans are deployed at partnership community events (including the annual 'Face the People' event).

3.3.3 Communities place an active role in influencing the installation of CCTV cameras and the deployment of the mobile CCTV vans through partnership meetings, residents groups, Neighbourhood Policing Team meetings or by speaking directly to Councillors.

3.3.4 When seeking to fund a new CCTV installation or additional cameras, community consultation is undertaken to support the process. CCTV must be regarded as part of an overall strategy in the prevention and detection of

crime and allaying the fear of. It cannot be used as a stand alone tool, but one that complements activity of other agencies and the police.

3.3.5 Leeds City Council Community Safety CCTV Codes of Practice have been approved by the council Legal Services and are reviewed annually.

4.0 Performance Management and Reporting

4.1 Baseline Position and key targets for the Service

4.1.1 Leeds City Council Community Safety CCTV supports the aim of the 'Safer Leeds' Crime & Disorder Reduction Partnership which is 'To secure sustainable reductions in crime and disorder and address the fear of crime in Leeds.'

4.1.2 As a department we are committed in working within the national framework to deliver improvements and change at a local level via:

- Effective Leadership
- Visible and constructive accountability
- Intelligence-led business processes
- Effective and response delivery structure
- Engagement with the communities and
- Staff having appropriate skills and knowledge

4.1.3 'Safer Leeds' has a statutory duty to produce a partnership plan which is aligned with other planning cycles such as the Leeds Area Agreement which supports the delivery of Public Service Agreements (PSA's) relating to crime reduction, community safety and substance misuse.

4.1.4 The Leeds Strategic Plan (LSP) 08 – 11 / Council Business Plan highlight the need for 'reduced crime and fear of crime through prevention, detection, offender management and changed behaviour.

4.1.5 Leeds City Council Community Safety CCTV is a front line service which supports partners and contributes to these plans by providing evidenced based information to partners about the scale and nature of crime and disorder.

4.2 Other Outcomes for the Area Committee area

4.2.1 CCTV is used on a daily basis to reduce crime and the fear of crime by facilitating in the apprehension and prosecution of offenders and assisting in the prevention and detection of crime committed in public areas in Leeds. CCTV Operators receive daily intelligence briefings about highlighted areas of concern.

4.2.2 Mobile CCTV vans are deployed throughout the city on a daily basis working alongside Neighbourhood Policing Teams and staff are also given intelligence briefings about the areas of interest they are to patrol in the Leeds areas.

4.3 Reporting Arrangements

4.3.1 The service provides weekly reports to all relevant partners and every six months a report is now to be provided to all Area Committees.

5.0 Programme of Activities 2011 / 2012

5.1 The service provides a daily monitoring service of the public space surveillance cameras and the mobile vans are deployed within areas identified but the details of that deployment are dependent upon the intelligence information received on a daily basis.

6.0 Implications for Council Policy and Governance

6.1 The proposals outlined within this report have no implications on Council Policy as the proposals are in accordance with agreements and existing policies.

7.0 Legal and Resource Implications

7.1 As previously mentioned within the report, Leeds City Council Community Safety CCTV is strictly controlled by a Code of Practice outlining the operating procedures in accordance with relevant legislation as previously outlined within this report.

8.0 Equality Considerations

8.1 Access to members of the public into the CCTV control room is not allowed for security reasons.

8.2 The Service Plan plays a key role in contributing to the delivery of the Equality and Diversity Strategy.

9.0 Any Other Considerations

9.1 Leeds City Council Community Safety CCTV services are strictly controlled under the Data Protection Act for the purpose of crime prevention, detection and allaying the fear of crime including environmental crime and cannot be used for any other purpose. The service presently acts as the council CCTV single point of contact for all matters pertaining to CCTV and all enquiries are directed to the CCTV Co-ordinator.

9.2 CCTV is an emotive issue; however the public of Leeds, on the whole, are supportive of the Council's use of this technology to reduce crime and the fear of crime. The cameras have a proven track record as a key strategy in crime prevention and detection and allaying the fear of crime.

- 9.3 The average cost for the installation of a single CCTV camera system costs in the region of £22,500 (Capital) and on average continuous annual revenue costs are £4,500 per year. Annual revenue costs cover the cost of the BT line rental, electrics, monitoring and maintenance of the system, but do not include any insurance for damage to the system e.g. motor vehicle collision or vandalism.

10.0 Conclusions

- 10.1 Community CCTV is a vital component of any crime prevention or reduction strategy. During 2010 to 2011 the police have requested evidence in relation to 3624 incidents and 1791 known arrests ranging from serious criminal offences such as murder, robbery and burglary to anti- social behaviour incidents.
- 10.2 Leeds City Council Community Safety CCTV provides very high quality images that are of excellent evidential quality.
- 10.3 The mobile vans have been involved in various joint multi agency operations and initiatives with the police and other enforcement agencies.
- 10.4 People have different views on the issue of the use of CCTV, but overall CCTV is popular with the public and its removal would be likely to cause a public and political backlash. In areas where public space surveillance CCTV cameras have been removed there is clear evidence to show that crime rates increase and often substantially in those particular areas.

11.0 Recommendations

- 11.1 Committee members can influence the installation of additional CCTV cameras in appropriate identified areas, subject to funds being available.
- 11.2.1 Area Committees may wish to ensure that appropriate reporting mechanisms are in place to highlight areas of concern within the community to local NPTs. The NPTs also need to ensure that there is a reciprocal line of communication back to the Area Committees and other council departments such as ASBU and enforcement services to ensure that CCTV both fixed and mobile, are effectively used.

Appendix 1

12. Financial Cost breakdown for East (Outer) Area Committee

12.1. The charges levied related to the Service Level Agreement between the East (Inner) Area Committee and Leeds City Council Community Safety CCTV where the Area Committee have funded the installation of public space surveillance cameras.

12.2 Please note that Annual revenue costs however does not include any insurance to cover the cost of damage to the camera system as a result of a collision by a motor vehicle or vandalism. Below is a table of the list of the public space surveillance cameras within the East (Outer) Area Committee and any re-charges to be raised for the financial year 2011 / 2012 by Community Safety CCTV.

| Camera Location | Ward | Maintenance | Monitoring | Line Rental | Total revenue cost per camera |
|--------------------------------------|-------------------------|-------------|------------|-------------|-------------------------------|
| South Parkway (Front of Black Shops) | Killingbeck & Seacroft. | £500 | £500 | N / A | £1,000 |
| Kentmere Ave (Rear of Blacks shop) | Killingbeck & Seacroft. | £500 | £500 | N / A | £1,000 |
| Bellbrooke Street | Gipton & Harehills | £500 | £500 | N / A | £1,000 |

Total cost to be recharged £2,000

Appendix 2

13. Summary of incidents reported in the East (Inner) Area Committee

13.1. There have been a total of 183 arrests on camera in the East (Inner) Area Committee Area in relation to offences of burglary, robbery, wounding, going equipped to steal, theft of and from motor vehicle, assault, offensive weapon, public disorder.

13.2 CCTV footage has been used in making 583 arrests within the North East Leeds Policing area for a variety of offences. Additionally within the East (Inner) additional incidents has been seized where evidence has been recorded in relation to crime.

Background Papers

There are no background papers

LEEDS CITY COUNCIL Service Level Agreement

This Document forms the basis of an Agreement between two Leeds City Council departments as follows:-

Leeds City Council (Environment and Neighbourhoods), Community Safety CCTV referred to as 'Leedswatch', whose office is at South Leeds Family Learning Centre, Acre Road, Middleton Leeds, LS10 4DE.

AND

East North East Area Management

Referred to as the 'Department'.

WHEREAS

- 'Leedswatch' are the owner(s) of the CCTV camera and associated equipment supplied at the following location:
 - Foundry Approach
- The 'Department' wishes to secure the continued provision, monitoring and maintenance of an agreed CCTV system as outlined within this document.

NOW IT IS HEREBY AGREED as follows:

1. Contract Period

The period of this agreement shall commence from the date of this agreement. The agreement is a continued agreement which can be terminated by either party as outlined in clause 12.

2. Payment

The following payments will also be paid in full (Revenue Budget).

- An annual monitoring fee as agreed of £500.
- An annual maintenance fee as agreed of £500.

- An annual fibre provider fee (currently £696) is also paid directly annually to BT by 'the Department'.

Each financial year upon receipt of the full fees in relation for the fibre provider and for the provision of the annual monitoring and maintenance fees to be paid to 'Leedswatch' in April at the commencement of the 'new' financial year will secure the services of 'Leedswatch' as specified in Clause 4 to the 'Department'.

3. Price variation

Leedswatch will on an annual basis review the monitoring and maintenance charges and the Department may increase such costs in line with the Index of Retail Prices (excluding mortgages) contained in the Monthly Digest of Statistics issued by the Central Office of Information, or such other government publication as may supersede the same. The Department is expected to make budget provisions to cover the annual percentage rise in costs.

4. The Services

'Leedswatch' shall monitor the images received from the appropriate camera(s) within the Leedswatch CCTV Control Room. All images received are recorded in 'medium' that has been approved for court purposes.

All CCTV recorded images are retained by Leedswatch for a one month period before being erased. Recorded images seized by the police or other authorised organisation / department for evidential purposes will be retained by that third party in compliance with such organisation / departmental policies.

'Leedswatch' maintain a log of all incidents (including environmental crime) observed by CCTV operators working within the CCTV Control Room.

All CCTV operators are security vetted and are licensed to operate public space surveillance CCTV cameras by the Security Industry Authority (SIA).

CCTV images can be recorded in either 'real time' or 'time lapse'.

No third party access is allowed to visit the CCTV control room for security reasons without permission being authorised via the CCTV Operations Manager, Deputy CCTV Operations Manager or in their absence the CCTV Co-Ordinator.

'Leedswatch' provide facilities for the police via specially trained police personnel to request, view, seize and obtain images of incidents in accordance with the 'Leedswatch' Codes of Practice. West Yorkshire Police working in partnership with 'Leedswatch' provide the services of 'police liaison officer(s)'.

'Leedswatch' working in partnership with the police provide assistance in the provision of evidence for the purpose of securing criminal prosecutions or cautions or any other purpose as defined in the 'Leedswatch' Codes of Practice.

'Leedswatch' also provide facilities for the council via specially trained council personnel to request, view, seize and obtain images of anti-social behaviour or environmental crime incidents in accordance with the 'Leedswatch' Codes of Practice.

'Leedswatch' shall provide only services to the 'Department' as outlined within the 'Leedswatch' Codes of Practice and subject to obligations under the Data Protection Act and as a public authority under the Human Rights Act.

'Leedswatch' personnel under normal circumstances do not review video images on behalf of clients. Any request for 'Leedswatch' personnel to undertake a review of video images on behalf of clients will be subject to an additional charge and is not subject to this agreement.

5. Maintenance

'Leedswatch' shall ensure maintenance of the CCTV camera(s) and associated equipment during the period of this agreement subject to a 'Force Majeure' as specified in Clause 8.

Any acts of vandalism or damage caused to any camera(s) and / or associated equipment not subject to normal wear and tear will not be repaired / replaced under this maintenance agreement. Where any camera(s) or associated equipment is / are found to have been damaged / destroyed in this manner the cost of repair / replacement of such equipment will be at the expense of the 'Department'.

6. DISPUTE RESOLUTION CLAUSE

If a dispute arises between 'Leedswatch' and the 'Department' the matter will be referred to the Chief Officer of Community Safety CCTV known as 'Leedswatch' and the Director of Environment and Neighbourhoods Department' for joint resolution. Their decision shall be final

7. Force Majeure

For the purpose of this agreement the term 'Force Majeure' means any cause affecting the performance by a party of its obligations arising from acts, events, omissions, happenings or non-happenings beyond its reasonable control including (but without limiting the generality thereof) governmental regulations, fire, flood, disaster or an industrial dispute affecting a third party

for which a substitute third party is not reasonably available. Any 'Force Majeure' will only be considered to be so if it is not attributable to the wilful act, neglect or failure to take reasonable precautions by the affected party, its agents or employees.

Neither party shall in any circumstances be liable to the other for any loss of any kind whatsoever. Whether directly or indirectly caused to or incurred by the other party by reason of any failure or delay in its obligations hereunder which is due to 'Force Majeure'. Notwithstanding the foregoing, each party shall use all reasonable endeavours to continue to perform, or resume performance of, such obligations hereunder for the duration of the 'Force Majeure'.

If either of the parties become aware of circumstances of 'Force Majeure' which give rise to or which are likely to give rise to any such failure or delay on its part shall forthwith notify the other party and for the period which it is estimated that such failure or delay may continue.

The only events that shall afford relief from liability for failure or delay shall be any event qualifying for 'Force Majeure' hereunder.

8. Amendments to this agreement

This agreement cannot be varied or amended unless such variation or agreement is agreed by both parties by duly authorised representatives. Where it is agreed that there is a requirement for any such amendment a new agreement will be agreed and signed by authorised parties. Until a new agreement has been agreed and signed by both parties the conditions of this agreement are to be complied with.

9. Severability

If any of this agreement is held invalid, illegal or unenforceable for any reason by any court of competent jurisdiction, such provision shall be severed and the remainder of the provisions hereof shall continue in full force and effect as if this agreement had been executed with the invalid / illegal or unenforceable provision eliminated. In the event of a holding of invalidity so fundamental as to prevent the accomplishment of the purpose of this agreement, 'Leedswatch' and the 'Department' shall immediately commence good faith negotiations to remedy such invalidity.

10. Waiver

The failure of either party to insist upon strict performance of any provision of this agreement, or the failure of either party to exercise any right to remedy to which it is entitled hereunder, shall not constitute a waiver thereof and shall not cause a diminution of the obligations established by this agreement.

A waiver of any default shall not constitute a waiver of any subsequent default.

No waiver of any of the provisions of this agreement shall be effective unless it is expressly stated to be a waiver and communicated in writing to the other party.

11. Termination

Either party has the right to terminate this agreement (as outlined in clause 1) for whatever reason by giving to the other party three 'clear' three months' written notice of such a termination. This means that notification of any such termination must be made and received by either party before the commencement of a calendar month.

If this agreement is terminated for any reason (other than an agreed amendment as outlined in Clause 9) 'Leedswatch retain ownership of any CCTV camera(s) and associated equipment and may remove any such equipment if it so wishes.

The contract to supply and maintain the fibres for the installation of CCTV camera system(s) to the local authority is for a minimum 12 month period and a maximum of 5 years. After the initial 5 year period the contract for the fibre network will be reviewed and 'Leedswatch' will inform the client of any new contract between the fibre provider and the local authority.

In the eventuality of the client wishing to terminate this contract for whatever reason the client is liable to pay the remaining contract period for the amount of cameras installed to the fibre provider. In addition the client is also liable for the decommissioning costs of the camera system such as termination of power supply and removal of equipment and re-instatement of Highway. 'Leedswatch' will provide details of such costs to the client upon request. When confirmation of the termination and provision of the monies has been made to de-commission the system and terminate this contract 'Leedswatch' will undertake the work to do so on behalf of the client.

The termination or expiry of this agreement shall not be prejudiced or affect any right of action or remedy which shall have accrued or shall thereafter accrue to either party.

12. Law and Jurisdiction

This agreement shall be considered as an agreement made in England and in accordance with English Law and shall be subject to the exclusive jurisdiction of the English Courts to which parties hereby submit.

This agreement is binding on 'Leedswatch' and its successors and assignees and the 'Department' successors and assignees.

13. Notice

Any notice or other communication given pursuant to this agreement shall be in writing.

Notification can be made by either party using electronic mail (i.e. e-mail) utilising the e-mail address of parties specified in this document. If either party sends an e-mail then the recipient must acknowledge receipt of such correspondence to show that the communication has been received.

Any correspondence sent by letter should be sent utilising a mailing system which requires a signature upon being delivered to show that delivery has been made, or hand delivery.

If either party wishes to send any correspondence by facsimile then the other party should be given prior notice that a facsimile message is being sent and upon receipt of any such correspondence the recipient should acknowledge receipt of such documentation.

Any notices served upon this agreement shall be marked for the following persons:

Leedswatch:

Name(s): Wayne Clamp, Leedswatch CCTV Operations Manager
Derek Whitehouse, Leedswatch CCTV Coordinator

Address: Caretakers Cottage, South Leeds Family Learning Centre, Acre Road, Middleton, Leeds LS10 4DE

E-mail address: wayne.clamp@leeds.gov.uk or
Derek.whitehouse@leeds.gov.uk

Facsimile number 0113 247 4674

Department: Environment and Neighbourhoods

Name(s) Carole Clark, Area Management Officer

Address: Leeds City Council, ENE Area Management, Reginald Centre, 263 Chapeltown Road, LEEDS, LS7 3EX

E-mail address: carole.clark@leeds.gov.uk

Facsimile number:

14. Rights of third parties

This agreement shall not create any rights that shall be enforceable by anyone other than the parties to this agreement.

16. Signatures

Signed on behalf of Leedswatch

.....
Wayne Clamp
Leedswatch CCTV Operations Manager
Coordinator

.....
Derek Whitehouse
Leedswatch CCTV

Dated

Dated

Signed on behalf of the 'Department'

Signature  Print: CAROLE CLARK....

Dated17 December 2010.

Position:.....Area Management Officer.....

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Report of the Director of Children's Services

Inner East Area Committee

Date: 23 June 2011

Subject: Building Schools for the Future Phase 5 - E-ACT Leeds East Academy Project

| | | | |
|--|--|--|--|
| Electoral Wards Affected: <input checked="" type="checkbox"/> Ward Members consulted (referred to in report) | | Specific Implications For: Equality and Diversity <input checked="" type="checkbox"/> Community Cohesion <input checked="" type="checkbox"/> Narrowing the Gap <input checked="" type="checkbox"/> | |
| Council Function <input type="checkbox"/> | Delegated Executive Function available for Call In <input checked="" type="checkbox"/> | Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/> | |

Executive Summary

1. Leeds was selected as a Wave 1 Authority under the Government's Building Schools for the Future (BSF) Programme. The aim was to re-build and/or refurbish 14 secondary schools in Leeds using a Local Education Partnership (LEP) to procure the projects. Thirteen of these schools in Phases 1 to 4 of the BSF programme have now been procured, nine of which have been completed with the remaining four under construction.
2. BSF Phase 5 - E-ACT Leeds East Academy is the final Phase in Wave 1 and consists of a new build academy on the site of Parklands Girls' High School.
3. On 31 August 2010, members of Executive Board approved the publication of a statutory notice to close Parklands Girls' High School conditional upon the Department for Education (formerly the Department for Children, Schools and Families) approving the opening of a co-educational academy on that site on 01 September 2011. The Department for Education have subsequently approved the Expression of Interest for the Academy.
4. The Academy will be sponsored by E-ACT and will open in the existing building on 01 September 2011 with a transition phase to move from a 4 FE all-girls school to a 6 FE mixed Academy with 200 post-16 places on completion of the new build in February 2013.
5. A comprehensive options appraisal has been undertaken jointly with the sponsor E-ACT, DfE, PfS and the Council which recommended the construction of a New Build Roundhouse Style School to the rear of the site, based on The Roundhouse at Derby College. A reference scheme has been jointly developed with the Leeds Local

Education Partnership which is affordable within the budget and has been approved by E-ACT and Children's Services.

6. Consultation has taken place with LCC city planners, urban design and highways during design development and ward members have been regularly briefed on the progress of the project. In addition, a Public consultation has taken place at the school involving pupils, staff and residents of the community and the adjacent primary school has been consulted throughout the process.
7. Members of the Area Committee are recommended to comment on and support the proposals to build the new E-ACT Leeds East Academy on the site of Parklands Girls High School.

1.0 Purpose Of This Report

- 1.1 The purpose of this report is to request the Area Committee to comment on and support the proposals to build the new E-ACT Leeds East Academy on the site of Parklands Girls High School.

2.0 Background Information

- 2.1 On 9 March 2005, Members of Executive Board approved the submission of the Strategic Business Case (SBC) to the Department for Education and Skills (now the Department for Education) for the Council's Wave 1 BSF Programme. The SBC acts as the overriding plan for the delivery of the Building Schools for the Future Programme in Leeds and sets out the vision for Education in Leeds
- 2.2 On 07 April 2010, Members of Executive Board approved the publication of a statutory notice to close Parklands Girls' High School on 31 August 2011 conditional upon the Department for Children, Schools and Families (DCSF) approval to open an academy on that site opening 01 September 2011.
- 2.3 In October 2010, the Department for Education (formerly DCSF) approved the Expression of Interest for a co-educational Academy. The Academy will be sponsored by E-ACT, a not-for-profit educational foundation committed to promoting excellence in education and learning (E-ACT has eleven Academies already open, including Leeds West Academy). The lead specialism will be English and the associated specialism will be Business and Enterprise.
- 2.4 The Academy will open in the existing building on 01 September 2011 with a transition phase to move from a 4 FE all-girls school to a 6 FE mixed Academy with 200 post-16 places until the new build is completed in February 2013.
- 2.5 E-ACT have produced an Education Brief with the following vision:
 - E-ACT's vision is to provide "Excellence in Education for All" in its Academies, by ensuring that the life chances of all its students are enhanced. E-ACT will support the Academy to ensure its students become successful citizens who contribute fully and effectively to the Academy and to the social and economic well-being of the wider community.

The Education Brief also includes E-ACT's declared aims:

- Develop Centres of Excellence through innovative approaches to teaching and learning, to ensure that all students achieve their personal and academic potential.
- Provide the highest quality of educational experience and widest opportunities for all, irrespective of ability, gender, faith or race.

- Establish Academies that foster unity and citizenship, based on respect for people from all backgrounds.
- Invest in the community to improve opportunities for everyone.

2.6 The overall objectives of the project are:

- To deliver a 6 form entry, mixed 11-18 Academy, with 200 post-16 places which would replace Parklands Girls' High School, a girls community school situated in the Killingbeck and Seacroft district of Leeds.
- To open an Academy in the existing building by September 2011 with the new build being available in February 2013.
- To deliver an Academy within the budget.
- To deliver E-ACT's vision for the proposed Academy - to provide 'Excellence in Education for All'.
- To improve standards via governance, leadership and management, teaching and learning, curriculum development and delivery and the flexibilities offered by the Academy model.
- Educational transformation for pupils.
- To ensure the sustainability of the Academy into the future.

3.0 Main Issues

3.1 Scope of The Project

3.1.1 Parklands Girls' High School was originally in Phase 3 of the Wave 1 Programme the original scope of works included a mixture of new build refurbishment and remodel utilising the Design and Build contract.

3.1.2 Since the agreement to develop an academy, the project has moved to Phase 5 of the programme and has been re-scoped to include an increase in capacity:

New Proposal

- Proposed Academy capacity: 1100 comprising 900 pupils aged 11 to 16 and 200 pupils aged 16 to 18.
- Service commencement - February 2013.
- The scope of work comprises 100% new build.
- Design and Build contract.

3.2 Design Proposals / Scheme Design

3.2.1 A comprehensive options appraisal has been produced jointly with the sponsor E-ACT, DfE, PfS and the Council which recommended the construction of a New Build Roundhouse Style School to the rear of the site, which is based on the concept formulated for The Roundhouse at Derby College. A reference scheme has been developed jointly with the Leeds Local Education Partnership and this is affordable within the budget available and has been approved by E-ACT and Children's Services.

3.2.2 The Academy will be a 6 form entry, mixed Academy, with 200 post-16 places (1,100 total).

3.2.3 The new building consists of a steel trussed North Light frame on concrete pad foundations clad with steel panels set on a brick plinth at ground level. There will be large areas of powder coated aluminium curtain walling with some glass, particularly at low level but generally polycarbonate glazing. The roof will be a built-up system

incorporating at least 10% North Lights with perforated finished liner deck. Internally there will be 'pod rooms' of varying sizes which in the main will be teaching spaces. The pods consist of modular steel panels over clad with either glass or coated steel elevation. In addition there will be a number of open learning spaces with associated FF&E. Large internal spaces such as the Sports Hall will be built in a more traditional manner using blockwork for robustness. The administration rooms will be created using lightweight metal stud partitioning with painted plasterboard or pods.

- 3.2.4 External treatment consists of soft & hard landscape to the front of the building and to the teaching areas to the rear. The existing car park and entrances are to be retained. The existing tennis courts will be resurfaced to provide hard play area.
- 3.2.5 For further details of the proposed site and plans, refer to the Annex 1 - Site plan and floor plans. For views of the proposed exterior and landscaping, refer to Annex 2 - External views.
- 3.2.6 A pre-application presentation of the design proposals was given to Plans Panel (East) on 14 April 2011. A number of comments were received and the Plans Panel requested that the scheme be brought back to the 16 June 2011 meeting for a further pre-application presentation with further information on the proposed materials, car parking and public consultation and evidence of why the building cannot be accommodated within the north-western section of the site. It is proposed that a full planning application is submitted in July 2011 for determination at the October 2011 Plans Panel (East).

3.3 Programme

3.3.1 The key project milestones are summarised below:

| Key Milestone | Date |
|--|------------------|
| Pre-application presentation 1 to Plans Panel | 14 April 2011 |
| E-ACT Approval to the New Build Roundhouse Style School | 05 May 2011 |
| Public Consultation event | 11 May 2011 |
| Design Freeze | 09 June 11 |
| Pre-application presentation 2 to Plans Panel | 16 June 2011 |
| Submit Planning Application | 04 July 2011 |
| Full Planning Approval | 06 October 2011 |
| Commercial and Financial Close | 07 October 2011 |
| Construction Commencement of the New Building | 10 October 2011 |
| Construction Completion and Handover of the New Building | 18 February 2013 |

4.0 Implications For Council Policy and Governance

4.1 Risk Management

4.1.1 A comprehensive Project Risk Register has been developed to enable the continual, effective monitoring of the risks towards achieving successful delivery of the Project. A summary of the key risks is reported and reviewed regularly to the Children's Services Project Board.

4.2 Equality Diversity and Cohesion and Integration

4.2.1 This report does not have a particular impact on any of the following groups: Race, Disability, Gender, Age, Sexual Orientation, Pregnancy and maternity, Religion or belief.

4.2.2 For the project an Equality, Diversity, Cohesion and Integration Screening form has been completed, which determined that it is not necessary to carry out a formal impact assessment.

4.2.3 However, in procuring the project the proposals have been and will continue to consider its impact on equality, diversity, cohesion and integration.

4.3 Council Policies and City Priorities

4.3.1 The E-ACT Leeds East Academy project will impact on the Children and Young People's Plan by fully supporting the pledges made within The 'Leeds Education Challenge'. E-ACT supports the ambition for Leeds to be recognised as a Child Friendly City and understands the importance of the 5 outcomes, 11 priorities and 3 obsessions.

4.4 Consultation

4.4.1 A Communication Plan has been developed which identifies stakeholders, their interests and specifically what success of the project means to them, key messages and the arrangements for implementing and managing the stakeholder engagement strategy. The Communication Plan also ensures that consultation will be carried out through established protocols within Children's Services and the wider City Council to ensure all stakeholders, including parents, carers and young people are kept fully informed and engaged in the procurement and construction stages of the project. This was developed from experience acquired on earlier Schools PFI projects and the Council's BSF Programme.

4.4.2 Stakeholders in this project are identified as:

- E-ACT (Academy Sponsor).
- The existing school, the head teacher, governors, staff, parents, pupils and the wider community.
- Children's Services department.
- The City Council's Executive Board Members.
- The Children's Services Project Board.
- The BSF Project Team.
- Ward members (where the academy is located).
- Department for Education (DfE).
- Partnerships for Schools (PfS).
- Other agencies and specialist bodies, including Sport England, English Heritage, Commission for Architecture and the Built Environment (CABE) etc.
- Employee representatives.
- Media.

- 4.4.3 Communication and consultation on the project to date has included a range of key stakeholders including:
- Executive Board report on 22 June 2011.
 - Public consultation at the school on 11 May 2011, including governors, staff, parents, pupils and the wider community.
 - Member of Parliament.
 - Members briefings have been held in Nov , Jan, Feb and April/ May 2011
 - Chair of Governors and Governor meetings / briefings.
 - Staff meetings.
 - Inner East Area Committee meeting on 23 June 2011.
 - Outer East Area Committee meeting on the 05 July 2011.
 - Pre application presentations to Plans Panel (East) on 14 April and 16 June 2011.
 - Regular update meetings with the Principal Designate and E-ACT.
 - Project Steering Group meetings with Education Leeds, E-ACT, Department for Education and Partnerships for Schools to determine the transfer to an Academy in September 2011.
 - Regular meetings with Partnerships for Schools.
 - Design User Group meetings with Education Leeds, E-ACT, Leeds City Council Officers and Leeds Local Education Partnership to consult on and agree strategic procurement and design issues.
 - Regular reports to the Children's Services Project Board.
 - Design Development meetings with Education Leeds, E-ACT (including Principle Designate Director of ICT and Head of Design & Architecture), Leeds City Council Officers, Leeds Local Education Partnership and IPSL (contractor) to consult on and agree detailed procurement and design issues.
 - Regular meetings with City Development on planning, design, highways and site issues.
 - Discussions with Sport England.
 - Legal forums with Education Leeds, E-ACT, Leeds City Council Officers and Leeds Local Education Partnership to consult on and agree legal issues (including short term lease, development agreement, long term lease and design & build contract).
- 4.4.4 Further communication and consultation on the project will continue with the above groups throughout procurement and construction.

5.0 Legal and Resource Implications

5.1 Constitution and legal matters

- 5.1.1 On 09 March 2005, 13 October 2005 and 24 January 2007, Members of Executive Board approved the Corporate Governance arrangements for the procurement of PPP / PFI projects, Subsequent changes to these delegations means that the Director of Children's Services (or delegate) now has the powers (delegated under section 3E of the Constitution (Officer Delegation Scheme)) to award a Design and Build Contract under BSF. The procurement of E-ACT Leeds East Academy as Phase 5 of the BSF Programme will be undertaken in accordance with those arrangements,

5.2 Finance and Resource Implications

- 5.2.1 The procurement is being progressed under the Strategic Partnership Agreement signed by the City Council and the Leeds LEP on 03 April 2007.
- 5.2.2 In November 2010, the Government requested reductions on the BSF projects that had not yet reached Financial Close including Parklands. On 17 December 2010 the Secretary of State confirmed an agreed reduction in the funding allocation of for the proposed new E-ACT Leeds East Academy, which revised the external funding available for the scheme to £14,573,300, including ICT funding. Leeds City Council funding of £1,386,200 is also being made available. The total funding available for this scheme is therefore £15,959,500. A programme contingency fund is also held, but this will only be available for unexpected expenses where the need is justified.
- 5.2.3 There are no ongoing revenue affordability implications as a result of the new build Academy for the maintenance and upkeep of the building as the responsibility for this will transfer at the point of completion in February 2013 to the Academy Sponsor

6.0 Conclusions

- 6.1 A comprehensive options appraisal has been produced which recommended the construction of a New Build Roundhouse Concept School to the rear of the site. This is affordable within the budget available and has been approved by E-ACT and Children's Services.
- 6.2 Consultation has taken place with city planners, urban design and highways during design development and ward members have been regularly briefed on the progress of the project. In addition, a Public consultation has taken place at the school involving pupils, staff and residents of the community and the adjacent primary school has been consulted throughout the process.

7.0 Recommendations

- 7.1 Members of the Area Committee are recommended comment on and support the proposals to build the new E-ACT Leeds East Academy on the site of Parklands Girls High School.

8.0 Background Papers

- a) Executive Board October 2007. Consultation Draft on the future of Academies in Leeds.
- b) Executive Board April 2010. Approval to publish a statutory notice to close Parklands Girls' High School on 31 August 2011 conditional upon DfE approval to open an academy on that site opening 01 September 2011.
- c) Executive Board October 2010. DfE approved the Expression of Interest to establish an academy to serve the Seacroft area.
- d) Equality, Diversity, Cohesion and Integration Screening form


Annex 1 – E-ACT Leeds East Academy Site Plans and Floor Plans

Annex 2 – E-ACT Leeds East Academy External Views

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- Key:**
- Existing buildings to be demolished
 - Existing trees retained
 - Trees to be removed
 - New trees



project: **LEEDS EAST ACADEMY, SEACROFT, LEEDS**

architecture / interiors / landscape

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drawing: Option B - Site Plan

scale: 1:1000 @A3 date: April 2011 dwg. no. 1952(03)3000

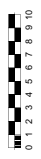
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| Revision | Date | Notes |
|----------|----------|--|
| D | 11.05.31 | Rounders and athletics provision shown |
| C | 11.05.25 | Building rotated, surrounding landscape updated to reflect |
| B | 11.05.17 | Landscape plan updated to reflect new entrance position |
| A | 11.05.10 | Site plan updated based on scheme redesign |



ground floor



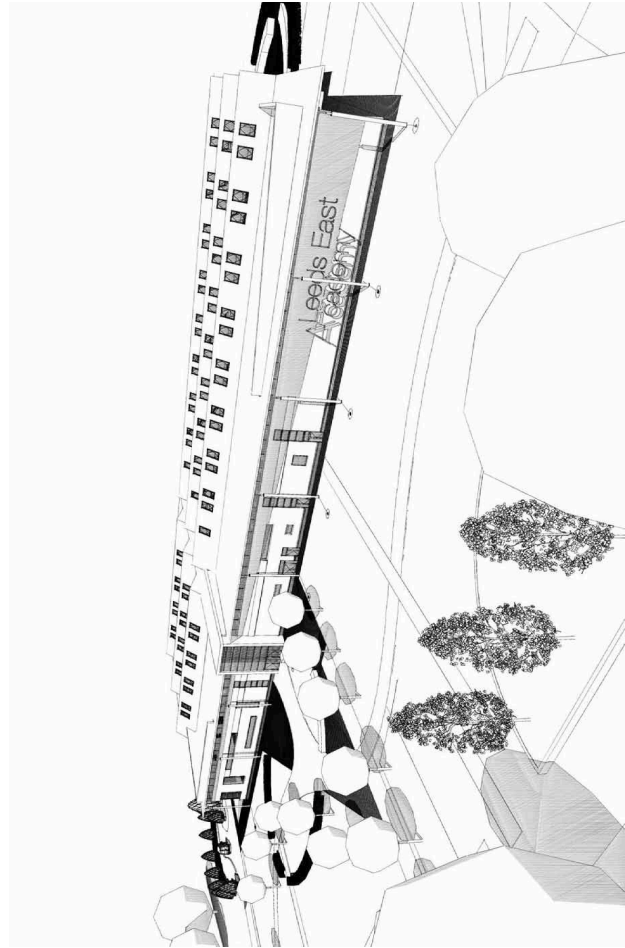
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view 1



view 2



view 3

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Originator: Carole Clark
Tel: (0113) 336 7629

Report of the East North East Area Leader

Inner East Area Committee

Date: 23rd June 2011

Subject: Area Committee Work Programme and Forward Plan 2011/12

Electoral Wards Affected:
Burmantofts & Richmond Hill
Gipton & Harehills
Killingbeck & Seacroft

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

This report is to provide members with a work programme for the 2011/12 municipal year which sets out the work that will be undertaken in relation to each of the Area Committees delegated roles and functions.

To support the delivery of the community engagement strategy, the Area Committee is requested to appoint chairs for the Seacroft/Killingbeck, Gipton and Harehills Community Leadership Teams and Burmantofts/Lincoln Green and Richmond Forums.

The Area Committee is also requested to appoint members to the Community Centre Working Group to oversee the long term strategy for community centres in Inner East Leeds.

The report also sets out a forward plan of reports to be presented to the Area Committee for the 2011/12 municipal year.

Members are requested to note the content of this report and

- a. approve the proposed Work Programme for 2011/12;
- b. approve the updated forward plan of reports to Area Committee;
- c. appoint members to the Community Centre Working Group;
- d. appoint chairs for Seacroft/Killingbeck, Gipton and Harehills Community Leadership Teams and Burmantofts/Lincoln Green and Richmond Forums.

Purpose Of This Report

1. This report is to provide members with a work programme for the 2011/12 municipal year and seeks the appropriate appointments of chairs for CLTs and forums, and members of the Community Centre Working Group to support this work programme. The report sets out the work that will be undertaken in relation to each of the Area Committees delegated functions, including the methods of monitoring performance.
2. The report also provides members with a forward plan of reports expected to be presented during the 2011/12 municipal year.

Background Information

3. The Area Committee Functions and Priority Advisory Functions were approved by the Executive Board in June 2009, this approval was rolled forward to 2010/11 and is also being rolled forward to 2011/12 with amendments only to environmental delegations. The Area Functions are included in the Council's Constitution (Part 3, section 3C) .
4. The current summary of the Area Functions and Priority Advisory Functions for 2011/12 is provided to this area committee in a separate report.

Main Issues

Community Charter

5. The Area Committee produces an annual Area Delivery Plan which is the local interpretation of the Leeds Strategic Plan and as such reflects and shapes partnership activity in the area.
6. Since 2009/10 the Area Delivery Plan has been presented as a Community Charter which sets out a number of priorities in an accessible and easy to read format. It has become a widely publicised document; sent out to all stakeholders and resident groups.
7. This forward work programme compliments the Community Charter by setting out the work that will be undertaken in relation to each of the delegated functions
8. A draft copy of the Community Charter 2011/12 will be circulated at the meeting for final approval. Subject to any final amendments it will then be printed and circulated within the Inner East Area.

Delegated functions

9. Paragraphs 10 - 25 set out how the programme of work which will be undertaken by the Area Management Team to deliver action against each of the functions delegated to the Area Committee.

Area Well Being budget

10. Responsibility: *Taking of decisions and monitoring of activity relating to utilisation of wellbeing budgets within the framework of the Council's Constitution and in accordance with Local Government Act 2000.*
11. The wellbeing fund is used to support the priorities identified within the Community Charter and Neighbourhood Improvement Plans. A spending plan for 2011/12 was agreed at the March Area Committee. It is administered by the Area Management Team on behalf of the Area Committee. New spending proposals are discussed at ward member meetings and decisions on spending are made by the Area Committee.
- At each Area Committee meeting, members will:
 - be asked to consider new proposals for wellbeing funding;
 - receive updated budget positions;
 - receive feedback on completed projects;

Community Centres

12. Responsibility: *This covers maintaining an overview of controllable revenue budgets, operational arrangements and the use of the centres, agreeing and implementing a schedule of charges and discounts for directly managed centres and developing asset management and investment proposals to a range of funding sources to ensure the portfolio is sustainable and meets local needs.*
13. The Area Committee oversees the following community centres in Inner East Leeds:

| | | |
|--|--|--|
| Burmantofts & Richmond Hill | Gipton & Harehills | Killingbeck & Seacroft |
| Ebor Gardens Nowell Mount Richmond Hill Lincoln Green | Henry Barran Bangladeshi Centre (leased out) Shantona | Alston Lane Cross Gates Kentmere |

15. Progress reports will be provided to the Area Committee which will include information from Corporate Property Management on budget and maintenance issues and the corporate review of the Market Rental Assessments.
16. The centres are currently managed by Area Management on behalf of the Area Committee. The Inner East Area Committee has established a working group to look at a long term strategy for the development and use of community centres in Inner East Leeds. It has delegated powers to act on behalf of the Area Committee and the policies and strategies developed by the group are brought back to the Area Committee for final approval.
17. It is recommended that this working group be reconvened for a further year with the following membership:
- The Area Committee Chair plus one Elected Member from each ward
 - One representative from Area Management;

- One representative from Corporate Property management;
- One representative from the Neighbourhood Services Team – in attendance to provide professional advice.

18. The Area Committee is asked to nominate members to this working group for 2011/12.

CCTV

16. Responsibility: *Liaison with LeedsWatch Management concerning operations and co-ordinated jointly by the Area Community Safety Co-ordinator and the relevant Neighbourhood Policing Team Inspector.*
17. The Area Committee receives an annual report each June to provide an update in relation to CCTV.

Neighbourhood Management:

18. Responsibility: *To oversee all neighbourhood management programmes in their area. This covers a responsibility for approving areas to be included in Area Delivery Plan, approving Neighbourhood Improvement Plans, monitoring progress annually and agreeing thematic priorities for any locally available funding.*
19. The Area Committee have approved funding to continue the employment of two neighbourhood managers to develop Neighbourhood Improvement Plans through working with local partners and the local community.
20. The priority Neighbourhoods for the Inner East have been agreed as Gipton, Harehills, Burmantofts & Lincoln Green, Richmond Hill, Seacroft and Killingbeck.
21. Neighbourhood Improvement Plans will be approved on an annual basis and will set out actions to target the priorities identified within each priority neighbourhood.
22. Reports will be provided three times a year to highlight achievements and provide performance management information.

Environmental Services

23. Responsibility: *To develop and approve annual Service Level Agreements to achieve as a minimum, the service standards set by Executive Board. Via the Service Level Agreement, to determine the principles of deployment of the available resources by:*
- *the identification of priorities for service delivery annually (both geographical and in terms of types of services delivered)*
 - *The agreement of the most appropriate approaches to be taken to achieve local environmental cleanliness and quality.*

To be responsible for monitoring and reviewing the delegated activities in relation to the service outcomes specified in the SLA.

To be responsible for negotiating amendments to the SLA with service providers to accommodate unforeseen events or patterns of service failure, during the course of the SLA.

24. The Area Committee is establishing a sub-group with member representative from each ward to meet on a regular basis to oversee the development and implementation of the SLA, feedback from these meetings will form part of the regular reporting to the Area Committee to performance manage the delegation. Further information is included in a separate report to this area committee.
25. Reports and performance information will be provided to every Area Committee meeting to enable members to review the implementation and delivery of the SLA.

Ward Members Meetings

26. Ward Member meetings are held every four to six weeks during the year. The purpose of these is to identify ward projects and monitor progress in relation to these. The meetings will be arranged and facilitated by the Area Management Team with a ward tracking table provided for each.
27. Where appropriate other officers attend ward member meetings to discuss specific issues.

Community Engagement

28. The Area Committee produces a Community Engagement Strategy which is refreshed annually in March. This sets out the minimum levels of engagement that will be offered by the Area Management Team on behalf of the Area Committee during the year. A copy of the Inner East Community Engagement Strategy is available from the author of this report.
29. Community Leadership Teams (CLTs) have been established for Gipton, Harehills, Killingbeck and Seacroft which offer opportunities for local residents to get involved in shaping their community and overseeing the delivery of the neighbourhood improvement plans. Local community forums take place quarterly in Burmantofts & Lincoln Green and Richmond Hill.
30. The CLTs are chaired by a ward member and the Area Committee is required to elect a chair for each of the Community Leadership Teams for the 2011/12 municipal year for Killingbeck/Seacroft, Gipton, and Harehills. The Area Committee is also required to elect a chair for the Burmantofts/Lincoln Green and Richmond Hill Forums. These appointments should be made in accordance with Area Committee Procedure Rules.
31. The Procedure Rules state that “where an Area Committee establishes a ward based Community Forum, the Chair of that Forum must be appointed by the Area Committee. In making that appointment however the Area Committee must ensure that Chairs are appointed with regard to the political balance of the ward to which a forum relates and having regard to the number of ward based Community Forums. Where a political group has the majority of members within a ward, the chair will be appointed from those Members. Where no political group has a majority, the chair will

be appointed by the Area Committee from Members of the ward to which the forum relates”.

32. In the Burmantofts/Richmond Hill Ward there and Gipton & Harehills wards two appointments are required, therefore the Area Committee will need to consider the above procedure rules and how they interpret a fair political balance in appointments.

Forward plan

33. The Forward Plan, attached at Appendix A, sets out the business of the area committee dictated by the strategic planning cycle, local priorities, monitoring and evaluation of outputs and community engagement. The plan is added to and amended as appropriate throughout the municipal year.
34. It is requested that the Area Committee agree the forward plan and suggest any additional reports that they wish to see.

Implications for Council Policy and Governance

35. The Area Functions are included in the Council’s Constitution (Part 3, section 3C)

Legal and Resource Implications

36. The work programme outlined in this report is resourced from the East North East Area Management Team.

Conclusions

37. The Area Committee will deliver its responsibilities under the delegated functions schedule through the programme of work and forward plan detailed in this report. Local priorities for the Inner East are set out the Community Charter.

Recommendations

38. Members are requested to note the content of this report and
 - a. approve the proposed Work Programme for 2011/12;
 - b. approve the updated forward plan of reports to Area Committee;
 - c. appoint members to the Community Centre Working Group;
 - d. appoint chairs for Seacroft/Killingbeck, Gipton and Harehills Community Leadership Teams and Burmantofts/Lincoln Green and Richmond Forums.

Background Papers

Area Committee Roles 2011/12
Council’s Constitution, Part 4, Rules of Procedure

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Inner East Area Committee Forward Plan 2011/12

| Meeting Dates Venue | 23-Jun-11 | 08-Sep-11 | 20-Oct-11 | 01-Dec-11 | 02-Feb-12 | 22-Mar-12 |
|---|--|-----------------------------------|--|---|--|--|
| Chairs Brief Dates | | tbc | tbc | tbc | tbc | tbc |
| Function Schedule | To receive and note annual functions delegated to AC | | | | | |
| Appointment of co-optees | Annual Appointments | | | | | |
| Appointments to Outside Bodies | Annual Appointments | | | | | |
| Work programme and Forward Plan | Updated Forward Plan | Updated Forward Plan | Updated Forward Plan | Updated Forward Plan | Updated Forward Plan | Meeting Dates for 2011/12 |
| Community Engagement Strategy | | | | Feedback from Autumn engagement | | Approval of 2012/13 Community Engagement Strategy |
| Area Delivery Plan/Community Charter | provide copy of new charter | 2011-12 Progress against promises | | 2011-12 Progress against promises | Presentation of draft promises 2012/13 | 2011/12 progress against promises. 2012/13 promises final approval |
| Management of Wellbeing Fund | Wellbeing applications and outputs from previously funded projects | Wellbeing applications | Wellbeing applications and outputs from previously funded projects | Wellbeing applications | Wellbeing applications and outputs from previously funded projects | Wellbeing applications |
| Community Centre Portfolio Update | | | | | | |
| CCTV | Report from LCC Community safety CCTV Service | | | Report from LCC Community safety CCTV Service | | |
| Priority Neighbourhoods (Neighbourhood Improvement Plans) | Approve 2010/11 NIP Action Plans | | NIP Update Reports | | | Approve 2012/13 detailed NIPs |
| Environmental delegation | x | x | x | x | x | x |
| Community Greenspace - Parks and Countryside | | | | Update and plans for 2011-12 | | |
| Childrens Services (inc Youth Services) | | x | | | | x |
| Service Reports/Updates | | | | | | |

| | East Leeds Regeneration | | | | | |
|------------------------------------|--|--|---|---|---|---|
| Partnership Reports/Updates | NE Divisional Community Safety Partnership (DCSP) | Annual summary of work/achievement s/ objectives for 2010-11 | | | x | |
| | ENE Jobs Enterprise and Training (JET) Partnership | | | | | |
| | ENE Health & Well Being Partnership | | | x | | |
| Other Reports | East North East Homes | | x | | | x |
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Report of the East North East Area Manager

Inner East Area Committee

Date: 23 June 2011

Subject: Community Centres Update Report

| | |
|--|--|
| <p>Electoral Wards Affected:</p> <p>Burmantofts & Richmond Hill Gipton & Harehills Killingbeck & Seacroft</p> | <p>Specific Implications For:</p> <p>Ethnic minorities <input type="checkbox"/></p> <p>Women <input type="checkbox"/></p> <p>Disabled people <input type="checkbox"/></p> <p>Narrowing the Gap <input type="checkbox"/></p> |
|--|--|

| | | |
|--|---|--|
| <p>Council Function <input type="checkbox"/></p> | <p>Delegated Executive Function available for Call In <input checked="" type="checkbox"/></p> | <p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p> |
|--|---|--|

Executive Summary

This report provides an update on the options for the future of the South Gipton Community Centre.

The Inner East Area Committee is recommended to note the contents of this report.

Purpose of This Report

1. This report updates the Inner East Area Committee on the work undertaken around identifying alternative community provision following the closure of South Gipton Community Centre.

Background Information

2. South Gipton Community Centre is a single storey building on Brander Road. The Centre was originally declared surplus by the Inner East Area Committee in anticipation of a proposal to transfer ownership to a local voluntary organisation, GIPSIL who put forward a proposal to demolish the existing building and rebuild a new facility. These proposals were withdrawn by GIPSIL, but the Area Committee confirmed on 21 October 2010 that they still wished the centre to be declared surplus due to its poor condition and the lack of alternative investment opportunities.
3. The Centre closed in March 2011. Discussions have been taking place within the Council regarding future use of the site. The options are to offer the site for the

expansion of Wykebeck Primary School or to dispose of the site, and reinvest any capital receipt from the sale in the local area.

Expansion of Wykebeck Primary School

4. The Council have been consulting on a proposal to expand Wykebeck Primary School within its current site from 45 reception places to 60. There is sufficient space within the current school site for expansion. However the site of the community centre has been identified as having the potential to provide valuable additional land school expansion.
5. During a public meeting about the expansion of Wykebeck Primary school it was clear from local parents who attended the meeting that the area around Wykebeck would benefit from some community provision.
6. Discussions are taking place within the Council to explore the feasibility of using the site for the expansion of the school and including space for community use within the expansion.
7. Should it be feasible to take this proposal forward the community facility element of the school expansion would require additional funding. The only source of funding available is the insurance money from a fire which took place at the Pakistani Centre.

Disposal of the site

8. Should the proposal to use the site for the expansion of Wykebeck Primary School not be feasible, then the site will be disposed of by the Council. Any capital receipt from the site can be used for backlog maintenance of other community facilities in the area.

Youth Service Activities

9. The Youth Service have moved the activities and services previously provided from South Gipton Centre to Fearnville Leisure Centre. They are also delivering services and activities for young people from Henry Barran Centre, Hovingham Portacabin, Fearnville Youth Pod and Harehills Park Pod. Should the proposal to incorporate a space for community provision within the expansion of Wykebeck Primary School go ahead, the Youth Service have indicated that they will deliver services from a new community facility.

Demolition

10. Whether the site remains with the council for the school expansion plans or is disposed of, the intention is to demolish the existing building as soon as possible. Members will be informed of the timescale for the demolition as soon as it is available.

Implications For Council Policy And Governance

11. There are no implications for Council policy and governance.

Legal And Resource Implications

12. Should the option to expand Wykebeck Primary School onto the site of South Gipton Community Centre go forward, the community space would be funded from the insurance monies from the Pakistani Centre fire.
13. Any capital receipt from the site would be reinvested in backlog maintenance of other community facilities within the area.

Conclusions

14. South Gipton Community Centre has now been declared surplus and will either be retained to expand Wykebeck Primary School, or disposed of with any receipt generated being reinvested in the area for backlog maintenance work.

Recommendations

15. The Inner East Area Committee is recommended to note the contents of this report.

Background Papers

Community Centres Report – 22nd October 2009
Community Centres Report – 4th February 2010
Inner East Community Centres Update Report – 23rd September 2010
Community Centres Options Appraisal – 21st October 2010
Capital Strategy and Asset Management Plan 2007-08

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Originator: John Woolmer
Tel: 33 67630

Report of the Director of Environment and Neighbourhoods

East (Inner) Area Committee

Date: 23rd June 2011

Subject: Environmental Services Delegation – Progress Report

Electoral Wards Affected:
 Burmantofts & Richmond Hill
 Gipton & Harehills
 Killingbeck & Seacroft

Ward Members consulted (referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function Delegated Executive Function available for Call In Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

This report provides members with an update on progress towards the establishment of a new locality based Environmental Service and its delegation to Area Committees. This includes consultation on the Service Level Agreement (SLA) to be agreed between the new service and the Inner East Area Committee and feedback on issues raised at Area Committee workshops.

Purpose of this report

- 1 The purpose of this report is to:
 - a) provide Members with an update on progress towards the establishment of a new locality based Environmental Service (including relevant information relating to the establishment of the new Waste Management Service).
 - b) provide Members with an update on progress towards the delegation to Area Committees including initial resource, budget and performance information to support the development of the first Service Level Agreement (SLA)
 - c) confirm the local priorities, operational principles and service improvements to be included in the Service Level Agreement (SLA) to be agreed between the new service and the Inner East Area Committee at the September meeting.
 - d) provide feedback on other issues raised at Area Committee workshops and ward member meetings.
 - e) Agree the revised role and membership of the Member Environment Sub-group for Inner East Area Committee to manage the detailed oversight of the delegated services with officer support. This would have an advisory rather than formal decision making role and report back to the Area Committee at agreed intervals.
 - f) Agree the Environmental Champion for Inner East Area Committee

Background information

- 2 Work has been ongoing with Members and Area Committees since late 2010 on achieving the successful delegation of certain environmental services in 2011.
- 3 At its meeting of 30th March 2011, the Executive Board approved revisions to the Area Committee Function Schedules to include a new delegated responsibility for Street Cleansing & Environmental Enforcement Services (see extract provided at Appendix A).
- 4 The delegation makes clear the responsibility of Area Committees to negotiate, develop and approve a Service Level Agreement with the service that achieves, as a minimum, the service standards set by Executive Board. The SLA should determine the principles of deployment of the available resources by:
 - the identification of priorities for service delivery annually (both geographical and in terms of types of services delivered)
 - the agreement of the most appropriate approaches to be taken to achieve local environmental cleanliness and quality.
- 5 Services included in the delegation are:
 - Street cleansing (mechanical and manual);
 - Leaf clearing;
 - Litter bin emptying;
 - Dog warden services;
 - Littering & flytipping regulation;

- Domestic & commercial waste (storage & transportation issues);
- Highways enforcement (abandoned & nuisance vehicles, A-boards on pavements, mud on roads and placards on street furniture);
- Graffiti enforcement; and
- Overgrown vegetation controls.

- 6 The delegation of the specified environmental services to Area Committees will mean that service resources, mainly staffing, which are currently managed centrally, will be devolved. These resources will be organised into three wedge based teams for East North East, South East and West North West, aligned to the new Locality Teams (formerly Area Management). The Service Level Agreements will then set out the detail of the share of wedge resources which will be allocated to each Area Committee.
- 7 Area Committee workshops have been held, in January and March, to involve Members in the development of Service Level Agreements (SLA), through which the delegated services will be delivered at a local level. The workshops also provided an opportunity for Members to consider current service schedules and activity, in terms of meeting the need of local areas.
- 9 Induction sessions were held in late May for new Members elected at the recent local election, to introduce them to Area Committees, locality working and the proposed environmental services delegation.
- 10 A further workshop is planned for Members of the Inner East Area Committee on Monday 14th July, 1pm to 4pm, at the Civic Hall. The purpose of this workshop will be to consider and further influence the proposals and detail of the draft SLA in order that it can be finalised and presented to the September Area Committee meeting for approval.

Update on establishment of the new service and its Locality Teams

- 11 In April 2011, appointments were made to the new Environmental Locality Manager roles. The following officers are now in post and will be responsible for the delivery of services through the approved Service Level Agreements:
- South East – Andy Beattie (Tom Smith from October 2011)
 - West North West – Jason Singh
 - **East North East – John Woolmer**
- 12 Following staff and union consultation throughout April, in early May 2011 approval was given for the revised structure beneath JNC level for the new services.
- 13 Recruitment to the Service and Team Manager posts took place end of May/early June as part of the Directorate restructuring exercise. Recruitment to the key, new supervisory posts is due to be completed mid/late June.
- 14 Street operatives have already moved to shift based working and are delivering a 7 day a week service. Recruitment to fill vacancies took place in April.
- 15 The new Locality Teams should therefore be “live” from the beginning of July.

- 16 The structure for the Locality Team for the ENE area is shown in Appendix B. This includes appointments known at the time of print. Any further updates will be provided verbally at the meeting.

Progress towards delegation

- 17 At the April Area Committee Chairs' meeting a number of Chairs stated their support for the delegation of services to be done thoroughly and not rushed through just to meet the original timescale of June/July. There was agreement that the appointment of the environmental Locality Managers provided opportunity and capacity to look at street cleansing services more objectively, independently and creatively and in more detail than previously.
- 18 A decision was therefore made to continue work on the development of the SLAs for a further Committee cycle, and for approval of the SLA to be sought in September.
- 19 The Locality Managers have been looking closely at operational aspects of street cleansing, especially with regard to resources and the capacity to deliver scheduled work and also have the flexibility to respond to unplanned but urgent work when the need arises. This, together with the feedback from local community forums, environmental sub groups and the earlier Member workshops, has helped identify operational issues that must be addressed in order to be confident of the deliverability of future street cleansing functions.
- 20 An example of this is the scheduling of routes for mechanical street and pavement sweeping/cleaning. Members have consistently been voicing concerns and questioning the reality of how often scheduled routes are actually cleaned. Locality Managers have challenged the way routes have been historically devised/programmed and undertaken work to break down the reality of how routes are covered – for example looking at downtime for travel, daily maintenance, breaks/lunch and off loading. Even allowing for the potential for increased efficiency it was clear that routes are not realistic in their size, and that the length of routes previously indicated to Members as part of the initial work on developing the SLA are simply undeliverable – confirming Member's own reality checks. Locality Managers work then focused on establishing what is deliverable with the existing resources available to Area Committees.
- 21 As a result of the Locality Manager's initial considerations, two main pieces of work have emerged, one being a short-term service evaluation accompanied by quick fixes/adjustments to existing local operational arrangements, the other a longer term, fundamental review which could lead to a radical overhaul of street cleansing services.

Short-term Review

- 22 The review is already underway and is assessing the existing scheduled services in terms of their deliverability within the resource capacity currently available, with a focus on achieving a satisfactory standard of cleanliness rather than prescriptive inflexible fixed periodic cleansing cycles. It is intended that this will result in a better understanding by all parties of what is expected to be delivered through the SLAs.

- 23 It is also intended that this review will identify a flexible resource to be available to respond to ad hoc, or planned but significant street cleansing matters/events, as well as Member/public referrals, without impacting on scheduled cleansing activities.
- 24 Working alongside the short-term review is work to disaggregate the budgets from the old Streetscene service to the two new Waste and Environmental Services – and then further to the three Locality Teams. This is not as straight forward as may seem; staffing is relatively easy (although there are anomalies to resolve around some staff being shared across areas), but other budgets such as fleet vehicles, fuel, fixed penalty notice costs/income/provision for bad debt, legal costs are not. This may need a pragmatic approach in the first year as to the basis for splitting the budget with a review at the year end to assess a more realistic figures as the benefits of accounting at an area level produce a more accurate picture to work from. It is hoped to present the interim budget position for the new Locality Teams at the Area Committee meeting to give an idea of the scale and scope involved.
- 25 The review and budget exercise will be completed by the end of June, with the outcomes being shared with Members at the next round of Area Committee workshops to take place in July. The conclusions and new flexibilities that the short term review will create will of course be reflected in the first SLA, to be approved in September.

Long-term Review

- 26 This review will take approximately 6-12 months dependent upon the issues raised and will be a more significant fundamental review which will include a redesign of street cleaning services and changes to current operational arrangements. This will also coincide with work now being commenced to review existing and future fleet requirements and future procurement of a new fleet contract to be in place from 2012. It is intended that Members will be kept involved and fully up to date with the progress of this review through Area Committee reports, Environment Sub-group meetings and ward member meetings.
- 27 It is anticipated that the review outcomes and subsequent service change programme will be completed by the next municipal year (2012/13) when the Area Committee's year two SLA will take effect, reflecting the new ways of working.

Other related work

- 28 Work is underway to overlay refuse collection schedules with the current street cleansing programme, in order to achieve more effective co-ordination of services. It is anticipated that this work will be completed by June and be incorporated with the street cleansing review outcomes to deliver a more efficient and effective service within the resource capacity available. A similar piece of work will take place regarding the current grounds maintenance schedules.
- 29 There is much to do to improve upon the use and deployment of the current resource on street cleansing. The issue of localising equipment storage and disposal points to minimise travel and downtime; the additional supervision to improve general attendance and productivity and the full attention of managers and staff on street cleansing rather

than being drawn towards refuse collection services will all improve the impact of the current level of resource.

- 30 Discussions with other services/organisations around land vesting issues are being progressed by the Area Leaders and the Locality Managers. At an area level, discussions are taking place between the Locality Manager and the Partnerships Team in ENE Homes to ensure at the very least that good co-ordination and working relationship exists between the estate caretaker roles and the Locality Teams (when created in July). An immediate opportunity is to work together on how to best utilise the local budgets approved by the ENE Homes Board to complement local neighbourhood management budgets set aside by the Area Committee from Wellbeing – to problem solve and respond to local priorities for environmental improvements. In addition, the possibility of transfers of land ownership to the majority land owner in areas where the picture is confused is being pursued, together with more pragmatic arrangements based on agreeing the natural lead organisation for different parts of the area. Meetings have been arranged, and are currently taking place with the respective organisations/parties to discuss land vesting issues. An update on progress of these discussions will be given at the Area Committee meeting by the Area Leader.
- 31 The new service is keen to identify and connect with any local capacity through residents associations and other locally active groups in terms of their potential to contribute to promoting responsible behaviour and to assist in clean-ups or cleanliness monitoring & reporting in their areas. The developing Community Leadership Teams in the Inner NE area should provide a good opportunity to steer local discussion through.
- 32 Connections into ‘Community Payback’ as another potential avenue to increase service delivery are being pursued. This presents a particular opportunity in the ENE area as both Inner North East and Inner East Area Committees have SLAs with Probation Services for additional payback teams for their areas. Positive discussions are also taking place with WY Police regarding the use of PCSOs to help regulate local environmental cleanliness as a part of their day to day work.
- 33 The restructuring of Environmental Services, including Waste Management is coming to an end in terms of agreeing the new structure and recruiting to the new roles created. This is due for completion by July, from when the additional significant supervisory capacity that will benefit street cleansing services will be in place. Also at that time, the separation of refuse services and street cleansing will allow staff and managers to fully dedicate their time to one area alone, which has been an issue for street cleansing services as refuse has taken the greater priority over time.

Service Level Agreement

- 34 Appendix C (to be tabled at the meeting) sets out findings of the ENE Locality Manager in relation to the services that will be part of the new Locality Team for ENE and some specific, initial capacity analysis for Inner East area.
- 35 In order to steer the development of a draft SLA to be discussed through the final Area Committee workshop in July, the Area Committee is asked to consider the following

principles on which the final operational and service delivery proposals will be then based.

- 36 The suggested principles are based on the findings/feedback from the previous workshops, discussion at ward members meeting, initial findings from service capacity and delivery review work and reflect the delegated responsibility that the Area Committee has been given to ensure a standard of cleanliness across all its area.

Inner East SLA - Overall Principles

- The SLA focuses on how the Environmental Service, through the ENE Locality Team, will deliver the best outcome for residents across the Inner East area in that the streets and neighbourhoods in which they live are of an acceptably clean standard.
 - It is this equality of standard that every resident will be entitled to, not necessarily the same quantity of service. For example, not everyone will get their street swept every x weeks, but everyone will be entitled to get their street swept as and when needed if it is the best solution to making sure it doesn't fall to an unacceptable standard of cleanliness.
 - The service needs to be more responsive to local needs. There needs to be greater capacity built in to react to current hotspots, plan for known local events that may affect the cleanliness of neighbourhoods and go where the problem is at that time.
 - The service needs a common sense approach which supports getting the job done. No cleaning of clean streets, more flexible routes/coverage, no driving/walking past problems.
 - The service needs to contribute towards tackling problems identified in the agreed priority neighbourhoods and support the development of a "Team Neighbourhood" approach to locality working.
 - We need to work better with community based organisations that add value to what we do and contribute towards making our streets and neighbourhood cleaner.
 - We need a better relationship with schools to work together to prevent litter on school routes
 - We need to have a clearer policy around the cleaning of shop frontages and work in partnership with local businesses to make local shopping centres/main streets clean and pleasant places to visit.
 - We need an agreement reflected in the SLA as to how we will work in partnership with ENE Homes to make more effective use of our combined resources
- 37 Appendix D (to be tabled at the meeting) provides initial baseline information that it is intended to develop into the basis for how performance of the service is measured and judged. Members views on the relative merits of these indicators would be helpful and it

is suggested that this is looked at in more depth at the July workshops and at the Environmental Sub-group.

Member Environment sub-group

- 38 At its meeting of 30th March, the Executive Board agreed that the discharge of this new service delegation requires new governance arrangements at a local level for each Area Committee. It was agreed that these should be structured to enable the Area Committee to oversee the delegated function flexibly, using existing delegated powers to ensure that monitoring, review and decision making can be made outside of formal Area Committee agendas where necessary.
- 39 Most Committees now have an Environment Member Champion and some have an existing Environment sub-group or working group. It was agreed that all Committees be asked to establish a Member Environment working group to manage the detailed oversight of the delegated services with officer support. This would have an advisory rather than formal decision making role and report back to the Area Committee at agreed intervals.
- 40 Where formal decisions are required outside of Area Committee meetings these can be referred to the appropriate Director or Chief Officer for approval under the scheme of delegations. This will avoid the need to add further decision making arrangements and layers of complexity to the Area Committee Procedure Rules. This approach will be monitored and developed as a model for the management of subsequent delegations to Area Committees.
- 41 The Inner East Area Committee is therefore asked to consider the establishment of a member sub-group with responsibility to manage the detailed oversight of the new, delegated service.
- 42 The Area Committee is also asked to agree the membership of the sub-group and confirm the Environmental Champion for Inner East.

Implications For Council Policy and Governance

- 43 The Council's Constitution has been amended, approved at Executive Board in March and ratified at the Annual Council meeting held on 26th May, to include the environmental services delegation within the Area Committee Function Schedule.
- 44 Amendments have also been made to the Area Committee Procedure Rules to make allowance for the decision making powers being devolved to Committees, which will run concurrent to the same authority given to the Director of Environment & Neighbourhoods.
- 45 The proposed delegation of environmental services to Area Committees will significantly contribute towards the Stronger Leeds section of the new Safer & Stronger Communities Plan 2011-15. By delivering services at an Area Committee level, the priority to '*ensure that local neighbourhoods are clean*' will be much more achievable.

Legal and Resource Implications

- 46 At this point in time there are no additional financial or resource implications. It is the intention to present information on resource provision at the Area Committee, following work to realign budgets to the new team configurations.

Recommendations

- 47 The Area Committee is asked to:
- a. note progress towards the establishment of a new locality based Environmental Service and the structure for the ENE Locality Team.
 - b. note progress towards the delegation to Area Committees including initial resource, budget and performance information to support the development of the first Service Level Agreement (SLA).
 - c. approve the principles (as set out in section 36) on which to base the operational and service delivery proposals to be included in the Service Level Agreement (SLA) and to agree that this will form the basis for the July workshops with the final SLA to be presented at the September meeting for approval.
 - d. agree the establishment and membership of a Member Environment Sub-group for East NE Area Committee to manage the detailed oversight of the delegated services with officer support.
 - e. confirm the Environmental Champion for Inner East Area Committee for 2011/12

Background Papers

Leeds City Council Constitution

Report: Devolvement of Environmental Services to Area Committees. Area Committee Chairs Meeting, 3rd December 2010.

Report : Devolvement of Environmental Services to Area Committees – Development of Service Level. To Area Committee Chairs meeting, 14th January 2011.

Report: Briefing Note on Proposed Delegation of Elements of the Streetscene Service. To Area Committees, Oct/ Nov cycle 2010.

Report: Delegation of Environmental Services. To Area Committees, Jan/Feb cycle 2011.

Report: Delegation Of Executive Functions In Relation To Street Scene Management To Area Committees. To Executive Board. 30th March 2011

Report: Delegation of Environmental Services. To Area Committees, March cycle 2011.

Report : Devolvement of Environmental Services to Area Committees – progress report. To Area Committee Chairs meeting, 15th April 2011

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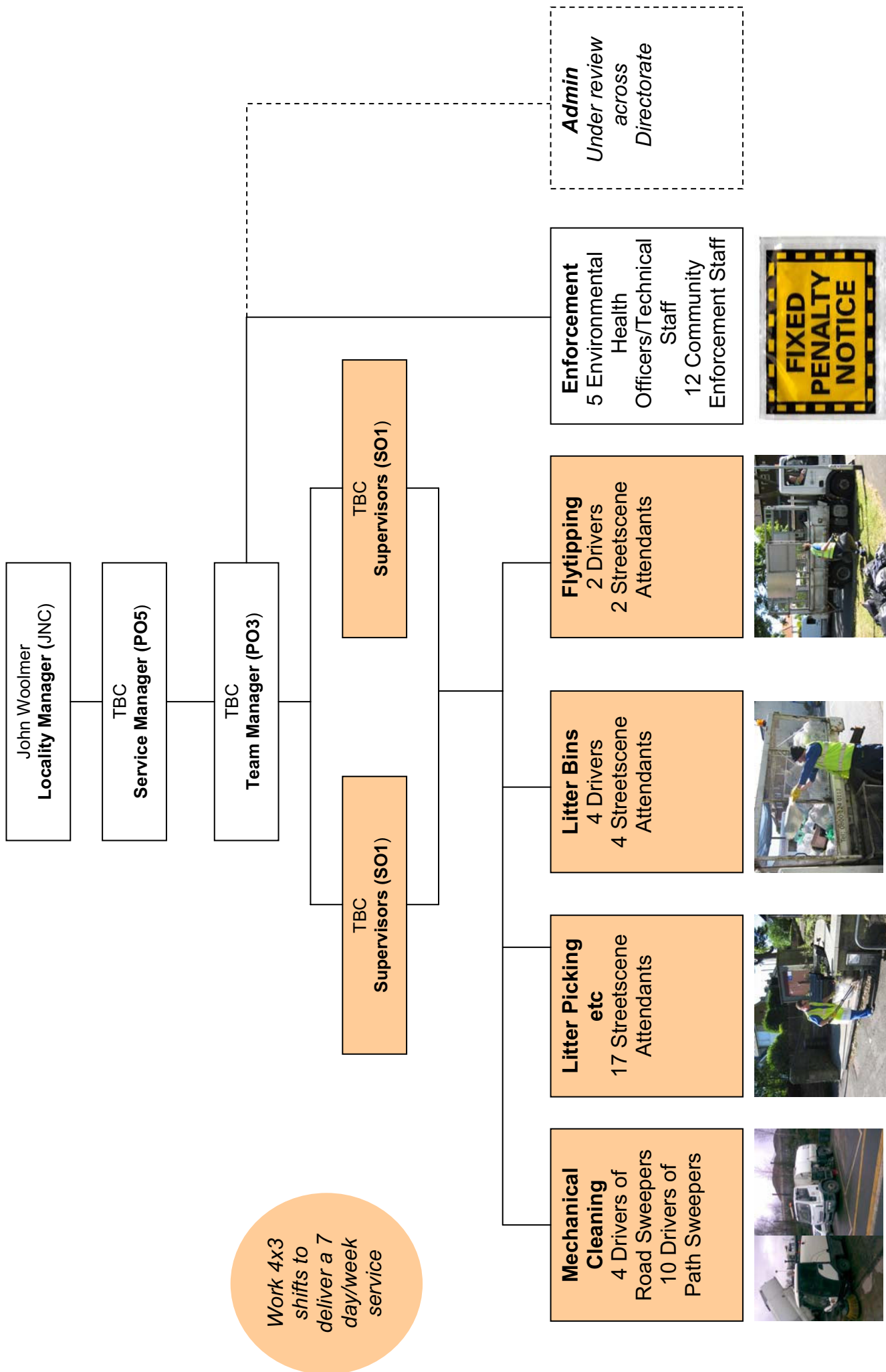
AREA COMMITTEE FUNCTION SCHEDULES EXTRACT

| Area Functions Schedule | |
|---|---|
| Function | Delegated Responsibility |
| <p>Street cleansing & Environmental Enforcement Services:</p> <ul style="list-style-type: none"> • Litter bin emptying • litter picking and associated works • Street sweeping and associated works • Leaf clearing • Dog Controls (fouling, straying, dogs on leads, dog exclusions) • Fly tipping enforcement • Enforcement of domestic & commercial waste issues • Litter-related enforcement work • Enforcement on abandoned & nuisance vehicles • Overgrown vegetation • Highways enforcement (placards on streets, A boards, cleanliness) • Graffiti enforcement work • Proactive local environmental promotions. | <p>To develop and approve annual Service Level Agreements to achieve as a minimum, the service standards set by Executive Board. Via the Service Level Agreement, to determine the principles of deployment of the available resources by:</p> <ul style="list-style-type: none"> • the identification of priorities for service delivery annually (both geographical and in terms of types of services delivered) • The agreement of the most appropriate approaches to be taken to achieve local environmental cleanliness and quality. <p>To be responsible for monitoring and reviewing the delegated activities in relation to the service outcomes specified in the SLA.</p> <p>To be responsible for negotiating amendments to the SLA with service providers to accommodate unforeseen events or address patterns of service failure, during the course of the SLA.</p> |

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Environmental Services - East North East Locality Team Structure

Appendix B



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Originator: Carole Clark/
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Tel: 0113 3367629

Report of: ENE Area Leader

Area Committee: Inner East

Date: 23 June 2011

Subject: Inner East Priority Neighbourhoods 2011/12

| | | |
|--|---|--|
| <p>Electoral Wards Affected:</p> <p>Burmantofts & Richmond Hill Gipton & Harehills Killingbeck & Seacroft</p> <p><input type="checkbox"/> Ward Members consulted (referred to in report)</p> | <p>Specific Implications For:</p> <p>Equality and Diversity <input checked="" type="checkbox"/></p> <p>Community Cohesion <input checked="" type="checkbox"/></p> <p>Narrowing the Gap <input checked="" type="checkbox"/></p> | |
| <p>Council Function <input type="checkbox"/></p> | <p>Delegated Executive Function available for call in <input checked="" type="checkbox"/></p> | <p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p> |

Executive Summary

The report provides an update on Neighbourhood Improvement Plans (NIPs) for the Burmantofts, Gipton, Harehills, Seacroft and Richmond Hill priority neighbourhoods.

The report focuses on work to put in place new local delivery and accountability arrangements in the priority neighbourhoods as part of an innovative 'team neighbourhood' approach to locality management and to support the delivery of the Area Committee's community engagement strategy.

Members are asked to:

- Note the progress made in developing the NIPs.

Purpose of This Report

1. The purpose of this report is to:
 - Provide the Area Committee with a summary of progress since the March by Neighbourhood Managers in the five priority neighbourhoods of Inner East (Burmantofts, Gipton, Harehills, Richmond Hill and Seacroft). This is set against the Inner East Community Engagement Strategy approved in March 2011.

Background Information

2. The Area Committee has agreed to establish and support five priority neighbourhoods in the Inner East area with effect from April 2010. These are:
 - Burmantofts (includes Lincoln Green)
 - Gipton
 - Harehills
 - Richmond Hill (inc. Cross Green, East End Park and part Osmondthorpe)
 - Seacroft
3. These priority neighbourhoods have also been agreed at city level through the corporate Neighbourhood Policy Group, at the East North East Office Coordination Group and through area based partnerships such as the Divisional Community Safety Partnership and Children Services Leadership Teams.
4. Each priority neighbourhood represents a gathering of super output areas (SOAs) that fall in the 10% most deprived according to the latest statistics and builds on previous arrangements that followed Safer Stronger Communities Funding (SSCF) boundaries.
5. In 2010/11, to support the development and the implementation of action plans for each priority neighbourhood, the Area Committee approved funding for two Neighbourhood Manager posts within the Area Management team to report to the Area Committee. This is an annually reviewable funding agreement, with in principle agreement for 3 years. The second year of funding for these posts was approved at the February 2011 Area Committee.

Framework for Overseeing Delivery of Neighbourhood Improvement Plans (NIPs)

6. The framework for overseeing delivery of NIPs sits within the Inner East community engagement strategy.
7. The proposal creates a consistent framework for the priority neighbourhoods in Inner East and builds on lessons learnt from the SSCF driven approach, examples of local partnership work and feedback from Area Committee and Ward Member meetings.

8. The framework seeks to:
- ✓ Strengthen the role of the Area Committee in overseeing progress made in each priority neighbourhood against the agreed, key deprivation indicators and the link with the Area Delivery Plan.
 - ✓ Establish a clear role for managers of local service providers to meet and take responsibility developing partnership working and activities that tackle the agreed key NIP priorities
 - ✓ Establish a clear role for representatives of the community in overseeing the development of the NIP action plan and assessing the effectiveness of actions in delivering improvements to the key priority indicators approved by Area Committee; including effective community engagement.
 - ✓ Support the role of Elected Members in leading neighbourhood improvement and community engagement.
 - ✓ Support the civic role of residents and the development of their capacity to inform decisions relating to the most effective use of local resources
 - ✓ Improve the accountability of local partnership working

Progress update March – June 2011

Gipton

9. Mon 11th April – Gipton local management team meeting. Progress has been made in Gipton in terms of discussions with Jobs and Skills around worklessness provision – actions are reflected in the NIP. The Cluster arrangements for actions around school attendance and NEETs are not included in the NIP as we are still awaiting this information from Children’s Services. The full NIP action plan is at Appendix A.
10. Wed 20th April – Gipton and Harehills Community Leadership Team (CLT). After consultation with local ward members the decision was taken to combine the Gipton and Harehills CLT for initial meetings while the groups are established. The first meeting was held on 20th April with 13 attendees, see appendix B for the full notes of the meeting. The group were introduced to the concept of a CLT and completed an exercise where they considered ways in which they currently influence local services and how they can build on this by being part of the CLT. Residents responded very positively to the concept and were keen to progress it. The next meeting was set for Wed 29th June 5:30 – 7:00pm at the Henry Barran Centre. The residents decided that the theme of the next meeting should be Environment, given the delegation, and comments were made about how businesses should be made to be more responsible for their waste, around Harehills in particular.
11. During May the Police delivered their Operation Confidence newsletters to every household in Gipton (4,700 households), and included an article about the CLT, inviting residents to contact the Neighbourhood Manager, Hayley Clifton, if they are interested in participating.
12. Crime and Grime Tasking is running productively, although there is a general feeling amongst local staff that Operation Champions could be improved. The management team are looking at this at the moment and may reintroduce

planning meetings for the Operations to ensure maximum participation and organisation.

Seacroft

13. Wed 9th March – Seacroft local management team meeting. There was some discussion around the Neighbourhood Index statistics not identifying environmental priorities for Seacroft, when local professionals consider that we should be including environmental issues due to the local environmental quality being poor in some estates. Hayley advised on the delegation and that hopefully the Streetscene / environmental restructure will begin to resolve some of the longer standing issues. It was agreed that for the time being we would not add a 'new' priority to the NIP, however we will add actions as appropriate to tackle environmental issues as they arise. The full NIP action plan is at Appendix C.
14. Wed 13th April – Killingbeck and Seacroft CLT meeting. The CLT received a presentation from Hayley on the NIP, and looked at the draft action plan. The theme of the meeting, which was decided by the residents, was finance, specifically the budgets for Killingbeck and Seacroft. The residents received information on Area Committee funding from last year and the budget for this year, and completed an exercise around the NIP priorities and what they would spend the money on, commenting with suggestions which may not already be included in the NIP. The residents had also requested information on the school/cluster budgets but this information is yet to be provided by Children's Services.
15. The CLT was also asked to nominate a co-optee for the Area Committee. Full notes from the meeting are attached as appendix D.
16. The next meeting date was set for 9th June, 5:30 – 7:00pm at Seacroft Methodist Church Hall. The residents decided the theme of the next meeting should be 'A Cleaner Seacroft', and they requested further information on the delegation, and information on the Dog Control Order implementation and consultation (due to go live in July 2011).
17. During May the Police delivered their Operation Confidence newsletters to every household in Killingbeck and Seacroft (10,700 households), and included an article about the CLT, inviting residents to contact Hayley if they are interested in participating.
18. Crime and Grime Tasking is operating well, as are Operation Champions. The CLT receive an update on tasking from the NPT Inspector at each meeting.

Harehills

19. Representatives from Harehills were invited to a joint CLT meeting referred to in paragraph 10.
20. A Youth Strategy group has been established with the purpose of providing a more integrated approach to delivering services and activities for young people in Harehills. The group has met twice, and have developed a project plan outlining the main aims and objectives which are:

Perceptions Overcome perceptions that venues are targeted at particular sectors of the community. For example the Bangladeshi Centre is for everyone to use, not just the Bangladeshi Community;

Provision Map out existing provision, and identify any gaps and duplication;
Long term we need to develop a comprehensive joined up approach to delivering services which meet the needs of young people in Harehills;

Publicity Use effective communications to increase awareness of what services and activities are available for young people in Harehills;

Participation Involve young people in developing service provision;

21. The group is well attended with representatives from the Council, ENEHL¹, police, Extended Services, and the voluntary sector. At its latest meeting the group undertook a mapping exercise to identify what services and activities are being delivered for young people. This information will be used to identify any gaps and duplication so that best use can be made of available funding and staff time. All those involved with this group are signed up to working together to provide a better service for young people.
22. A streetscape group has been established to look at short and long term solutions to improve the environment for Harehills. This group includes representatives from the Council, the Police, ENEHL, Registered Social Landlords, a private landlord and local residents. This group is currently looking at ownership of binyards and how we can work together to clear them and reduce the risk of further flytipping.
23. Crime and Grime Tasking is operating well, membership of the group has increased over the past few months. During May the Police delivered their Operation Confidence newsletters to every household in Harehills.
24. The action plan for Harehills is in the early stages, and a progress update on Harehills will be brought to the Area Committee later in the year.

Burmantofts and Lincoln Green Richmond Hill

25. Community Forums are continuing to operate in Burmantofts & Lincoln Green and Richmond Hill in accordance with the wishes of local ward members. Neighbourhood Improvement Plans are being developed for these areas, and an updates on these two priority neighbourhoods will be provided at the September area committee meeting.

Implications For Council Policy and Governance

¹ East North East Homes Leeds

26. The Area Committee has a specific role in relation Community Engagement, and has a strategy to support this which will gives residents an empowering role which links to Neighbourhood Improvement Plan.

Legal and Resource Implications

27. Support to the priority neighbourhoods in developing the Neighbourhood Improvement Plans and Community Leadership Teams and Management Teams is provided by two neighbourhood managers which are supported by the Area Committee wellbeing fund.

Conclusions

28. Progress in developing Community Leadership Teams for Killingbeck, Seacroft, Gipton and Harehills is ongoing, with Neighbourhood Improvement Plans at various stages of development. The Area Committee can expect further updates later in the year.

Recommendations

25. The Area Committee is asked to note the review of progress since March 2011.

Gipton Neighbourhood Improvement Plan

1. Reduce Crime and Antisocial behaviour (including environmental crime)

| Project/workstream | Timescale | Lead Organisation | Outcomes and Measures |
|--|----------------------------------|-----------------------------|--|
| Crime /ASB – local management team | | | |
| Target harden 200 properties in burglary hotspots, with CASAC, offering free sash jammers, and door chains | March 2010 | NPT | 200 properties had crime reduction visits |
| Audit gardens and local environment to the above properties, and utilise the Gardening Gang, Community Payback scheme, EAT/streetscene and the estate caretakers to address issues which may affect the likelihood of crimes being committed, for e.g tackle high hedges, ginnels/cut throughs used as escape routes | April 2010 | ALMO | X number of gardens improved |
| Target perpetrators of crime and ASB on operations to deter offending, including work with tenancy enforcement and ASB ward group as appropriate | Ongoing and 12 weekly operations | NPT / ALMO / ABSU | X number of operations X number of joint visits |
| Provide activities for young people ensuring that hot spot areas for ASB are targeted and perpetrators are made aware of opportunities to engage | ongoing | YS, Gipton Together, GIPSIL | X number of sessions held X number of YP attending activities |
| Develop peer mentoring services for young people, providing community support to new tenants, and facilitating community integration and cohesion | November 2011 | GIPSIL | 50 YP with mentoring support (target) |
| Environmental – local management team | | | |
| Identify and monitor crime hot spots through tasking and action as appropriate | ongoing | ENEAMT / EAT / ALMO | X number of hot spots actioned |
| Target multi agency operations and clean ups to hot spot areas | 12 weekly | tasking | X number of operations X number of clean ups |
| Assist in development of SLA for streetscene services and environmental enforcement delivery and reality check this with residents | June – September 2011 | ENEAMT / Locality team | SLA in place |
| Refer untidy/unmaintained gardens to the Gardening Gang for action | ongoing | All | X number of gardens improved |
| Utilise Probations community payback team for environmental projects to improve Gipton | ongoing | ENEAMT | X number of projects completed |

2. Reduce NEETS/worklessness

| Project/workstream | Timescale | Lead Organisation | Outcomes and Measures |
|--|--------------|---------------------------|---|
| Local Management Team | | | |
| Collate updated information on training/employment advice and opportunities locally and distribute throughout the area inc posters in all community accessible buildings, notice boards etc, and flyer door to door worst affected areas using community payback team. | Summer 2011 | AMT/J&S | X number of households hit |
| Make arrangements with the Compton Centre for Connexions to hold drop in facilities for NEETs from the site – preferably in conjunction with Jobs and Skills workers | June 2011 | Connexions / ENEAMT / J&S | X number of drop in sessions held |
| Set up procedure to 'sign up' tenants to appointments at the Compton Jobshop or Connexions service, during annual tenancy visits and new tenancy sign ups with the ALMO | Summer 2011 | AMT/ALMO/J&S | X number of tenants signed up (J&S and Connexions) X number of tenants attending appointments (J&S and Connexions) |
| Conduct 'NEET sweeps', targeting all known NEETs in the area and visiting their home addresses to offer advice and support | Ongoing | Connexions | Sweep conducted in North Gipton w/c 16 May 11. 85 NEET addresses door knocked. <i>Will include monthly NEET figures here</i> |
| Develop peer mentoring service for young people providing OCN (Open College Network) training to the mentors, to enable them to become work ready and access employment | January 2012 | GIPSIL | 5 mentors gain employment (target) |
| Open up a drop-in support facility to the wider community at GIPSILs North Gipton centre, to enable people to drop in to access advice, support, IT and laundry facilities | July 2011 | GIPSIL | X number of residents using the centre |
| NEET cluster group (lead: extended services, children's services) | | | |
| Awaiting info | | | |

3. Improve school attendance

| Project/workstream | Timescale | Lead Organisation | Outcomes and Measures |
|------------------------------|-----------|-------------------|-----------------------|
| Local Management Team | | | |

| | | | |
|--|--------------------------|--------|--|
| Provide support links to families living with domestic violence (including children) so that family circumstances improve, including the children's attendance at school | Ongoing - September 2011 | GIPSIL | Not yet set. Leeds Met are currently undertaking research based on a cohort of families helped, compared to those not helped |
| Attendance cluster group (lead; extended services, children's services) | | | |
| Awaiting info | | | |

4. Reduce teenage conception

| Project/workstream | Timescale | Lead Organisation | Outcomes and Measures |
|---|------------------|--------------------------|---|
| Speakeasy / SRE steering group (lead; Children's services) | | | |
| Awaiting info | | | |
| Local management team | | | |
| 2 x C card points based at the Henry Barran Centre and Fearnville Pod | Ongoing | Youth Service | X number of YP accessing |
| Targeted health related support sessions being held | Ongoing | Youth Service | X number of sessions held X number of YP attending |
| Offer access to and advice about contraception to YP attending GIPSIL drop in centres (at North and South Gipton) | Ongoing | GIPSIL | X number of YP who access support |

5. Increase residents influence and community cohesion

| Project/workstream | Timescale | Lead Organisation | Outcomes and Measures |
|--|------------------|--------------------------|--|
| Community Leadership Team | | | |
| Establish a CLT for Gipton, to meet quarterly once established, and monitor NIP | 2011 | ENEAMT | CLT established X number of meetings held X number of members |
| Promote and recruit to the CLT through available avenues | ongoing | ENEAMT | Article included in the NPT Spring 2011 newsletter which was distributed to every household in the ward (10,700households) during May 2011 |
| Residents survey – local management team | | | |
| Conduct a household survey with a minimum 10% return, utilising management team, tasking teams and CLT | Sept – Dec 2011 | ENEAMT | Min 470 survey responses gathered |

| Supporting community events – local management team | | | |
|---|---|-----------------------------------|---|
| Support Gipton gala | July 2011 (event on 2 nd July) | Gipton Together ENEAMT to support | X number of local agencies taking part X number of people attending |
| Supporting community groups – local management team | | | |
| Support and promote the Mind body and soul group and Gipton womens friendship group | Ongoing | Space2 | X number of people engaged in the groups |
| Improve intergenerational cohesion by recruiting older mentors to work alongside younger GIPSIL mentors | November 2011 | GIPSIL | 4 older mentors recruited and training alongside young people (target) |
| Offering accessible space to run groups / community use, and provide 1-2-1 support for groups from the North Gipton GIPSIL centre | September 2011 | GIPSIL | X number of groups using the centre |
| Support the Henry Barran User Group to promote the centre and improve it's use / facilities | Ongoing | ENEAMT | X number of agencies using the centre X number activities available from the centre X number of residents accessing |

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GIPTON & HAREHILLS COMMUNITY LEADERSHIP TEAM

**Notes from the Meeting at the Henry Barran Centre
Wednesday 20th April 2011**



Attendees

Councillor Maqsood, Hayley Clifton, John Woolmer, Abbas Shah (ENEHL), Mary Moon (Area Panel member), Hayden Rauseo (Beeches and Oaktrees TRA), Father Paul Payton (Church of Epiphany), Imran Khan (Community Action Trust for Change in Harehills), Ian Hopkinson (Ambertons, Lawrences and Oaktrees TRA), Amanda Hazelgrave (South Gipton TRA), Joanne Busuttil (South Gipton TRA), Denise Bray (Phoenix TRA), Graham Thornton (Phoenix TRA), Terri Loney (Gipton Together), Michael Teggart (St Augustines Primary School), Jaan Malik (Shantona Womens Centre)



Welcome and introduction

The meeting was opened by the Chair, Councillor Kamila Maqsood. Councillor Maqsood welcomed everyone to the meeting and explained her role and links to the Inner East Area Committee.

Team Gipton / Harehills and the new CLT

Councillor Maqsood introduced John Woolmer and Hayley Clifton (Neighbourhood Manager), staff from the Council's Area Management Team.

John and Hayley presented a few slides which set out the approach that has been developed by the Area Committee to better bring together those delivering services as a team for the neighbourhood and to put residents at the heart of how improvements are made.

The two clear principles for the development of this new "team" approach are:

- local residents determine and oversee the local improvement agenda
- services and residents will work together within a 'team' ethos

It was reported that the following priorities have been agreed by the Area Committee for the focus of improvements in Gipton and Harehills:

- less people who are not in employment, education or training (NEET)
- less crime and antisocial behaviour
- improvements in school attendance
- increase in community pride
- increased environmental quality



The presentation covered the proposed role of the Community Leadership Team (CLT). It was made clear that membership of the CLT is exclusively for residents and local councillors only. John explained how the initial membership is drawn from those residents already influencing local services through active civic roles such as being a school governor, a children centre advisory board member, helping run a residents association or being on an Academy/Youth Council.

It was explained how CLT meetings would be structured, what's involved in being a member and how the CLT would take responsibility to oversee the achievement of the above priorities on behalf of the Area Committee.

Gipton & Harehills CLT – Future Meeting Agenda

- Business Meeting (45 mins)
 - *Neighbourhood Improvement Plan Update*
 - *Community Engagement*
 - *Crime & Grime Tasking*
- Priority Review (30 mins)
 - *In depth look at one of the local priorities*
- Have Your Say (15 mins)
 - *Opportunity for public questions on community matters*

The presentation was followed by a few questions and general discussion. Residents expressed their desire to make it work and that they thought the concept was an excellent one.

Action: to send members of the group a structure chart for 'team neighbourhood'.

Questions so far

Discussions took place regarding the CLTs splitting into 2 once developed, one for Gipton and one for Harehills. The group felt that at this stage and for the foreseeable future it would be beneficial to work together as a ward, and have one CLT.

Comments were made that it would be useful to have papers in advance of the meeting.

The group felt that it would be useful to have an online forum or ways of being able to communicate with one another in a pro-active way.

The CLT job description

A draft job description for the role of a CLT member was circulated. CLT members were asked to look through and provide any comments or suggestions to Hayley either before or during the next meeting. John advised that it is a work in progress and something we want residents and the Area Committee to work together on, and that it is not set in stone and can be adapted as necessary as the CLT develops. The JD is for the purposes of outlining the role and ensuring that CLT members are aware of their responsibilities by being at the table.

The general feeling of the group was that the JD is appropriate.

How we currently influence things, and how we can build on this

The group split into 3-4 groups and took part in an exercise, where thoughts on the above statement were recorded on flip charts. Comments were as follows;

- (TRAs) get areas cleaned up, with support from ALMO (equipment and people if needed)

- ALMO Area Panel – ALMO business
- Community networks
- Gardening clubs (with funding from POCA – Proceeds of Crime Act)
- (*Shantona provides*) volunteering opportunities
- Build on community contacts, lots of ideas but not always able to communicate them
- Lack of ability to influence services
- Influence on local crime issues with PACT (Police and community together meetings)
- Have meetings with local Councillors
- Issues with Streetscene
- Not able to influence youth services / lack of facilities or programmes
- Not able to influence management of local centres
- (*There are*) drug and alcohol issues, predominant in Harehills – enforce a street ban, this affects employment opportunities
- We are not able to influence the health services – endless leafleting issues
- (*We currently influence things by*)...
- liaising with our Councillors to play a part in executing certain tasks in the area
- communicating with the tenants in area concerning their needs and concerns
- engaging with the residents via meetings to voice their issues what are lacking in the area that we need to confront
- (*how we can build on this*)...
- Fulfilling the goals that are set in place
- Engaging with the ALMO where these goals fall within their remit
- Communicating with residents that the area is their community, and they are responsible to help put things in place
- CATCH – community action group, constituted with a panel & sub committees which has local professionals on inc Police, school head. Has an area action plan, good links to fire service and other services.
- Harehills Primary – school Governor, school was rated outstanding at Ofsted inspection for their work on community cohesion
- Member of Leeds Foundation Trust – NHS, conducts health related awareness campaigns
- Use call centers to contact services which can be difficult
- Contact Councillors for assistance with things
- Need better / direct links to Police and more preventative work to be done
- ASB – lack of things for young people to do. Needs young people on CLT
- Lots of open spaces which are underused
- Lots of environmental issues in Harehills, more educational work needs doing, especially in relation to businesses
- Get business representatives on CLT
- Breakdown religious / ethnic barriers, get faith group representatives on CLT
- Help to facilitate placements and apprenticeships, even shadowing opportunities for young people , potentially CLT and local professionals can help with this
- If the CLT is eventually split into 2 it would still be useful to get together as a ward CLT every 6 – 12 months to share experiences and learning

Training Opportunity – Team Building Course

The CLT were advised that we have been offered an exciting opportunity by the Northern College near Barnsley (www.northern.ac.uk) to undertake a residential team building / shared action planning course, which will be tailor made for the CLT. The dates we have been offered are 18th – 20th July. The course is completely free to residents and includes

accommodation, breakfast and evening meal, and we can fund the transport. Because the course is bespoke, we may also be able to request that it is scaled down so we just do one night away, and we can have an input on course content according to our needs. Members of the CLT are asked to advise Hayley by **Friday 20th May 2011** if they are interested in participating, and any comments / suggestions they may have, as we need to secure the places with the college. If you have any issues preventing you from attending, but are keen to participate, please contact Hayley and we will see if we can help. The college does have a childrens centre on site, and during these dates has 3 places available to us for child care.

Summary and next meeting arrangements

Councillor Maqsood closed the meeting by thanking everyone who had taken the trouble to attend and take part. She looked forward with excitement to the development of the CLT over the coming year and promised her commitment as chair to support residents in making the CLT an effective, modern way of influencing and overseeing the improvement in how services work together in Gipton and Harehills.

Comments of support were made by residents, welcoming the establishment of the CLT and looking forward to future meetings.

The CLT decided that they would like the theme of the next meeting to be 'Environment', and that the meeting will be held on **Wednesday 29th June, 5.30pm – 7pm at the Henry Barran Centre, Gipton.**

If anyone has issues with transport please let Hayley know, and we will try and assist.

Contact details

Councillor Kamila Maqsood (Chair and local ward member)

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Hayley Clifton, Neighbourhood Manager

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Killingbeck and Seacroft Neighbourhood Improvement Plan (as of June 2011)**1. Reduce Crime and Antisocial behaviour (inc environmental)**

| Project/workstream | Timescale | Lead Organisation | Outcomes and Measures |
|---|--------------------------------|--------------------------|--|
| DCSP / Hate crime sub group: Seacroft Community Intelligence Report (Lead:) Inspector Stephen Emmett / Bev Yearwood | | | |
| Identify repeat victims/addresses within South Seacroft | Nov 2010 (COMPLETED) | Safer Leeds | 38 repeat addresses identified |
| Sub group convene meeting and case work victims, share intell and ensure adequate support | Jan 11 (COMPLETED) | WYP | 38 addresses found to require further action |
| Range of actions including further investigations either on data, complaints of ASB and/or visits, target hardening, referrals to social care /other agencies | Feb /March 2011 (COMPLETED) | | |
| All addresses to receive joint visits during next Operation Champion | Feb 2011 (COMPLETED) | Tasking | X number of addresses visited (awaiting output info.) |
| Tasking to focus on assisting with identification of groups causing ASB/criminal damage in Stainmore / Ironwood App area | Feb/March 2011 | WYP | Ongoing through tasking / day job |
| Community Leadership Team (Lead:) Hayley Clifton | | | |
| Target resident and community groups to apply for POCA to enable target hardening, also through CLT | Jan / Feb 2011 | CLT | No of groups applying |
| Theme the Feb 2011 CLT meeting as crime/ASB | Feb 2011 (COMPLETED) | AMT | CLT meeting conducted, 17 residents attending and NPT Inspector |
| Establish links to and from CLT to crime and grime tasking | March 2011 (COMPLETED) | AMT | Tasking dates distributed to CLT members and contact details for Inspector Emmett and Hayley Clifton |
| Crime and Grime tasking (Lead:) Inspector Stephen Emmett / Simon Swift (ENEHL) | | | |
| Target harden - with sash jammers and door chains, 200 properties in burglary hotspots, along with CROs and Casac | March 2011 (COMPLETED) | NPT | 200 properties made more secure against burglaries |
| Target perpetrators of crime and ASB on operations to deter offending and gather intelligence, including work with tenancy enforcement and ASBU | Ongoing | NPT / ALMO / ASBU | X number of operations X number of joint visits |
| Utilise Probations community payback team for environmental projects which improve Seacroft | Ongoing | Local management team | X number of projects completed |
| Identify and resolve grime hot spots through tasking, and action as appropriate | Ongoing | LMT / tasking | X number of grot spots actioned X number of clean up campaigns |

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| Assist in the development of a service level agreement for streetscene services and environmental enforcement delivery and reality check this with residents | Ongoing First resident workshop at CLT 9 th June 2011 | ENEAMT / Locality team | SLA in place |
| Refer untidy / unmaintained gardens to the Garden Gang for action | Ongoing | LMT | X number of gardens improved |
| Partnership Burglary Reduction Strategy (Safer Leeds): Inspector Stephen Emmett | | | |
| Co-ordinated and targeted enforcement Design and deliver tailored responses to burglary in Seacroft | Tasking (ongoing) | NPT / LMT | To be devised |
| Undertake early intervention and / or diversionary work with 'at risk' young people to prevent burglary, with a focus on NEET (collaborative work with the Children and YP's Plan) | | | To be devised |
| Raise awareness of all residents around burglary risks | | | To be devised |
| Raise public awareness of the consequences of buying stolen goods | | | To be devised |

2. Reduce NEETS/worklessness

| Project/workstream | Timescale | Lead Organisation | Outcomes and Measures |
|---|-------------------------|-------------------|---|
| JET partnership / South Seacroft NEET pilot (Lead); Cindy Costigan, Childrens Services | | | |
| Identify no. & details of NEETs in South Seacroft | September 2010 | JCP / IYSS | 30 identified |
| Establish a tasking group of frontline staff to tackle these specific NEETS | Oct 2010 | | Task group established |
| Develop a 'common internal record' system for each NEET | | | |
| Casework the NEET and family to eliminate barriers to education, employment or training | Oct 2010 – 1 April 2011 | | 10 EET- 7 already sorted out with opportunities just up dated records and 3 the team have supported into EET 3 Teen Parents who have been referred to Family Outreach and their local services 3 moved out of area 3 can not be contacted after numerous visits there has been no contact so have been |

| | | | |
|---|---------------|------------------------------|--|
| | | | moved to can not be contacted on the Insight System 4 no response awaiting re visits for consent and Common internal record visits. 7 Igen are intensively supporting through the Connexions team and The Beck, (this includes one young carer). |
| The Seacroft Partnership Training (model) - TBC | | | |
| Develop local partnership in relation to proposed development on Coal Road/Ring Road Seacroft | | J&S employer engagement team | Secure x number of jobs for local people |
| Develop & deliver training to enable local people to be 'work ready' to take advantage of the above opportunities | | Leeds City College | X number of people in training |
| Seacroft & Manston Cluster action plan (attendance and NEET sub groups) Lead: Mark Smith | | | |
| Awaiting info | | | |
| Local management team | | | |
| Refer local people onto the Garden Gang apprenticeship scheme | Ongoing | ENEAMT / Avalon | X number of people referred onto scheme X number of people completing apprenticeship |
| Explore options for Connexions to operate a base / drop in service in North Seacroft to better provide for NEETs | May/June 2011 | ENEAMT / Connexions | Facilities found and operation commences X number of YP attending drop in X number of NEETs receiving support |

3. Improve school attendance

| Project/workstream | Timescale | Lead Organisation | Outcomes and Measures |
|---|-----------|---------------------------------|--|
| Seacroft & Manston Cluster action plan (attendance and NEET sub groups) Lead: Mark Smith | | | |
| Awaiting info | | Cluster | |
| Tracker schemes (Lead:) Emma Treggidan | | | |
| Awaiting info | | Space2 | |
| Local Management Team | | | |
| Refer onto and run the ESCAPE parenting project from the Digital Lounge (for parents of children aged 10 – 16) aims to improve relationships between parent and child, improve school attendance, reduce offending behaviour, and improve behaviour | Ongoing | Leeds Parenting Unit / The Beck | X number of parents attending X number of sessions held |

4. Reduce the number of people who smoke

| Project/workstream | Timescale | Lead Organisation | Outcomes and Measures |
|--|------------------|---------------------------------|--|
| Seacroft Chronic Obstructive Pulmonary Disease Prevention Programme (Lead): Elizabeth Bailey, Health and Wellbeing Improvement Manager | | | |
| Develop a multi agency tasking group including Adult Social Care, Extended Services, Youth Service, NHS Stop Smoking Service, Space 2, Health Trainers and NHS Leeds | Sept 10 | Adult Social Care, LCC | X number of tasking group meetings |
| Increase the number of smoke free homes and non smoking adults | March/April 2011 | ASC / ENEHL / childrens centres | No of smoke free homes promises agreed No of adults successfully quitting at 4 weeks, and still quit at 12 months |
| Develop and distribute lifestyle information, including smoking cessation and COPD through ENE Homes | Feb/March 2011 | ENEHL | X number of new tenancy packs distributed X number of events/routes where information disseminated X number of tenants referred to relevant services X number of ENE officers trained in brief interventions around smoking cessation |
| Train ENE Housing Officers in brief interventions | March/April 2011 | ASC / ENEHL | X number of peer supporters trained X number of referrals made to smoking cessation services |
| Identify appropriate pathway points in for smokers and COPD patients to have access to health trainers | | ASC | No of patients leaving pulmonary rehab programmes having follow on support in community |
| Plan an deliver a programme of interventions in schools and youth settings including awareness raising and smoke free policies | April/May 2011 | ASC / extended services | Every school in Seacroft has no smoking policy |

| | | | |
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| | | | |
| Identify and strengthen community initiatives that can support those with, or at risk of developing COPD | | | X number of community initiatives/groups supporting COPD patients |
| Space2 mind body and soul project to incorporate COPD prevention and awareness into their programmes | Jan 2011 ongoing | ASC/Space2 | |
| Facilitate and EXTEND / breathing buddies course, enabling people with COPD to participate in appropriate physical activity | Summer 2011 | ASC | X number of people participating in the course |

5. Increase residents influence and community cohesion

| Project/workstream | Timescale | Lead Organisation | Outcomes and Measures |
|---|----------------------|--------------------------|--|
| Annual Household surveys (Lead:) Hayley Clifton | | | |
| Conduct a household survey with a minimum 10% return rate, utilising management team, tasking team(s) and CLT | Autumn / winter 2011 | | X number of surveys conducted |
| Supporting events (inc groups) which bring people together | | | |
| Support Seacroft gala | To 2 July 2011 | all | No of agencies attending as Team Seacroft No of residents attending |
| Support Seacroft Christmas festival | | | No of residents attending |
| Support the Mind Body and Soul womens group | Ongoing | Space2 | X number of people engaged in the group |
| Support Seacroft Mens Group | Ongoing | Space2 | X number of people engaged in the group |
| Encourage use and support users of Kentmere Community Centre | Ongoing | AMT | X number of users in centre X number of activities provided from centre X number of residents accessing centre |
| Community Leadership Team (Lead:) Hayley Clifton | | | |
| Establish CLT for K&S, to meet quarterly once established, and monitor the NIP | Ongoing | | Met; 14 Oct 2010 24 Feb 2011 13 April 2011 Due 9 June 2011 |
| Source training and team building courses for CLT, and any other bespoke requirements | April – April 2012 | AMT | Increased capacity of CLT |
| Promote and recruit to CLT through available newsletters and publications | Ongoing | AMT / CLT | Article included in the Spring edition of the NPT newsletter, hitting every household in the |

| | | | |
|--|---|--|--|
| | | | ward (10, 700) during May 2011-05-25 Article included in the Green Scene (The Green TRAs newsletter) and distributed to their catchment area during May 2011 |
| Local Management Team | | | |
| Run parenting courses for parents of children aged 0-6 from Childrens Centres, aims of the course are; to improve parent/child relationships, improve child's emotional; wellbeing, reduce symptoms of any behavioural problems | Course ongoing at Parklands CC Others tbc | Leeds Parenting Unit / MAST | X number of parents attending sessions X number of courses run |
| Run parenting courses for parents of children aged 5 – 15 at DYCA. Aims of the course are; to improve parent/child relationships, improve child's emotional; wellbeing, reduce symptoms of any behavioural problems | Summer 2011 | Leeds Parenting Unit / DYCA | X number of parents attending sessions X number of courses run |
| Run parenting courses for children aged between 3 – 6. Aims of the course is to teach parents how to foster positive behaviours in their children and give parents effective techniques for dealing with common behaviour problems | Running at Crossgates Childrens Centre and Parklands Childrens Centre | Leeds Parenting Unit / Childrens centres | X number of parents attending sessions X number of courses run |
| Develop a directory of activities which are available to the community, and distribute widely | LMT | ENEAMT / LMT / CLT | Directory developed X number distributed |

KILLINGBECK & SEACROFT COMMUNITY LEADERSHIP TEAM

Notes from the Meeting held at the Seacroft Methodist Church Hall

Wednesday 13th April 2011, 5.30pm – 7pm



Welcome and introduction

The meeting was opened by the Chair, Councillor Vonnie Morgan. Vonnie welcomed everyone to the meeting and everyone introduced themselves to the group.

Attendees; Councillor Brian Selby, Councillor Graham Hyde, Stephen Hall (resident), Rod Manners (Barncroft TRA/Grange Farm Governor), Ann Little (Seacroft Green TRA), Dianne Marsden (Seacroft Green TRA), David Jenkins (Leeds CAB), Lily Woods (Seacroft Green TRA), Brian Jones (SSFN), Margaret Arnett (SSFN), Heather Jamieson (Seacroft Parish), John Woolmer (ENEAMT), Hayley Clifton (ENEAMT), Mel Bratton (ENEAMT)

The CLT job descripton

A draft job description for the role of a CLT member was circulated. CLT members were asked to look through and provide any comments or suggestions to Hayley either before or during the next meeting. John advised that it is a work in progress and something we want residents and the Area Committee to work together on, and that it is not set in stone and can be adapted as necessary as the CLT develops. The JD is for the purposes of outlining the role, and ensuring that CLT members are aware of their responsibilities by being at the table.

The Neighbourhood Improvement Plan (NIP) – an introduction

A copy of the full Killingbeck & Seacroft NIP was circulated and Hayley presented information on how the NIP priorities were identified, using the Neighbourhood Index data and resident perception household survey results. She informed the group that further rational, and comparisons to last years figures is included in the NIP, as well as the full neighbourhood index data. The CLT were advised how the household survey has been conducted in South Seacroft for the previous 4 years, but how the priority neighbourhood now incorporated the whole K&S ward, split into 4 middle super output areas (MSOAs) which contains 10,700 households, containing a population of 24,000. The survey has not been conducted this year due to the scale of the neighbourhood and the fact that resources have been used to set up the CLTs across the priority neighbourhoods, but we are still exploring how we can conduct the surveys in the future. Perhaps by asking for assistance from the CLTs.

The CLT then looked at the action plan and Hayley described how the actions contained

within it are specific and measurable, and that the action plan does not by any means attempt to capture all the work that is happening in the area under each priority, it simply focuses on key actions for the management team to deliver in partnership. The plan is RAG (red amber green) rated on outcomes, with green meaning that actions are progressing well, amber meaning that there are potentially barriers to overcome but some progress is being made, and red meaning that actions have not progressed for whatever reason. The action plan part of the NIP is what the CLT will look at during every meeting, with an in depth look at one of the priorities. The CLT can make suggestions about the NIP, what should be included and how/where/when it can be delivered, and Hayley will take these suggestions back to the management team and Area Committee. Ultimately the Area Committee make the final decisions about the NIP and associated spending, taking into account the CLTs recommendations. Hayley reminded the CLT of the delivery model for Team Seacroft, and that it's success relies on us all working together as a team.

Crime and Grime tasking update – Inspector Stephen Emmett

The CLT were given the dates for the tasking meetings until Feb 2012. Inspector Emmett advised that CLT that pubwatch meetings were being held in the ward on a 6 weekly basis, and that a majority of pubs across the ward were represented, and were being very cooperative and proactive especially in terms of drug use in the pubs. He advised that another round of test purchases had been completed on off-licenses, and that there were no failures in Seacroft. The CLT were advised that at the year end (31 March) the K&S ward had recorded 180 more crimes in the year than the same period last year, and that some of this increase was due to domestic assaults, which could be due to more domestic related incidents are being reported. Burglary figures were the same as the year before. Currently lead and metal theft is a problem in the area, due to trade in prices being high. Work is ongoing on this and there have been lots of arrests made, the Council environmental enforcement team have also been assisting by monitoring trade waste sites and scrap dealers. The main area of concern in relation to burglaries is the Poole estate, and it is suspected this is due to some recent prison releases. A question was raised about motorbikes on the Green being a problem. Inspector Emmett advised residents to report all incidents and try to include as much information as possible including description of the bike and rider including their clothing etc.

Local budgets and influence

Detailed information concerning Inner East Area Committee spend during 2009/10, including POCA grants, was circulated, showing a total spend in K&S as £161,312.43.

Information in relation to this years Area Committee budget was also circulated, this included a commitment from East North East Homes Leeds Outer East Area Panel that £50,000 of their budget would be used to match fund committee and other monies on schemes potentially agreed through the CLT. The immediate opportunity to influence spending is the £33,000 which the area committee have agreed to allocate to the K&S priority neighbourhood.

Information from Extended services was also circulated and this showed budget details across the City, informing the group that the Seacroft Manston cluster was allocated £375,910 plus a pupil premium amount of £749,920. Hayley advised that she has been unable to get answers in time for the meeting about how the money is allocated and who it's accountable to, but will continue ask. The CLT would like this further information and to see potential spending plans.

The CLT then conducted an exercise (during a comfort break) where they looked at the immediate spending opportunity of £33,000 from the area committee budget, and suggested percentages of the budget against NIP priorities, as follows;

| Neighbourhood Improvement Plan priorities: £33,000 | |
|---|------------------------------|
| | Suggested allocation |
| Reducing crime and ASB | 20% 50% 15% 40% |
| Comments <ul style="list-style-type: none"> • Monitor cuts in spending in Police and check effects • Tackling the underlying reasons for crime is the real issue, including self esteem and purpose • By making Seacroft a nicer place to live with less crime drugs and alcohol • Continue to fund local projects to engage young people and educate others, promote citizenship, encourage personal pride in the community • To keep PSCOs and video vans in high profile for deterrent | |
| Reducing worklessness / NEET | 50% 50% 55% 30% |
| Comments <ul style="list-style-type: none"> • Examine impact of benefits changes with the job centre, e.g. transition from IB to ESA and the effects of income loss and sanctions applied to JSA • I suspect that if a real difference was made in this area it would lead to reduced crime and asb and maybe even better health • Through the job centre work with local organizations/charities to get people away from daytime tv and acquire new skills. Also give people motivation and the feeling of doing something good in the community • Creating more apprentice / paid / voluntary work shops to support work experience. Begin in education, follows through once preparing to enter further education etc • Try to get local firms to give work placements and apprenticeships | |
| Improving school attendance | 0% 0% 15% 15% 5% |
| Comments <ul style="list-style-type: none"> • Money for this should be cluster funding • It's often to do with sense of self value and parental attitudes • Linked to cluster funding for out of school projects to engage young people in a positive way therefore creating positive attendance • Could be done using existing school budgets | |

| | |
|--|-------------------------|
| Lung health / COPD / stopping smoking | 15% 0% 15% 25% |
| Comments <ul style="list-style-type: none"> • Issues of alcohol selling at supermarkets and bargain booze and gambling and it's effects on families. Action is needed here as well preventatively • The statistics were shocking • The NHS spend ? on advertising and running health road shows, why waste local money • More support within education / health opportunities for drop in / access to health screening • To educate children in school and to run clubs to involve parents and children in other activities, extend the x-ray lung facility at Seacroft Hospital for a longer period | |
| Any other comments / notes | |
| <ul style="list-style-type: none"> • Money for play schemes in the school, attracting none school attenders in the holidays. • Monitor cuts in the Council and ? spending in the area • Youth bus and activities in youth services – info required • Reducing worklessness 'should' help reduce crime and ASB. Therefore this would be the priority. By improving school attendance and supporting / engaging young people in a positive way this could better prepare them for work experience and possible employment | |

Inner East Area Committee's co-optees

The CLT were given a letter and nomination form each, and asked to nominate a representative of the CLT to sit on the Area Committee. Members can self nominate and the Chair advised the group that they do not have to have the form signed by someone as proposed or seconded. The CLT were asked to return the forms or express an interest to either Councillor Morgan or to Hayley Clifton before the next meeting. If there is more than one member interested the CLT shall hold a secret ballot at the next meeting. The role of the co-optee is described on the circulated letter.

Team building course – the Northern College

Hayley advised the CLT that we have been offered an exciting opportunity by the Northern College (near Barnsley) to undertake a residential team building and shared action planning course, which will be tailor made for the CLT. The dates offered are Monday 18th – Wednesday 20th July. The course is completely free to residents and includes accommodation, breakfast and evening meal, and we can fund the transport. Because the course is bespoke, we may also be able to request that it is scaled down so we just do one night away, and can have input on the course content according to our needs. Members of the CLT are asked to advise Hayley by **Friday 20th May 2011** if they are interested in participating, and any comments / suggestions they may have, as we need to secure the places with the College.

Next meeting

The CLT advised that Environmental issues are high on their agenda, and due to potential opportunities at the moment, specifically the forthcoming dog control consultation and the environmental delegation to area committees, they would like to focus the next meeting on 'A Cleaner Seacroft' . Residents advised they have issues with dog fouling, litter and bins, and grounds maintenance issues with weeds / grass cutting etc. They are keen to see environmental services being more responsive to area need and a more joined up approach, including with East North East Homes Leeds.

The date of the next meeting was set as **Thursday 9th June 2011, 5.30pm – 7pm** (with discussion around changing times to suit future members where necessary), and the venue is: Seacroft Methodist Church Hall.

Councillor Vonnie Morgan closed the meeting by thanking everyone for coming and for their input.

Contact details;

Councillor Vonnie Morgan (Chair and local ward member)

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Telephone: (0113) 224 3031 / (0113) 276 0669

Hayley Clifton (Neighborhood Manager)

Email: hayley.clifton@leeds.gov.uk

Telephone: (0113) 3367633

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Originator: Carole Clark
Tel: (0113) 336 7629

Report of the East North East Area Leader

East Inner Area Committee

Date: 23 June 2011

Subject: Well-being Fund Report

| | |
|---|--|
| <p>Electoral Wards Affected: Gipton & Harehills Burmantofts & Richmond Hill Killingbeck & Seacroft</p> <p><input type="checkbox"/> Ward Members consulted (referred to in report)</p> | <p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input checked="" type="checkbox"/></p> <p>Narrowing the Gap <input type="checkbox"/></p> |
| <p>Council Function <input type="checkbox"/></p> | <p>Delegated Executive Function available for Call In <input checked="" type="checkbox"/></p> <p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p> |

Executive Summary

This report provides an overview of spending to date, and presents for consideration a number of new project proposals requesting funding. The Area Committee is requested to:

Recommendations

The Area Committee is requested to:

- Note the monitoring information on projects previously funded;
- Note the spend to date and current balances for the 20010/11 financial year;
- Note the awarding of small grants;
- Agree a wellbeing revenue spending plan for 2011/12.
- Consider the following project proposals and approve where appropriate the amount of grant to be awarded:

| | |
|--------------------------------------|---------|
| Bicycle Reparation Project | £ 2,000 |
| Garden Gang | £10,000 |
| Off Road Motorcycles | £ 2,500 |
| Domestic Violence Early Intervention | £ 3,000 |
| Lark in the Park | £ 1,000 |

| | |
|---|--------|
| Activities for young people (Youth Service) | £2,520 |
| Harehills Youth in Partnership | £8,747 |

Purpose of this report

1. The purpose of this report is to provide details of the well being fund to the Area Committee, including details of new projects for consideration.

Background information

2. Each of the ten Area Committees receives an allocation of revenue funding. The amount of funding for each Area Committee is determined by a formula based on population and deprivation in each area which has been previously agreed by the Council's Executive Board.
3. The Area Committee wellbeing fund is used to commission activity and projects to support the promises in the community charter. Applications are also accepted from organisations in the local area who can demonstrate that their project supports the Community Charter promises. These projects are monitored quarterly on progress, with a final evaluation taking place when the project is completed.

Well-being 2011/12

Revenue

4. The Council has agreed the revenue allocations for each of the 10 Area Committee Well Being funds for 2011/12, which includes a £250k budget reduction. The allocations have been based on the 2010/11 formula of 50% population / 50% disadvantage and the carryover of uncommitted Well Being funds from 2010/11 will continue.
5. This funding will be used to support activities in the Neighbourhood Improvement Plans which in turn support the overarching priorities of the Community Charter, and the themes of the Leeds Strategic Plan.
6. Appendix A to this report shows spend to date and current balance for the revenue budget including the carry forward figure from 2010/11.

Small Grants

7. Community organisations can apply for a small grant to support small scale projects in the community. A maximum of two grants of up to £500 can be awarded to any one group in any financial year, to enable as many groups as possible to benefit. These are approved by ward members and funded from the Community Life budget heading. Details of spending for small grants are included in Appendix B.

Community Engagement

8. The Area Committee has included in the spending plan an amount of £6000 for Community Engagement. Details of spending to date under this heading are included in Appendix C.

Crime and Grime Tasking

9. Each of the priority neighbourhoods in the Inner East Area has a multi-agency tasking team which focuses on tackling crime, anti-social behaviour and environmental problems. £6,500 has been set aside for each tasking team in the Wellbeing spending plan. Details of spending under this heading are included in Appendix D.

Project Update

10. Projects which are awarded wellbeing funding are required to submit project monitoring returns giving details of what the project has achieved. Appendix E to this report provides information on projects awarded funding during 2010/11.

New projects for consideration

11. **Project: Bicycle Reparation Project**
Organisation: Leeds Youth Offending Service
Amount: £2000
12. This project is based at the Denis Healey Youth Hub and runs on a weekly basis. Young people who have been involved with the Youth Offending Team learn how to strip down, rebuild and repair bicycles that have been donated to the project by the West Yorkshire Police, members of the public and collected from Leeds City Council Recycling Sites. The bicycles are then donated to Martin House Hospice.
13. This project has been running since December 2009 and further funding is required to enable it to continue. The funding is to contribute to the cost of a tutor, and to purchase equipment and materials that will make this project a success.
14. Main Outputs:
- Provide a reparation activity that enables young people to make amends for their offending behaviour;
 - Provide an opportunity for young people to learn new skills and spend their time in a constructive way;
 - Promote Youth Service activities and provision;
 - Repair and Recondition bicycles that would otherwise be scrapped or abandoned;
 - Donate bicycles to Martin House that can be sold to raise funds;
15. Community Charter Priorities: Reduce crime and anti-social behaviour; activities for young people; improve school attendance and behaviour;
16. Priority Neighbourhoods benefiting: Burmantofts & Lincoln Green, Richmond Hill; Killingbeck & Seacroft; Gipton; Harehills;

17. **Project: Garden Gang**
Organisation: Avalon Project
Amount: £10,000
18. The Garden Gang, is a social enterprise from Harrogate-based charity The Avalon Group working as a three-way partnership between East North East Homes Leeds (ENEHL), and Leeds City Council. The Garden Gang works closely with Disability Employment Advisers at Job Centre Plus, BEST and Leeds City College, who all recognise The Garden Gang as a unique opportunity. Everyone referred to work with the project receives on-the-job training, which can lead to a recognised qualification. Some will then remain employed by The Garden Gang, while others will gain valuable skills needed to help them into further employment.
19. The Garden Gang has been operating successfully since July 2010 and has previously received wellbeing funding. This project will help trainees develop skills in gardening to either enhance their employability, or to pass on those skills to local residents, eg, in their own gardens as a type of 'buddy scheme'. This project will complement the work of the Garden Gang project manager by free-ing up some of his time to undertake more direct work for local residents and community spaces.
20. Main Outputs
- To employ a local skilled person as a gardener/trainer;
 - To train up to six local people in any one week who will complete a 30-day placement, comprising young people who fall within the NEET scheme, and other jobless local people;
 - To work with up to 40 trainees per year, all living in the Inner East area of Leeds;
 - To develop a Community garden and/or allotment at the Haslewood Hub;
 - Create partnership working with local agencies to provide a supply of trainees.
21. Community Charter Priorities: Reduce crime and anti-social behaviour; activities for young people; access to training and job opportunities;
Priority Neighbourhoods benefiting: Burmantofts & Lincoln Green, Richmond Hill; Killingbeck & Seacroft; Gipton; Harehills;
22. **Project: Off Road Motorcycles**
Organisation: West Yorkshire Police
Amount: £2,500
23. Ward members in East and North East Leeds were informed in December 2010 that the North East Police Division were intending to withdraw the off road motorcycles as a cost saving. Subsequently, in response to concerns raised by some ward members, the police agreed to retain the bikes until the Area Committees had the opportunity to consider providing funding from the wellbeing budget at the June/July Area Committees.
24. Funding is sought to continue the use of the motorbikes within East and North East Leeds. The total cost of keeping the bikes on the road for a year is £6,000. The four Area Committees covering East and North East Leeds are being approached for funding.

Based on the call profile for 2010, the following breakdown of wellbeing contributions is proposed:

25. Inner East (39.4%) £2,500
Outer East (39.6%) £2,500
Inner North East (7.9%) £ 500
Outer North East (13.1%) £ 500
26. If funding is not awarded the bikes will not remain in the division and will be returned to Police Headquarters.
27. Main outputs
- Respond to calls around nuisance motorbikes;
 - Work in partnership with Parks and Countryside;
 - Arrest and take relevant enforcement action, confiscate illegal bikes.
28. Community Charter Priorities: Reduce crime and anti-social behaviour;
Priority Neighbourhoods benefiting: Burmantofts & Lincoln Green, Richmond Hill; Killingbeck & Seacroft; Gipton; Harehills;
- Project: Domestic Violence Early Intervention Service**
Organisation: GIPSIL
Amount: £3,000
29. Gipsil offer supported housing to vulnerable 16 – 25 year olds in East Leeds alongside a city wide service supporting young people leaving care. The Domestic Violence Early Intervention Project supports families experiencing domestic abuse by offering a holistic approach to all family members. The project works in Seacroft, Manston, Gipton and Harehills.
30. To enable the project to run for a further 6 months the police have contributed £3000 in addition to providing resources including the regular use of police officer time. Seacroft and Manston Cluster are contributing £10,000, and the project is seeking a further £3,000 from wellbeing funds. The full cost to Gipsil of running the service for 2011/12 is £38,000.
31. Main Outputs
- Offers an early intervention service which avoids a more costly reactive approach.
 - Children are engaged with services much earlier;
 - Reduction in likelihood of families fleeing the area or not engaging effectively with services;
 - Immediate benefits include a demonstrable increase in the numbers of families engaging with services;
 - Longer term the project contributes towards a reduction in levels of truancy, reduction in teenage pregnancy and improved school attendance.

32. Community Charter Priorities: Reduce crime and anti-social behaviour; Support young people to improve their behaviour, school attendance and achievement;
Priority Neighbourhoods benefiting: Killingbeck & Seacroft; Gipton; Harehills;

Project: Lark in the Park
Organisation: Multi agency project, funding held by Friends of East End Park
Amount: £1000

33. Lark in the Park is a community led event which has been held for the last three years in East End Park. The aim of the event is to provide a day of fun family activities which are free or low cost to participate in. The date for the 2011 event is Saturday 23rd July. The day provides an opportunity to bring the community together in a friendly environment providing entertainment, food and games. The event is organised by a multi agency steering group made up of local people, voluntary sector organisations and statutory agencies. The total cost of the event is £2,500. £1,000 is being requested from Inner East Area Committee to support this year's event. £1,000 has been applied for from East North East Homes Area Panel, £250 from POCA and the remainder of the funding will come from money generated at last year's event. This event fits in with the Richmond Hill Neighbourhood Improvement Plan priority of increasing community confidence. The funding for the project will be administered and monitored by The Friends of East End Park.

34. Main outputs:

Promotes community cohesion through bringing people together;
Increases community confidence;

35. Community Charter Priorities: Bringing people together through community events;
Priority Neighbourhoods Benefiting: Richmond Hill

Project: Activities for young people
Organisation: Youth Service/Muslim Cultural Society
Amount: £2520

36. The council's Youth Service are seeking funding towards an extra youth work session to be delivered from the Muslim Cultural Society Tradex building in Harehills. Currently the youth service are planning to deliver one weekly session based at centre, however following consultation with young people, the Police, local community, and councillors, have requested that an additional evening session is provided. Additional resource is required to fund this extra session.

37. The project is focused around sport as we will make use of the multi sports facilities such as astro-turf pitch, badminton / cricket pitch, and small games area, however this forms the foundation as we will aim to provide a range of personal, social, and educational activities for young people aged 11-19 years that will develop young people's experiences both culturally and educationally.

38. Main outputs:

- To provide a range of personal, social, and educational activities accessible for all young people aged 11-19 within the area
- To provide activities that will help steer young people into positive activities and away from crime and anti social behaviour
- To provide new skills and learning opportunities

39. Community Charter Priorities: Activities for young people; Reduce crime and anti-social behaviour;
Priority Neighbourhoods benefiting: Harehills;

Project: Support and Activities for young people, Pakistani Centre

Organisation: Harehills Youth in Partnership

Amount: £8,747

40. Harehills Youth in Partnership are seeking funding for a period of three months to enable them to develop a longer term strategy for sustaining the organisation. This will enable them to continue providing activities and support for young people at the Pakistani Centre whilst they develop a funding package to enable them to continue operating in the longer term.

41. Main outputs:

- To continue the provision of support and activities for young people at the Pakistani Centre.

42. Community Charter Priorities: Activities for young people; Reduce crime and anti-social behaviour;
Priority Neighbourhoods benefiting: Harehills;

Implications For Council Policy and Governance

43. Wellbeing funding is used to support the priorities set out in the Inner East Community Charter which are agreed with the local communities of Inner East and key stakeholders. More detailed action plans, Neighbourhood Improvement Plans (NIPs) are prepared for each priority neighbourhood. Both the Charter and the NIPs support the Vision for Leeds.
44. Decisions on wellbeing funding are delegated to the Area Committee from the Council's Executive Board, therefore they are subject to call in.

Legal and Resource Implications

45. The Area Committee has delegated responsibility for taking of decisions and monitoring of activity relating to utilisation of capital and revenue well being budgets within the framework of the Council's Constitution (Part 3, Section 3D) and in accordance with the Local Government Act 2000.
46. Spending and monitoring of the Wellbeing budget is administered by the Area Management Team in accordance with the decisions made by this Area Committee.

Conclusions

47. The well-being fund provides financial support for projects in the Inner East Area which support the priorities of the Community Charter and Neighbourhood Improvement Plans.

Recommendations

48. The Area Committee is requested to:

- Note the monitoring information on projects previously funded;
- Note the spend to date and current balances for the 20010/11 financial year;
- Note the awarding of small grants;
- Agree a wellbeing revenue spending plan for 2011/12.
- Consider the following project proposals and approve where appropriate the amount of grant to be awarded:

| | |
|---|---------|
| Bicycle Reparation Project | £ 2,000 |
| Garden Gang | £10,000 |
| Off Road Motorcycles | £ 2,500 |
| Domestic Violence Early Intervention | £ 3,000 |
| Lark in the Park | £ 1,000 |
| Activities for young people (Youth Service) | £2,520 |
| Harehills Youth in Partnership | £8,747 |

Background Papers

Area Functions Schedule Report July 2010

Report to Executive Board, 11 February 2011, Revenue Budget 2011/12 and Capital Programme.

| Budget Summary | B & RH | G & H | K & S | Top Sliced | Not Allocated | TOTAL |
|---|-----------|-----------|-----------|------------|---------------|------------|
| Balance b/f 2010-11 | | | | 102,662.70 | 16,189.21 | 118,851.91 |
| Schemes Approved from 2010-11 budget to be spent in 2011-12 | | | | 102,662.70 | | 102,662.70 |
| Amount of b/f budget available for new schemes 2011-12 | | | | | 16,189.21 | 16,189.21 |
| New Allocation 2011 - 2012 | 46,000.00 | 46,000.00 | 46,000.00 | 120,705.00 | 3,055.00 | 261,760.00 |
| Total Available for new schemes in 2011-12 | 46,000.00 | 46,000.00 | 46,000.00 | 120,705.00 | 19,244.21 | 277,949.21 |

| 2010-11 Schemes to be paid for in 2011-12 | | | | | | |
|--|---|---|---|-------------------|--|--|
| Getaway Girls Fusion Project Q2 (Mar 2011) | | | | 5,884.38 | | |
| Leeds Credit Union - Harehills & Seacroft Q2 (Mar 11) | | | | 5,000.00 | | |
| World of Work | | | | 3,600.00 | | |
| Space 2 - Mind, Body & Soul Project Q1 (April 11) | | | | 3,480.67 | | |
| Space 2 - Mind, Body & Soul Project Q2 (July 11) | | | | 3,480.67 | | |
| Space 2 - Mind, Body & Soul Project Q3 (Oct 11) | | | | 3,480.66 | | |
| CCTV at Bellbrookes (Safer Leeds & LCC) | | | | 2,096.00 | | |
| Bangladeshi Centre Development Worker | | | | 6,216.00 | | |
| East Leeds FM Heads Together Next Generation Q1 (May 11) | | | | 2,500.00 | | |
| East Leeds FM Heads Together Next Generation Q2 (Jul 11) | | | | 2,500.00 | | |
| East Leeds FM Heads Together Next Generation Q3 (Nov 11) | | | | 2,500.00 | | |
| East Leeds FM Heads Together Next Generation (Q4 Mar 12) | | | | 2,500.00 | | |
| Connect Housing Sing For Joy Q1 (May 11) | | | | 2,000.00 | | |
| Connect Housing Sing For Joy Q2 (March 12) | | | | 520.00 | | |
| Teen Pregnancy - Women's Health Matters Q3 | | | | 365.44 | | |
| Zest Healthy Families (May 11) | | | | 2,000.00 | | |
| Space 2 - Breathing Buddies | | | | 3,000.00 | | |
| NHS Falls Prevention Project | | | | 3,760.00 | | |
| Workers Education Authority - Making Moves (Jul 11) | | | | 2,000.00 | | |
| Relocation of concrete boulders - Knowsthorpe Crescent | | | | 1,000.00 | | |
| Soil mound for Knowsthorpe Crescent (Sarah May) | | | | 1,000.00 | | |
| Signage - Henry Barren Community Centre | | | | 304.01 | | |
| Signage - Lincoln Green Community Centre | | | | 344.00 | | |
| Furniture - Gopak Folding Tables x 21 | | | | 1,890.00 | | |
| Furniture - Gopak Table Trolley x 3 | | | | 588.00 | | |
| Furniture - Steel Folding Chairs x 100 | | | | 2,000.00 | | |
| Furniture - Upholstered Chairs x 60 | | | | 2,280.00 | | |
| Furniture - Low Hanging Chair Trolley x 4 | | | | 1,268.00 | | |
| Henry Barren - Painting Hall and High Areas | | | | 4,740.70 | | |
| Henry Barren - Removal of kitchen | | | | 2,600.00 | | |
| Henry Barren CC - Paint April 2011 | | | | 136.52 | | |
| Henry Barren CC - Blinds & Reflective Film | | | | 2,103.00 | | |
| Domestic Violence Carry Forward to 2011/12 | | | | 1,400.00 | | |
| Richmond Hill Event - March 11 | | | | 500.00 | | |
| IE.10.17.LG - Garden Gang (ENEh) (31 Mar 11) | | | | 13,000.00 | | |
| Relocation of Grit Bin to Dolphin Court | | | | 160.00 | | |
| Gipton Noticeboards | | | | 2,979.00 | | |
| TEN License for Harehills Festival 16/07/11 | | | | 21.00 | | |
| H16 10/11 - Hovingham Primary | | | | 2,500.00 | | |
| St Aiden's Church, Elford Place | | | | 110.00 | | |
| Brooklands Lane (end of Ginnel, end Easdale Road) | | | | 110.00 | | |
| Lyme Chase Parking Scheme | | | | 4,315.20 | | |
| Total of Schemes approved 2010-11 | - | - | - | 102,233.25 | | |

| Approved 2011-12 Schemes | | | | | | |
|---|-----------------|---------------|-----------------|-------------------|----------|--|
| CCTV | | | | 16,205.00 | 2,095.24 | |
| Community Engagement | | | | 6,000.00 | 3,940.00 | |
| Probation | | | | 2,500.00 | 2,143.48 | |
| Neighbourhood Manager Posts (x2) | | | | 60,000.00 | | |
| Community Payback Q1 | | | | 7,500.00 | | |
| Community Payback Q2 | | | | 7,500.00 | | |
| Youth Service - Holiday Activity Programme | | | | 15,000.00 | | |
| Community Sports Holiday Activity Programme | | | | 6,000.00 | | |
| Small Grants | 500.00 | - | 1,285.00 | | | |
| Ward Pots | - | - | 510.00 | | | |
| Tasking - Burmantofts & Lincoln Green | | | | | | |
| Tasking - Richmond Hill | 710.00 | | | | | |
| Tasking - Gipton | | | | | | |
| Tasking - Harehills | | 148.00 | | | | |
| Tasking - Killingbeck & Seacroft | | | | | | |
| Killingbeck & Seacroft Gala 2011 | | | 1,000.00 | | | |
| Total of Schemes approved 2011-12 | 1,210.00 | 148.00 | 2,795.00 | 120,705.00 | | |

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|--|------------------|------------------|------------------|-------------------|------------------|-------------------|
| Grand Total Projected Spend 2011-12 | 1,210.00 | 148.00 | 2,795.00 | 223,367.70 | | 227,520.70 |
| Budget | 46,000.00 | 46,000.00 | 46,000.00 | 223,367.70 | | 361,367.70 |
| Remaining Budget | 44,790.00 | 45,852.00 | 43,205.00 | - | 19,244.21 | 153,091.21 |

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**Inner East Area Committee
Small Grants approved 2011/12**

| Project Name | Organisation | Amount | Project Summary |
|--|-------------------------------------|---------------|--|
| Cross Green Environmental Improvements | Cross Green Village Residents Group | £500 | To plant up the planters loaned from Parks and Countryside dept and to purchase a litter bin. Floral planters to enhance the visual amenity of a large area of block paving. |
| Family Week Activities | Seacroft Children's Centre | £350 | To offer all parents/ carers with young children various family activities e.g. Library Story Times, Bakery Day, Safety Day, Craft Activities, Well-being Session & Picnic day (linked to 5 outcomes). |

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Community Engagement WBF Spend 2011-12

| Item | Amount |
|--|-----------------|
| CHESS Carnival Project | 500.00 |
| Harehills Festival | 500.00 |
| Refreshments for Seacroft CLT (May & June) | 60.00 |
| Killingbeck & Seacroft Gala | 1,000.00 |
| | |
| | |
| | |
| Total Spent | 2,060.00 |
| Budget | 6,000.00 |
| Budget Remaining | 3,940.00 |

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Tasking Teams WBF Spend 2011-12

| Burmantofts & Lincoln Green | |
|--|-----------------|
| Item | Amount |
| Skips | - |
| | |
| Total Spent | - |
| Budget | 6,000.00 |
| Budget Remaining | 6,000.00 |

| Richmond Hill | |
|---|-----------------|
| Item | Amount |
| Skips | 390.00 |
| Self Closers on Alleygates Crossgate Avenue | 320.00 |
| | |
| Total Spent | 710.00 |
| Budget | 6,000.00 |
| Budget Remaining | 5,290.00 |

| Gipton | |
|-------------------------|-----------------|
| Item | Amount |
| Skips | - |
| | |
| Total Spent | - |
| Budget | 6,000.00 |
| Budget Remaining | 6,000.00 |

| Harehills | |
|-------------------------------|-----------------|
| Item | Amount |
| Skips | - |
| Railings Back Chatsworth Road | 148.00 |
| | |
| Total Spent | 148.00 |
| Budget | 6,000.00 |
| Budget Remaining | 5,852.00 |

| Killingbeck & Seacroft | |
|-----------------------------------|-----------------|
| Item | Amount |
| Skips | - |
| | |
| Total Spent | - |
| Budget | 6,000.00 |
| Budget Remaining | 6,000.00 |

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Monitoring returns on wellbeing projects

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| Project: Killingbeck & Seacroft school holiday provision | | | |
| Lead organisation: Leeds City Council Youth Service | | Wellbeing Funding: £4896 | |
| Young people took part in a range of social and education activities during October half term including arts and crafts, Halloween Parties, a Health and Wellbeing day, Duke of Edinburgh Programme, and cultural events at Harrogate Theatre and The Clothes Show Live, learning new social skills and communication skills, and exploring culture, identity and image. The numbers of young people taking part were: | | | |
| Pop Art Portraits | 5 | Crossgates sessions | 25 |
| Halloween Party Seniors | 22 | Kentmere sessions | 26 |
| Halloween Party Intermediates | 23 | Kentmere party | 14 |
| Duke of Edinburgh Walk | 4 | Intermediates | 10 |
| Health and Wellbeing Day | 12 | Kentmere Seniors | 17 |
| Back Yard Breeze | 82 | Styles customising clothes | 3 |
| Creative Fun Young people's group | 5 | Clothes Show | 11 |
| | | Harrogate Theatre | 18 |

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| Project: Gipton & Harehills School Holiday Provision | |
| Lead organisation: Leeds City Council Youth Service | Wellbeing Funding: £5,000 |
| The funding was used to provide additional activities in support of existing sessions across the ward, in particular with groups at Henry Barran Community Centre whilst it was closed for repairs to the main hall. Specific bowling activities were earmarked specially for this group from Henry Barran to ensure that contact was maintained. General activities such as canoeing in the pool at Fearnville Leisure Centre were accessible to all. Activity sessions took place at both the Bangladeshi Centre and Muslim Cultural Society building in support of mischievous and bonfire night provision in the area to combat anti social behaviour. | |
| Funds were fairly distributed to support ongoing work, but also to encourage integration of young people from both Gipton and Harehills. During February half term period trips took place to The Works, a local skate park, bowling, swimming at Barnsley Metrodome, and a multi sports activity session at Harehills park was arranged. Each of the trips were well attended, however the multi sports didn't attract as many young people that we had hoped. Feedback from the sessions was overall positive and will form the basis for development in the future. | |

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| Project: Burmantofts & Richmond Hill School Holiday Provision | |
| Lead organisation: Leeds City Council Youth Service | Wellbeing Funding: £5,000 |
| Arts and crafts – 8 young people attended. They learnt different art and craft techniques and new skills using recycled materials to design a mug and dress a mannequin. The session was easy to understand and girls and boys participated in what is usually seen as predominately female activity. | |
| Media - 16 young people attended to develop photography skills and learn to look at their perspective of the area in a different way. It led to young people talking to local residents and shopkeepers, when asked what they were doing and being invited into the shops to get different angles for the photos. The youth service are hoping to offer further in depth sessions that incorporate printing and photograph effects on a weekly basis. It raised their self-confidence and esteem when they saw they could obtain good results and images. | |
| Doncaster Dome – 6 young people experienced new forms of physical activities which they may not normally get the chance to do. Young people learnt to manage their time equally time between skating and swimming and how to conduct themselves correctly in public. | |

Pugney's Water Park – 18 young people took part in raft building, while working on team work, communication and self-confidence. They developed leadership skills and logic skills and learned new skills such as knot tying and construction.



Go Karting – 31 young people took part and developed new go karting skills. They took instruction well and learned the health and safety aspects of go karting, whilst having fun.

Flamingo Land – 28 young people attending this social activity which was a thank you to the young people for their behaviour and participation during the holidays. Very good day out with the young people mixing and socialising with other young people they wouldn't normally speak with. Their self-confidence and esteem was raised due to support and encouragement from young people and staff to overcome fear of heights. All young people behaved well and had good attitudes towards staff, peers and the public.



Transitional residential- 20 young people took part in A residential expedition, giving them the chance to engage in adventurous activities in new and challenging environments away from their local area, with unique opportunities for personal and social development. Young people gained new skills and confidence and felt better equipped to handle the transition to high school.

Live on the Drive - A local community event in Richmond Hill, in partnership with local voluntary sector organisations; the police and Area Management. This was a fun filled day involving 68 young people. They were able to build relationships with statutory organisations and members from the community, and improve inter-generational understanding. Everyone shared eating barbecued food; fun activities; street hockey; graffiti art; arts and crafts; DJ skills; bouncy castles. The young people who were been involved in the planning, fund raising, preparing food; leading activities and participating showed a very responsible attitude.

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| Project: Bicycle Reparation Service | |
| Lead organisation: Leeds City Council Youth Offending Service | Wellbeing Funding: £2,600 |
| This has been running on a weekly basis since August 2010 at the Denis Healey Centre. 12 young people have engaged with the project and have been able to donate 6 bicycles to St Martin House Hospice. This has enabled young people to learn new skills and attempt to make amends for their offending behaviour. All the young people involved have also had the opportunity to access youth service provision. | |

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| Project: Gipton Juniors Football | |
| Lead organisation: Gipton Juniors Football Club | Wellbeing Funding: £1,996 |
|  | Gipton Juniors have 4 teams – U9s, U11, U13, and U17s. The club continues to go from strength to strength. The club has 150 players and have just started a girls team. Their elite group, the Leeds Inner City Football Training Academy, have had three players sign for the Leeds United Academy. |

Project: Multi Sport & Swimming Camp and Football Camp**Lead organisation: Leeds City Council Community Sport** | **Wellbeing Funding: £3,726**

The multi sport and swimming camp offered 12 days of activities for 8 to 12 year olds over a four week period at Fearnville Leisure Centre. 45 places per day were available and these were filled every day. Overall the camp attracted 106 different young people.

Four Fearnville Leisure Centre staff supported the sessions, five of which acknowledged they had learned new skills, such as how to adapt games to suit different abilities, how to approach badly behaved children, new games to play and how to make things more fun. The staff have requested to be involved in this type of provision again.

There was also an opportunity for the young people who attended the sports camp to gain an accreditation award part of the Asdan – Sports and Fitness course. There was 10 young people who gained 1 credit for the section completed, each credit representing about 10 hours of activity. To gain the qualification young people had to complete the sports and fitness work book by recording what activities they did, how they did it and what they have learnt from this process.

The football camp was for 8 to 13 year olds and was for one week at Leeds City College (Thomas Danby). 90 places per day were available and on average 75 young people attended per day. Overall the camp attracted 80 different young people.

The camp was a partnership project between community sport officers from East and North East Leeds and Leeds City College, Thomas Danby Community Sport Centre and Leeds Utd in the Community, creating an opportunity for young people to access excellent facilities and mix with children from a broader geographical area.

The activities consisted of warm up, stretches, skills, fun games, small sided and full sided games and matches, cool downs and feedback sessions with the young people.

As in previous years, approximately one third of the participants came from the Inner East Leeds area. Two boys and one girls were asked to attend the training at Leeds Utd training academy to further develop their footballing skills and knowledge.

Project: Burmantofts & Richmond Hill Family Well Being Project**Lead organisation: Zest Health for Life** | **Wellbeing Funding: £2,000**

East End Park family fun day (Lark in the Park) attracted over 500 people. 250 picnics were given away, two inflatables were provided, and an Eduplay fun bus for younger children.

Weekly self defence classes, one in Richmond Hill, 6 attended and one in Burmantofts, 7 attended. Feedback from the women attending was that their confidence increased and they felt less vulnerable.

Wii fit and balance board purchased for use with Zest's parents group in Burmantofts. The parents really enjoyed the exercises and keep fit workouts, especially during the winter months, and the wii fit will be used with other groups in the area.

The 10 week food club was set up as a pilot and as a continuation of the 4 week cook4life courses. During the 10 week period, members of the food club were shown how to adapt recipes and to cook them using healthier cooking methods. Feedback from those attending was they had a more varied diet, had a better understanding of how to select healthier foods, and their mental and physical health had improved.

Big Top Family Fun Day – a circus themed fun day at the Mega Centre on York Road which included a family disco, party games, henna tattoos, lavender bag making, juggling demonstrations, face painting, bouncy castle and a healthy free lunch. 14 adults and 37 children attended.

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| Project: Street Work Soccer Seacroft | |
| Lead organisation: Street Work Soccer Academy | Wellbeing Funding: £2,400 |
| 38 young people attended. They went through various drills and coaching topics each day such as passing, turning, shooting, heading and fitness. The feedback from the young people was positive. The young people worked hard within the sessions and conducted themselves well, they were all rewarded with a free football kit. | |

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| Project: Body and Soul Project | |
| Lead organisation: Women's Health Matters | Wellbeing Funding: £1,557 |
| Eight sessions were delivered to six girls from Seacroft. The sessions were planned around raising aspirations around relationships and improving the girls' abilities to make positive choices in order to reduce unwanted pregnancies. The issues discussed at the sessions included support networks, relationships, health, how to stay safe, our bodies, puberty, teenage pregnancy and alcohol/drug awareness. During the 8 week programme the girls also developed their confidence as peer educators by relaying what they had learned to new group members or visitors. Positive feedback from the girls who attended included <i>"it made me think more about what choices I make"</i> ; <i>"I have learnt about places I could go for help"</i> ; <i>"I have learnt about how to be more protected when on my own"</i> . | |

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| Project: Community Pantomimes | |
| Lead organisation: Inner East Extended Services School Cluster | Wellbeing Funding: £1,800 |
| Three community pantomimes were held during December 2010 at Shakespeare Primary School, Church of the Epiphany and Newbourn Methodist Church. The pantomimes were all attended by families living in the area, and provided an opportunity for parents and extended families to interact with their children in a safe, fun setting. | |
| Each of the events was attended by families from a variety of schools in its locality, enabling families to meet one another and began to demonstrate that a child's school is not barrier to them enjoying activities with children from other schools. | |
| A total of 292 people attended the three events. | |

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| Project: Bangladeshi Community Stop Smoking Campaign | |
| Lead organisation: NHS Leeds | Wellbeing Funding: £999 |
| 2,500 flyers were distributed through GPs, community nursing staff, pharmacists, voluntary sector organisations and mosques in Harehills. The flyers have been evaluated as an excellent health and social marketing tool. Advice was provided over a two month period to the Bangladeshi men's group, which meets at the Bangladeshi Centre, to raise awareness of the hazards of smoking and the help available to stop. Approximately 35 men attend this session. On 24 November Feel Good Factor and Leeds Stop Smoking services attended the session to facilitate discussion about stopping smoking and launch a physical activity challenge. | |

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| Project: Seacroft & Harehills Credit Union Sustainability Joint Service Centre Partnership | |
| Lead organisation: Leeds Credit Union | Wellbeing Funding: £10,000 |
| The Leeds Credit Union service provided financial information and advice at Seacroft One Stop Centre and Harehills Joint Service Centre 9am – 1pm on Mondays, Wednesdays and Fridays. From January to March 2011 a total of 488 members of the public have accessed the service which included 24 new members, 3 new current account applications and 170 general enquiries. | |

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| Project: Denis Healey Centre Youth Hub Improvements | |
| Lead organisation: Leeds City Council Youth Service | Wellbeing Funding: £10,000 |
| The Denis Healey Centre is the youth hub for Inner East Leeds. A fire exit has been fitted in the basement enabling the whole basement area to be used for activities. The multi media space has been completed. A large range of equipment has been installed and is now being made | |

ready for use by young people in the Inner East Area.

Project: East End Park Paths

Lead organisation: Leeds City Council Parks **Wellbeing Funding: £30,000**

East End Park is one of the Parks and Countryside's large community parks. The park has a very strong Friends of Group who have worked with officers from Parks and Countryside to produce a development plan for the park to help improve the image of the park. This scheme forms part of the development plan and involved removing of a footpath by the sports field which, due to root invasion, could not be reinstated without causing serious damage to the tree stock. The area was soiled and reseeded. Other paths within the park were resurfaced.

Project: Comptons Binyards

Lead organisation: Re'New Leeds **Wellbeing Funding: £45,000**



13 binyards have been refurbished to a high standard. 5 construction trainees have benefited from work experience on the construction site totalling 24 weeks; taking part in demolition, labouring, bricklaying and steel fixing. 2 construction trainees have been employed as full time apprentices by the contractor Taurus Workforce Ltd. Feedback from residents has been extremely positive.

Portable goals at Prince Philip Centre

Lead organisation: CFYDC (Chance) **Wellbeing Funding: £1,933.58**

2 sets of senior portable aluminium goals and the associated accessories (wheels, nets etc) were purchased to replace the existing goals which have been condemned as unsafe. The goals are used in the coach training programme and as the goals are portable they provide flexibility in the delivery of sessions so space can be utilised to accommodate all the football squads. 10 football teams and up to 500 young people have benefited from the use of the goals including young people from Harehills, Burmantofts, Gipton and Ebor Gardens

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Harehills Primary School, Darfield Road, Harehills, LS8 5DQ



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